



IOWA STATE UNIVERSITY
Faculty Senate

23/M/8

IOWA STATE UNIVERSITY FACULTY SENATE
FACULTY SENATE MEETING MINUTES
APRIL 9, 2024 – 3:30–5:00 P.M.
SUNROOM, MEMORIAL UNION

Present: Armstrong, P.; Behnken, B.; Bennett-George, S.; Bhattacharyya, R.; Bigelow, T.; Butler, A.; Cho, Y.; Cook, K.; Cordoba, J.; Cowan, A.; Cunnally, J.; Cutrona, C.; Day, C.; Day, T.; Denizel, M.; Dewell, G.; Fleming, C.; Frank, M.; Freeman, S.; Griffiths, P.; Holtkamp, D.; Janvrin, D.; Kovnir, K.; Lavrov, D.; LeSar, R.; Li, Q.; Lonergan, E.; Martin, M.; McGrail, M.; Mellata, M.; Oberhauser, A.; Olsen, M.; Parsa, R.; Perkins, J.; Peters, D.; Pittoni, P.; Poplin, A.; Prabhu, G.; Schaal, M.; Schieltz, J.; Schmitz-Esser, S.; Schrier, T.; Smiley, A.; Smith, D.; Vary, J.; Wallace, R.; Wang, Q.; Wilgenbusch, E.; Wood, A.; Wu, H.; Zarechnyy, O.

Absent: Bagley, R.; Bardhan, R.; Blankenship, K.; Bolser, K.; Cho, M.; Daniels, T.; Davis, R.; Deam, D.; Faber, C.; Jia, Y.; Kedrowski, K.; Mao, H.; Munkvold, G.; Nair, A.; Obbink, M.; Pistolesi, S.; Reddy-Best, K.; Robertson, A.; Rosentrater, K.; Segner, A.; Shin, Y.; Smalley, S.; Svec, C.; Townsend, T.; Wheeler, A.; Zenti, S.; Zerbib, S.

Substitutes: VanWaardhuizen, L. for Gillette, M.; Moore, K. for Hornbuckle, B.; Roe, K. for open CALS at-large seat; Vega Garcia, S. for Stacy-Bates, K.; Zhang, L. for Xiang, C.

Guests: Bratsch-Prince, D. (Assoc. Provost); VanDerZanden, A. (Assoc. Provost); Jordan, T. (Asst. Provost); Knief, A. (Parliamentarian); Budlong, J. (Univ. Relations); Waagmeester, J. (ISU Daily); Gray, N. (BUS).

1. Call to Order

The meeting was called to order by President Bennett George at 3:32 p.m.

- a. Seating of Substitute Senators - As listed above, five substitute senators were seated. It was determined that quorum was present for this meeting.

2. Consent Agenda

- a. FS Agenda April 9, 2024 – [23/A/8]
- b. FS Minutes March 19, 2024 – [23/M/7]
- c. FS Docket Calendar – [23/C/8]

Having received no motions for amendment, the Consent Agenda was adopted by acclamation.

3. Special Order: – Policing at Iowa State - Michael Newton, Associate Vice President of Public Safety/Chief of Police

- Chief Newton gave an overview of “Policing at ISU” and explained that the Division of Public Safety is committed to “Pursuing excellence in Public Safety”. Their role is to protect the campus community and its facilities, as well as be actively aware of their risk management responsibilities.
- He reviewed the DPS Core values and explained that it has a force of 42 police officers having ‘authorized strength’. The responsibilities of DPS include: ISU Police, Risk Management, Parking Division, Building Security Services, Key Management, and Emergency Management.
- Chief Newton spoke about their commitment to transparency and is evidenced by the publication of “Daily Dashboards’ on the DPS web site which provide daily updates on all recorded DPS/ISU police actions. There are also monthly reports of police actions, including arrests, uses of force, or other activities which are compiled by a crime analyst. A 5-year report is also available, including all written Department Directives. The DPS/ISU Police are always getting input from students, faculty, staff, its officers, and the general public.
- There is an interactive “Calls for Service Dashboard” and an “Arrest Dashboard” that includes the types of offenses that have been allegedly committed; he noted that most arrests involve alcohol or drug-related offenses.
- The arrest process typically involves request for compliance with officer-generated instructions. In cases where individuals do not comply with officer requests, a next level “response to resistance” occurs that responds to the actions of an individual providing the resistance. Such events trigger a follow-up by an ISU Police Captain immediately, who contacts the complainants and any witnesses. Any policy violations to this procedure are checked by the Assistant Chief, and are followed-up by the Chief if warranted.
- For calls to ISU-PD that involve complaints, the process depends on the type and overall level of the complaint. All interactions with officers are typically recorded on video which forms a basis for analyzing complaints and viewing the actual real-time actions as they proceeded.
- Regarding the use of force by ISU-PD Officers during arrests in responding to resistance to compliance requests, it is used very rarely. Last year there were twelve (12) incidents recorded where ‘force’ was needed, which amounts to approx. 1.6% of all arrests made that required a ‘force’ component.
- Chief Newton explained that all officers have required de-escalation training and a departmentally authorized procedure for providing a response to resistance during an arrest process. This is required by the Board of Regents, and the officers/department is required to do additional training (the department reviews trends and requirements for training programs at the national level).

