IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES
OCTOBER 11, 2016
3:00-5:00 P.M.
107 LAB OF MECHANICS

Present: Bigelow, T. (Academic Affairs); Brown, J. (Business); Day, T. (President-elect); Derrick, T. (FDAR); Freeman, S. (CALS); Holger, D. (Associate Provost); Kimber, M. (Veterinary Medicine); Martin, P. (RPA); Owen, M. (J&A); Rippke, S. (Parliamentarian); Russell, D. (Human Sciences); Sturm, J. (President); Wallace, R. (Past President); Zarecor, K. (Design)

I.   Call to Order
President Sturm called the meeting to order at 3:01 p.m.

II.   Consent Agenda
   A. Agenda, Executive Board Meeting September 6, 2016
   B. Minutes, Executive Board Meeting April 26, 2016
   Senator Wallace moved to accept the consent agenda. Senator Freeman seconded. The motion passed without dissension.

III.   Announcements and Remarks
   1. President

   a. President Sturm reported that the senate committee to review the Office of the President has been populated, and submitted the names for EB approval. The committee consists of the following people:

   Suzanne Hendrich (HS, former FS President): chair
   Tim Derrick (HS, and FDAR)
   Mike Owen (CALS and J&A, and former FS President)
   Denise Vrchota (LAS, and former FS President)
   Lori Bruner (DES)
   Dan Culhane (Ames Chamber of Commerce, and Presidential
        nominee)
   Steve Goodhue (Knapp Tedesco, Insurance and Presidential
        nominee)

   Senator Freeman moved to endorse the committee, Senator Bigelow seconded, and the committee was approved by majority vote.
   b. Sturm circulated the Campus Leadership Breakfast questions, which were approved. It was asked that he submit them also to P&S Council (done Thursday) and solicit theirs in return, in advance of the October 19 meeting.
   c. The BOR financial literacy course came up, and the question was raised that it might be a prerequisite for releasing financial aid to students. It might possibly be piloted through courses already in the catalogue in Human Sciences.
   d. A short presentation by President Sturm at the next senate meeting on the structure of Senate seemed a reasonable use of time and was supported.
   e. Environmental Health and Safety (EH&S) will hold a Research Safety symposium at the Gateway complex on October 12, 2016, sponsored by the

Office of the Provost. Each dept. with a research lab is requested to send 2 members to the conference—one faculty member and one post-doc. The APLU report on research safety guidelines is available on the EH&S website.

f. New chairs of J&A, FDAR, and RPA Councils will be needed next year. Please begin thinking of nominations (including self-nominations).

g. Sturm said he hopes to have a version of an ISU Open Access policy to RPA for initial consideration by next week.

h. Prior to the November 8 Senate meeting, student leaders in the Greek system wish to show their appreciation for faculty by providing the food. Their celebration of faculty at ISU will continue following the senate meeting in the Oak Room at the Memorial Union, and all university faculty are invited to this later reception.

2. **President-Elect** None.
3. **Senior Vice President and Provost**

a. Associate Provost Dave Holger reported for Provost Wickert, in absentia. The Board of Regents said that differential tuition (DT) proposals could be submitted for high cost programs. Thus, DT in BUS is being proposed to increase, ENG tuition is being proposed to remain the same, ARCH may be increased.

b. Animal Science, NREM, Biology, Computer Science, and Industrial Design are also being proposed as new programs to adopt DT. Holger raised the point that care needs to be taken to be fair for different students taking the same courses—for example, in Biology, a number of non-biology majors will be taking the same upper div courses that majors are taking at a higher charge, which could be unfair to one of those sets of students. DT for these new programs is being proposed for a 3-year phase-in. At end of phase-in, each would be at same tuition level as ARCH and IND DES.
ENG and BUS would have one differential tuition that was the same, the others here would have a second tier of DT, and all other majors would have no DT. All currently proposed plans for DT are dean-supported as programs possessing higher educational costs. Revenue is needed to maintain quality, to hire extra staff/faculty, to maintain labs, etc. Some adjustments to graduate program costs will occur to ensure graduate costs remain higher than undergraduate, following tuition rises in these few programs.

c. Residential tuition is also proposed to increase 2%, while Out of State and Graduate tuition would rise across the board by 3%. Additionally, some fees are proposed for increases—particularly health and technology.

d. Deans across the university are now meeting with student groups from departments in their colleges to explain and have conversations about why DT is necessary and how the revenues will be spent.

e. These proposals are more revenue-based than enrollment-management-based. Senator Bigelow raised the idea that, to increase revenue, the university could consider eliminating the cap on credits and tuition—make very credit cost, not 12 = full-time, as does 21. Senator Freeman replied that this approach would increase student debt. Senator Zarecor stated that in-state tuition is not rising as fast as Out-of-State, which is disappointing to faculty who served on the Enrollment Management Task Force.

f. The Provost's office, in conjunction with FS, is in the final stages of establishing the Library 160 review board. The office is also close to releasing the RFP for new or revised courses in the Diversity curriculum.

g. Cyclone 101: Deans Council, Provost, Student Affairs division, all have responded to Student Government President Cole Staudt's proposed Cyclone 101 course for all students at ISU. The consensus is that we need to step back and take a new look at how we onboard new students—what is the whole package? Logistical issues, personnel issues, content, faculty control of the curriculum, and more confound the present proposal. President Staudt wishes the conversation to continue, possibly including other venues in the student onboarding process at ISU as ways to engage students in these issues and topics. The University of Iowa's single course is all online—which ISU students do NOT want. How effective is it?

