U.S. Diversity Course Requirement Committee (USDC) Agenda

Date and Time: Wed Dec 14 11-12pm CST
Minutes taker: Jen Leptien
Process monitor: Paul Hengesteg
Meeting Chairperson: Kelly Reddy-Best
Zoom link found on committee Canvas page
Meeting called to order at:
Meeting adjourned at:
Was a quorum present?: (at least 6 people for quorum)
Committee members in attendance: (all committee members including chair are voting members; quorum = 6)
1. Chair / HS: Kelly Reddy-Best, associate professor, Apparel, Events, Hospitality Management
2. LAS: Novotny Lawrence, associate professor, Greenlee School of Journalism and Communication/English
3. Design: Jane Rongerue, associate professor, Community and Regional Planning
4. Grad student and CELT rep: Paul Hengesteg, program evaluation coordinator (CELT) and PhD student in School of Education
5. VP for student affairs reps (x2): Jen Leptien, director of Learning Communities
6. VP for student affairs reps (x2): Bill Boulden, associate dean of students/director of Greek Affairs
7. Multicultural students leadership council: Jordan Brooks, director of Multicultural Student Success, College of Design and PhD student in School of Education
8. CALS: Kurt A. Rosentrater, associate professor, Agriculture and Biosystems Engineering
9. Engineering: Diane Rover, university professor, Electrical and Computer Engineering
10. Business: Monica Gordillo, teaching professor, Management and Entrepreneurship
11. Student government rep: vacant
12. Vet Med: currently vacant

Committee members not in attendance: (move names here)

<table>
<thead>
<tr>
<th>Topic and Outcome</th>
<th>Notes</th>
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<td>Minutes taker</td>
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<td>• Record very brief overview of what was discussed on each topic.</td>
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<td>• Record motions made: exact motion, who made the motions. Results of digital votes, when necessary, will be included upon completion of vote.</td>
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<td>• Record actions, assignments, deadlines</td>
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Meeting responsibilities; roll call; chair announcements
Outcome: informational
Lead: Kelly

Discussion will occur on these proposals at our January 25 meeting with vote that will conclude on January 27 2023

• Boulden and Leptien are assigned to review Rodriguez EDUC 406 by Jan 20, 2023
• Brooks and Rongerude are assigned to review Williams LDST 322 by Jan 20, 2023
• Gordillo and Rosentrater are assigned to review Dees RELIG 210 by Jan 20, 2023
• Hengesteg and Rover are assigned to review Dyches EDUC 459 by Jan 20, 2023
• Lawrence and Van Der Kamp are assigned to review Lind SPED 210 by Jan 20, 2023
• More to come!

Everyone reads these submissions to become familiar with the proposals prior to our January 25 USD meeting; vote for these proposals will conclude on January 27 2023 5pm.

• Dees RELIG 210
• Dyches EDUC 459
• Lind SPED 201
• Rodriguez EDUC 406
• Williams LDST 322
• More to come!
### Minutes approval

**Outcome:** vote  
**Lead:** Kelly

Nov 30 2022 minutes  
Motion:  
Second:  
In favor:  
Against:  
Abstain:  
Vote result: 

### Course proposal review

**Outcome:** discussion  
**Lead:** Kelly

We are reviewing these courses today.

- Dubisar WGS 323  
- Godbey ARTH 494  
- Shelley POL S 377X  
- STURM MUS 472  
- Werstein HS 167X  
- Zarling HDFS 387  
- Widner LDST 333  
- Bruna EDUC 420  
- TEST STUDENT (4th submission) MGMT 472

**Guiding questions:**
- Who voted yes on the course? Why?
- Did anyone vote no? If yes, why?
- Did anyone feel they need more information? If yes why?
- Any questions or concerns about the proposal?

The Qualtrics link is available on Canvas. **Please vote by Dec 16 2022 at 11:59pm.**

Kelly will post the results on Canvas and will inform the submitters via email.

### For the good of the order

**Lead:** Kelly

### Process monitor report

**Outcome:** informational  
**Lead:** Process monitor

The process monitor will objectively report verbally on the following in one minute or less:
- Who did we hear from this meeting? Was one person dominating?
- Did it appear that all individuals had a chance to express their opinions and contribute verbally or via chat?
- Did we stay on track according to the agenda or if we did get off track, did we acknowledge that it was necessary?