- As far as ‘moving forward’ he acknowledged that there is always room for growth and improvement, and the department is working toward new training and directives. There has been a new Captain added recently (with professional Standards and Training) which will add to the professional development and training of officers.
- The department will also improve the procedure and requirements for the ‘documentation of stops’ by officers; it was noted that the DPS cannot tell officers to NOT enforce existing Iowa Law. ISU-PD is committed to encouraging feedback and communication to continue their process of continuous improvement.
- Chief Newton concluded his comments by reminding senators about the ‘ISU Safe App’ available for cell phones, and the publication “Be Safe at Iowa State” available for the asking to any member of the campus community.
- Questions were taken by Chief Newton from:
 - Sen. Butler: Asked how is data stored for Police/DPS actions? For how long? Chief Newton replied that police records are not subject to open records laws and are not released to the public under any circumstances. Typically police record data is stored between 90 and 120 days unless exceptional circumstances prevail (e.g. ongoing litigation or additional investigation is warranted).
 - Sen. Oberhauser: Asked about sexual assault crimes and how they are handled. Chief Newton replied that the Sexual Assault Response Team (SART) has been in existence for over 20 years and is composed of a team of professionals who deal with a variety of aspects these crimes and with extensive victim support.
 - Sen Behnken: Asked about the aforementioned case regarding the stopped motorist and use of force by an ISU police officer. Chief Newton could not comment on any specific aspects of the case, but acknowledged that the incident could have been handled better and might have been better de-escalated.
 - Sen. Griffiths: Asked about the mandatory (Clery Act) reporting/crime notification and whether this reporting makes things worse for students/staff and feeling of security on campus. Chief Newton responded that this is a federal crime reporting requirement, and although there may be some negative consequences, the public is made aware of these crimes as is required.

4. Unfinished Business

- a. Term Faculty FH Revisions (FH Sections: 3.3.2; 5.4.1.2; 5.4.1.3) [23-17] – Frank
 - Sen. Frank reviewed the status of this group of proposed changes to sections of the *Faculty Handbook* which involve procedures and policies related to various forms of review for Term Faculty and procedures involving renewal of contracts. Sen. Frank updated the body on several new revisions to language that had been added since the last reading, clarified language regarding use of external letters as review criteria, and noted that given the request to delay action on this proposal, this was, in effect, a “third reading”.

- Senator Schieltz was recognized and read a statement from Senator Gillette, in her absence, regarding Term Faculty serving in administrative roles.
- Sen. Butler submitted five amendments to the currently proposed changes, which are outlined below with their respective individual actions of the body:
 - **Amendment 1.** Motion by Butler, second by Behnken.
In the proposed FH 5.4.1.2: Periodic Peer Review - Insert at end of first paragraph:
This peer review protects term faculty academic freedom by ensuring that disciplinary experts make judgments of quality of performance in areas of position responsibility.
 Discussion on the motion was held. **Action:** Voice vote could not determine a prevailing side; request to divide the house was received. A hand vote was conducted with 22 in favor and 18 against. The motion was adopted.
 - **Amendment 2.** Motion by Butler, second by Wood.
In the proposed FH 5.4.1.3: Review for Renewal of Appointment, Add new paragraph at end:
For faculty with three years of continuous service at Iowa State, a decision not to renew for reasons of performance must be informed by a peer review conducted within the last three years to ensure due process.
 Discussion on the motion was held with response by Frank. **Action:** The motion was defeated by voice vote.
 - **Amendment 3.** Motion by Butler, second by _____.
In the proposed FH 5.4.1.1: Annual Review, - Strike 'One unsatisfactory annual review automatically triggers a peer review.' **Action:** The motion was lost for lack of a second.
 - **Amendment 4.** Motion by Butler, second by Wood.
In proposed FH 5.4.1, Add after bullet points:
Review for advancement (Section 5.4.1.4) must involve peer review. College and/or department governance documents must additionally specify when and how periodic period review will happen (Section 5.4.1.2), whether as part of review for renewal of appointment (Section 5.4.1.3) or as a separate process.
 [Disambiguates the type of periodic review.] Discussion on the motion was held, with comments received from Armstrong and Cook. **Action:** The motion was adopted by voice vote.
 - **Amendment 5.** Motion by Butler, second by Wood.
In the proposed FH 5.4.1: Evaluation and Renewal of Term Faculty - Strike second bullet point:
 - periodic peer reviews (Section 5.4.1.2)

