Outcomes Assessment Committee Meeting
September 13, 2023
1:00pm-2:00pm
Minutes

Minute Taker: Kelsey Gillen

In person: 1550 Beardshear Conference Room [SVPP]
Via WebEX: https://iastate.webex.com/iastate/j.php?MTID=mbdbd8eb552517119ff97f118dfac1feb

Committee Members: Ana Paula, Fantini (chair), Leonor Leandro, Michael Bootsma, Nick Senske, Jen Heinen, Jessica Hurst, David Alexander, Aliye Karabulut-Ilgu, Kelsey Gillen. *Ex-officio*: Paul Hengesteg.

In Attendance: Ana, Leonor, Michael, Nick, Jen, Evgeny Chukharev for David, Aliye, Kelsey, Paul

Agenda:
1. Call to Order
2. Discuss Minutes from last meeting.
    a. Kelsey update on the plan to restart CIP surveys this fall.
        i. *Comments about the survey*
            1. *MB—other collecting it besides him, did like that the course-level objectives were collected cause helped with AACSB; also can we use it for our univ LO*
            2. *JH---Engineering used this for ABET as well*
            3. *CQI – continually improving large enrollment classes; used to be a survey for this; prefer to be in-line with other regents' institutions; changes to come that report at a higher level than microscopic; How do we make the data more meaningful to the University? Can the survey include information that is helpful for HLC as well?; KG will draft a new instrument; Report for 22-23 is in progress*

    b. Worksheet review – addition of missing programs in the "college heatmaps."
        i. Kelsey update on the "heatmap"
            1. *Will do one last sweep do programs that haven't responded.*
            2. *Will post the Heat Map in the Committee Folder---along with packet of the files used for the outreach/survey*
            3. *State/Status of assessment – "heat map"; Getting direct measures for outcomes; need for direct data of University Outcomes; ~20 of 70*

reported: a) there is no program-level coordinator of assessment, b) they do not have a curriculum map, and c) do not have an assessment plan; future strategy to focus on those who report limited assessment activities

3. New Business
    a. Review each college approach to Outcomes Assessment.
        i. What has been done?
        ii. Who is responsible for collecting and reporting data?
        iii. How is the data reported?
    b. *Committee work: pull together information about how each colleges works with the above topics within their college*
    c. Plan for the fall semester.
        i. Discuss possible ways to create an environment in which every school uses the same system for collecting and reporting data.
            1. *Potential exploration of a technology for gathering assessment documents and data*
4. Discussion
    a. *What can be collected centrally?*
        i. *Need to come up with a list of documents and why*
    b. *Start with getting a good idea of what is happening in different colleges*
    c. *Plans with the University-level outcomes---gathering the information on at least how they are being addressed*

5. Adjourn

Note: Next meeting is on October 18th at 1:00pm in person or via WebEx.