

U.S. Diversity Course Requirement Committee (USDC) Minutes

Date and Time: Mar 6, 9-9:50am CST

Minutes taker and process montior: Kurt

Meeting Chairperson: Kelly Reddy-Best

Zoom link found on committee Canvas page

Meeting called to order at:

Meeting adjourned at:

Was a quorum present?: (at least 5 people for quorum)

Committee members *in attendance*: (all committee members including chair are voting members; quorum = 5)

1. Grad student and CELT rep: [Paul Hengesteg](#), program evaluation coordinator (CELT) and PhD student in School of Education
2. VP for student affairs reps (x2): [Jen Leptien](#), director of Learning Communities
3. LAS: [Stephen Biggs](#), associate professor, Greenlee School of Journalism and Communication/English
4. Chair/ Business: [Monica Gordillo](#), teaching professor, Management and Entrepreneurship
5. Design: [Jane Rongerue](#), associate professor, Community and Regional Planning
6. Engineering: [Diane Rover](#), university professor, Electrical and Computer Engineering
7. CALS: [Kurt A. Rosentrater](#), associate professor, Agriculture and Biosystems Engineering
8. VP for student affairs reps (x2): [Bill Boulden](#), associate dean of students/director of Greek Affairs
9. Multicultural students leadership council: [Jordan Brooks](#), director of Multicultural Student Success, College of Design and PhD student in School of Education
10. HS: [Kelly Reddy-Best](#), professor, Apparel, Events, Hospitality Management

Committee members *not in attendance*: (move names here)

1. Student government rep: vacant
2. Vet Med: currently vacant

Topic and Outcome	Notes
	Minutes taker <ul style="list-style-type: none"> • Record very brief overview of what was discussed on each topic. • Record motions made: exact motion, who made the motions. Results of digital votes, when necessary, will be included upon completion of vote. • Record actions, assignments, deadlines
<i>Meeting responsibilities; roll call; chair announcements</i> <u>Discussion</u> Lead: Kelly	Report outcome of the USD name change to committee and process moving forward.
<i>Minutes approval</i> <u>Outcome:</u> vote Lead: Kelly	Approve meetings: <ul style="list-style-type: none"> • Feb 7
<i>Course proposal review</i> <u>Outcome:</u> discussion Lead: Kelly	We are reviewing the following: LAS 188 Diverse US Cultural Expression (lead: Jen/Billy) 178 Sports Diversity (lead: Stephen/Jane) Guiding questions: <ul style="list-style-type: none"> • Who voted yes on the course? Why? • Did anyone vote no? If yes, why? • Did anyone feel they need more information? If yes, why? • Any questions or concerns about the proposal?

	Kelly will email a link to vote after the meeting.
<i>For the good of the order</i> <u>Lead</u> : Kelly	
<i>Process monitor report</i> <u>Outcome</u> : informational <u>Lead</u> : Process monitor	The process monitor will objectively report verbally on the following in one minute or less: <ul style="list-style-type: none">• Who did we hear from this meeting? Was one person dominating?• Did it appear that all individuals had a chance to express their opinions and contribute verbally or via chat?• Did we stay on track according to the agenda or if we did get off track, did we acknowledge that it was necessary?