Discussion on the motion was held, with comments by Freeman, Holtkamp, Bigelow, LeSar, and Armstrong. **Action:** The motion was defeated by a voice vote.

- A voice vote on the overall proposal to adopt the proposed changes and amendments was taken; the proposed *Faculty Handbook* changes and amendments were adopted without opposition.
- b. Undergraduate Certificate in Healthcare Management [23-19] – Schieltz
- Sen. Schieltz presented the second reading of the proposal for the undergraduate certificate in Healthcare Management.
 - No questions or comments about the proposed certificate were received.
 - The proposal was adopted by a voice vote without opposition.

5. New Business

- a. FH 2.6.2 College Governance Documents [23-23] – Bigelow
- Sen. Bigelow presented a proposal to modify *Faculty Handbook* Section 2.6.2 which will establish criteria for the composition of college budget advisory committees described in college governance documents to have college senator representatives serving on the Faculty Senate Resource Policy and Allocations Council (RPA) also serve on the college budget advisory committees. The intent is to have representatives be better informed about college budget issues and to be able to communicate these issues for RPA discussion. This was the first reading of this action.
 - No comments were received at this time.

6. Announcements

- a. Faculty Senate President – Bennett-George
- President Bennett-George thanked a variety of people for helping with keeping the Faculty Senate running during her medical leave absence.
 - The Search Committee for the new Senior Vice President and Provost has been functioning well; the candidates will be visiting campus beginning the week of April 15th. There will be an open public forum for each of the four candidates being interviewed; their name, institution and other information will be announced shortly before the scheduled interview dates.
 - The Board of Regents will have its April 2024 meeting on the ISU campus at the Alumni Center. President Bennett-George will be providing comments about salary policy on behalf of the Faculty Senate. Also, President Wintersteen will be reporting on ISU's responses and updates to policies to be compliant with the 10 Board of Regents Directives on Diversity, Equity, and Inclusion activities at the University.

- As a response to President Bennett-Georges comments about the recent Faculty Senate Symposium on Artificial Intelligence, Sen. Oberhauser thanked President-Elect Parsa for his efforts in organizing the successful symposium on March 21st.
- b. Faculty Senate President-Elect - Parsa
 - No report.
- c. Senior Vice President and Provost – Associate Provost VanDerZanden
 - Associate Provost VanDerZanden provided a brief overview of the forthcoming actions scheduled for the next Board of Regents meeting on 24-25 April being held at ISU. Significant among them is the first reading of the policy on tuition rate increases which proposes a 3.5% increase for resident students, a 4.5% increase for non-resident students, and a 5.0% increase for professional students.
 - Two new academic programs will also be voted on: a B.A. in Sports Communication and the master’s degree in Digital Health.
 - A brief video was then shown related to the ‘Degrees of the Future’ initiative.
 - At this meeting, the Board of Regents will formally approve the latest round of faculty Promotion and Tenure decisions.
 - Assoc. Provost VanDerZanden also reported that President Wintersteen has approved the current group of Term Faculty advancements.
- d. P&S Council – No report
- e. Student Government – No report
- f. Graduate and Professional Student Senate – No report

7. Good of the Order

- No comments received.

8. Adjournment

- The meeting was adjourned at 4:55 pm

Respectfully submitted,
Robert S. Wallace, Secretary - ISU Faculty Senate
