

Meeting was held remotely (Webex) because the weather conditions (icy)

Presents : Qian Wang, Matthew Frank, Melha Mellata, David Peterson, Sarah Bennett-George, Omar Smadi, Arnie Cowan, Dawn Bratsch-Prince.

Absent : Darren Berger, but emailed Matt approved Minutes and FH change.

A- Meeting was called to order by the chair at 1:05 PM.

1. Approval of minutes from 1/26

- Chair asked for a volunteer to take notes. Mellata volunteered
- 1/26 notes approval: A suggested minor change was suggested “..done but waiting review” by “...have been approved and published”.
- Minutes were approved (Omar 1st and Sarah 2nd)

2. Committee updates (CC, Documents, CDDR)

- CC no updates
- Documents: -Update on Procedure manual tabled until agenda item below.
- CDDR, no updates

3. Change in language in FH Section 6.3.1.1, 6.3.2.1, and 6.3.3.1 Eligibility for University, Distinguished, and Morrill Professors (Dave Peterson)

- Update version of what we talked about last meeting on changing “clarify” eligibility for Morrill distinguish and university professors to make “Term full professor” eligible. Expanding on the rationale to incorporate “tenured and term”
- It was suggested to also consider similar proposals to other faculty awards, such as “Regents faculty excellent awards” (not in the handbook she thinks) as well as the recognition of outstanding service across faculty responsibilities that are only open to tenured faculty. University of Iowa website indicates all faculty are eligible for those awards.
- P&S commented about not having enough awards that recognize their work, noting there are more P&S staffs than faculty.
- It was also mentioned that the introductory teaching award is also only available to tenure track faculty
- For awards not related to FH, it was mentioned that we may not deal with this procedurally, suggested it may be only a good-of-the-order topic when awards do not relate to FH.
- The council agreed to forward the proposal to EB.

4. Duplication of Definitions in FH Section 2.9 and FH Section 7.2.7 (Sarah Bennett George)

- Motivation is that same definitions are in both chapters 2 & 7. When corrections were made in chap 2, changes were not made in chap 7 on the same definition. Suggest adding a language specifying that the definitions are held in two places and when correction is

made in one place automatically means that its' changed in the other place and correcting for progressive corrective action to be included in both Chap 2 & 7.

- Council concluded that proposal move forward to delete all but first definition in chapter 2.9.

5. Procedures manual, style guide, and process flowchart - (*Task force*)

- Suggested taking all sections of the current language about officers send them to the officers to determine if they are still relevant.
- The next section A (guide of how to run meetings), one section under *agendas and resolutions* (initiating considerations of resolutions), are items the GC should be considering for improving.
- Discussion on whether to, or how to consider splitting the procedures manual into separate sections.

6. Other

n/a

B- Meeting was adjourned at 2:05PM