Outcomes Assessment Committee Meeting  
January 24, 2024  
1:30pm-2:30pm  
Agenda

**Minute Taker:** David Alexander

**Via WebEX:** [https://iastate.webex.com/iastate/j.php?MTID=m8844cb8b45d512d680275428c2e866d3](https://iastate.webex.com/iastate/j.php?MTID=m8844cb8b45d512d680275428c2e866d3)

**Committee Members:** Ana Paula, Fantini (chair), Leonor Leandro, Michael Bootsma, Nick Senske, Jen Heinen, Jessica Hurst, David Alexander, Aliye Karabulut-Ilgu, Kelsey Gillen.  
**Ex-officio:** Paul Hengesteg.

**In Attendance:** Ana, Leonor, Michael, Nick, Jen, David, Aliye, Kelsey.

**Agenda:**
1. Call to Order.

2. Approve Minutes from the September Meeting.  
   a. Unanimously approved.

3. Kelsey: Looking back and forward  
   a. The **Survey/Heatmap** is finished. Comments:  
      i. “P1” and “P2” refer to different stages of the survey. Recall that Kelsey simplified the first survey to come up with the second.  
      ii. Column E is noteworthy. A significant number of faculty are unclear about whether they have an assessment coordinator.  
      iii. Also: lots of “N”s and “U”s about gathering information about university level outcomes.  
      iv. Additional document “Outcomes Assessment Heat Map Results In Brief”  
         1. Includes some noteworthy results about the survey  
         2. Also includes qualitative feedback, including a question about what other issues the survey could have addressed but did not.  
      v. Additional document: “College Assessment Overview”  
         1. Two of the colleges need to fill it out.

4. Additional Discussion:  
   a. One area for improvement concerns communication regarding university level outcomes.  
   b. In cases where a program’s outcome is identical to a college’s outcome, assessment
of one counts as an assessment of the other.
   i. It’s possible that this may have led to underreporting.

c. Kelsey: for HLC visit in spring 2026 we just need to see improvement.

d. David explained what LAS has been working on: getting programs to develop
   assessment plans.

e. Question: Do we want to pool our stuff? Central repository? Think about this and
   confer with your committee.

5. **Task for the committee members before next meeting.** Before the next meeting, please
   send to Ana Paula a document with:
   
   a. A list of outcomes assessment coordinators for all one’s programs in one’s college.
   b. A description of how your college organizes its materials.

6. Adjourn.

**Note:** Next meeting is on Wednesday, February 21st at 1:30pm via WebEx.