4. Council Chair Reports

a. J&A: Senator Owen reported that an appeal that had been filed has subsequently evaporated. Associate Provost Bratsch-Prince also is revising some forms that will be useful in future Appeals processes.
b. Academic Affairs:—Senator Bigelow stated there was little to report other than the 2 items forthcoming under New Business. The topic of Dead Week, however, brought the point up that, while all student requests concerning Dead Week are unlikely to be met, some consideration is being given to what kind of evaluations might be permitted or prohibited on the last 2 days of the semester.
c. FDAR: Senator Derrick said that discussion and a decision on Factual Information is forthcoming, likely by Friday. There has also been some discussion, and questions, about how late in the P&T process a person can add info to the dossier. (Senator Freeman interjected that the final stage is likely at College Level.)
Derrick stated that FDAR would likely review Faculty Core Values on Friday.
d. Governance: None
e. RPA: Senator Martin reported that RPA had a good meeting with SVPUS Kate Gregory, and also a second good meeting with Interim head of HR, Kristy Darr. The Council will consider some wording changes to the Senate By-Laws to accommodate the new split in the Business and Finance office and the need for Senate committees to continue to interface with the new CFO and SVPUS.

5. Caucus Chair Reports

a. CALS: Senator Freeman stated that CALS caucus has a good conversation about differential tuition. CALS student leaders are all in favor.
b. Business: Senator Brown reported that Business caucus met with Dean on differential tuition. They are also discussing in the college how Journal lists impact P&T and which journals different departments expect to accept for P&T. The dean wants a more standardized procedure to deal with lists of acceptable journal for P&T.
c. Design: Senator Zarecor reported that the caucus had one meeting, and that their college is in a holding pattern.
d. Engineering: Senator Bigelow reported for Vern Schaefer that the caucus discussed safety issues and faculty liability—are faculty adequately trained for safety in labs?
e. Human Sciences: Senator Russell reported that the caucus met with the new dean, and it was a productive meeting.
f. LAS: The LAS caucus met with the dean in September, and there will be occasional meetings in which FS and LAS Representative Assembly meet jointly

to share information. Senator Freeman recommended that LAS Senate Caucus *become* Rep Assembly, but Senator Wallace countered that roles are different.

    g.   Vet-Med: no report.

IV.   **Unfinished Business**   None

V.   **New Business**

A. Name Change: Women's and Gender Studies [S16-1] – Bigelow
B. Master of Human Computer Interaction [S16-2] – Bigelow

Both proposals were approved for a first reading on the senate floor next week.

VI.   **Approval of the September 13, 2016 Faculty Senate Agenda**

Senator Martin moved and Senator Zarecor seconded approval of the next Senate agenda. Passed without dissent.

Comments on the Kurtenbach Special Order on agenda: What are the implications for the quality of service for the staffing changes he has made? Problems: equipment checkout moved to Durham and long lines. Some salaried staff who were fired were replaced by students and hourly workers. Is this the model we want to use? 4-5 person staff areas are reduced to 1 person, increasing wait times and longer lines. Poor support for faculty on Blackboard. Students no longer can access Blackboard. Emergency Blackboard issues are a logjam.
Feedback at open discussions was NOT to centralize IT. CIO Kurtenbach centralized it anyway with results being longer waits and service decrease. Centralizing takes assistance farther away from faculty in specific depts. and lowers quality of service. Who is assessing the progress we are implementing? Repair or support tickets are ineffective since they are often replied to in too slow a time frame.

VII.   **Points for Discussion**

    a. Laboratory Safety – Associate Provost Holger suggested that we invite someone from Legal to discuss this point with the EB. The university will defend a faculty member if he/she is acting appropriately to the situation as faculty.

    b. Student selling of lecture notes: The question was raised, "Can we get the name of the person who uploads the notes to a cheat site?" If a student sells his/her own notes (in their own words), they have intellectual ownership of those notes. Documents, tests, PowerPoints, are the presenter's intellectual property. Notes belong to students, esp. if information is not proprietary. It was again suggested to invite Legal to discuss this. We already have language in the Faculty Handbook as well as in the Student Conduct Code that clarifies ISU policy on this topic.

    c. Graduate Climate report: it was suggested to invite Craig Ogilvie to present on this study to EB. Recently Mechanical Engineering and Biological Engineering underwent a Title 9 review from the Dept., of Energy and NSF. We do not have this report. It would be valuable to ask Craig what has already been done.

    d. Gender and racial bias in Student evaluations: Past President Wallace suggested we vet any proposed actions through CELT. Senator Freeman suggested amelioration of our current approaches might best happen through training of chairs at the dept. level; Senator Bigelow suggested that student evaluations in

ENG matter importantly in determining who receives teaching awards, and so need to be studied and fixed, or else other parameters need to be added to award criteria. Some depts., it was mentioned, such as DES and VetMed have no peer evaluation of teaching.

VIII. **Good of the Order**   None

IX. **Adjourn—5:00 p.m.**

NEXT MEETING – TUESDAY, NOVEMBER 1, 2016

Respectfully submitted,

Jonathan Sturm, President, and Secretary *pro tem*