

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES
APRIL 29, 2014
3:10-5:00 P.M.
107 LAB OF MECHANICS**

Members Present: Butler, A. (Secretary); Compton, P. (Engineering); Cunnally, J. (Governance); Dark, V. (President); Hendrich, S. (Past President); Holger, D. (Associate Provost); Martin, R. (CALs); Minion, C. (Veterinary Medicine); Owen, M. (J & A); Rippke, S. (Parliamentarian); Russell, D. (Human Sciences); Smiley-Oyen, A. (FDAR); Wallace, R. (Academic Affairs); Wickert, J. (Senior Vice President and Provost); Zarecor, K. (Design)

Absent: Bratsch-Prince, D. (Associate Provost); Freeman, S. (RPA); Hermann, P. (Business); Schalinske, K. (President-Elect); Sturm, J. (LAS)

I. Call to Order

President Dark called the meeting to order at 3:10 p.m. when quorum was reached.

II. Consent Agenda

A. Agenda, Executive Board Meeting April 29, 2014

B. Minutes, Executive Board Meeting April 15, 2014

There were some changes made to the list of members present on the minutes of the last meeting. Senator Wallace moved to accept the consent agenda so revised. Senator Minion seconded. The motion passed without dissent.

III. Announcements and Remarks

A. President

1. Review of Policy

FH 3.3.1.2 (Review of Policy for Part-time Appointments for Tenure-eligible and Tenured Faculty) requires review. President Dark asked EB whether this should be fast-tracked to be completed this year or put on the docket for next year. EB resolved that it would be afforded its proper attention next year. Senator Wallace suggested that Governance Council (specifically the Handbook Committee) develop a list of other such reviews that need to be conducted.

2. BOR Meeting

The Board of Regents (BOR) met Wednesday and Thursday. President Dark said that there was nothing controversial to report. ISU and UI Faculty Senate presidents as well as P&S Council presidents and the representatives of merit employees gave presentations.

3. SEEC

The final report is forthcoming. President Dark said that we are familiar with the recommendations, including continuing to ask faculty to be involved with students inside and outside of classroom. The report also recommends that faculty be recognized for that.

4. PRS Task Force

The first meeting will be Friday.

5. LEARN Report

President Dark said that the report will be released after the Provost's Office finishes review of it. Provost Wickert noted that he provided comments this past weekend.

6. Library External Review

President Dark said that the external review team seems impressed with our library. The question asked of the External Review team was whether our library compares favorably to other libraries at similar land-grant universities (in terms of funding, holdings, staffing).

7. UBAC

The meeting will be tomorrow. President Dark does not anticipate anything unusual.

8. K&H Consulting

President Dark received feedback that K&H Consulting did not understand certain aspects of ISU. After discussion, EB resolved that it would be best to be cooperative and tactfully correct important mistakes. This is an important opportunity to provide positive information that puts ISU faculty's work in a positive light.

Dr. Hartsough and President Dark have scheduled three meetings for senators to meet with Dr. Hartsough. President Dark hopes to organize attendees according to college. This may not be feasible. President Dark will try to get questions and an agenda from Dr. Hartsough so that senators can know what to expect.

B. President-Elect

On behalf of President-Elect Schalinske, President Dark said that the successful spring conference had 70 attendees from 107 registrants. She thanked Provost Wickert's office for its support and Senator Compton for his hard work.

C. Provost

1. TIER meetings

Provost Wickert said that, when she returns to campus May 7-9, Dr. Hartsough will meet with a variety of academic representatives, including faculty, members of the Provost's Office, and deans. These meetings have been described as a follow-up to share initial ideas and gather additional information. At the BOR meeting, the provosts from UI and UNI reported similar experiences in terms of the types of questions and preparation involved. To date, Provost Wickert has not been asked to provide any additional data or information.

2. Server Breach

Provost Wickert recounted the facts of the server breach. (706 current employees were affected: 389 social security numbers were possibly exposed; 317 university IDs were possibly exposed. 7194 current students were possibly affected: 171 social security numbers were possibly exposed; 7023 university IDs were possibly exposed.)

A 1-800 number has been established for people concerned about the security of their information. ISU has hired All Clear, a firm that specializes in handling these kinds of situations. All Clear runs the call center and helps find addresses to contact affected people. ISU has offered 90 days of free credit monitoring for any ISU affiliated person who calls the call center. For those whose social security number or university identification number was included in the class lists, ISU is offering one year of free credit monitoring. There have been 200 calls to date, and approximately 50 e-mail inquiries.

Provost Wickert has asked Jim Davis (IT) to develop ways to find other unsecure sources of personal information. Provost Wickert would like FS, department chairs, and department IT staff to work together to spot sensitive information on personal websites or other sites that are not protected by a firewall, or legacy data on department servers. He pointed to Indiana University as a model for proactively securing data. Senator Zarecor noted that there is a lot of personal information on class lists that is generally not needed.

Senator Smiley-Oyen asked whether other faculty received notification that they were affected (addressed as “Dear Student”). Provost Wickert said that Jim Davis had said that some kinesiology faculty had been associated with Computer Science 103 in the early 2000s. It is also possible that they were involved with computer training.

D. Council Chair Reports

Academic Affairs is wrapping up business. There may be one or two more proposals, which will be handled by FS Curriculum Committee over the summer. EB members pointed out that the circulated draft of the change to the Outcomes Assessment charge did not have the updated language. President Dark said that she would ensure that the correct copy is sent with FS materials.

J&A had several possible cases pending. Senator Owen will prepare a report on cases that maintains confidentiality. Some EB members thought that longitudinal data might be helpful to determine whether there are trends in the number of cases.

FDAR’s work is finished. Senator Smiley-Oyen and Associate Provost Bratsch-Prince are still preparing the executive summary of the modified duties policy to deliver to ISU President Leath. FDAR is also awaiting the COACHE data, anticipated in mid-May.

E. Caucus Chair Reports

Senator Zarecor said that she provided updates to her caucus about the TIER meetings. She will encourage Design senators to attend the meetings with Gayla Hartsough.

Senator Russell said that the Human Sciences caucus will meet with the dean next week.

Senator Compton reported that the FS caucus chair has been included in the biweekly Engineering senior leadership meeting.

Senator Minion said that he has been re-elected caucus chair. He is working to schedule a meeting with the dean and fill council and committee positions.

Senator Martin said that CAS will meet with the dean next week.

IV. Unfinished Business

A. Outcomes Assessment Charge Revision – [S13-25] – Wallace

President Dark will ensure that the correct draft is sent with FS materials.

B. B. S. in Early Childcare, Education and Programming - [S13-26] -- Wallace

No comments.

C. Name Change: Art and Visual Culture [S13-27] -- Dark

No comments.

D. FH Chapter 2.8.1 Revision -- Clarification of Senate Review -- [S13-28] Cunnally

No objections.

V. New Business

A. Report of the Task Force on the Scholarship of Engagement and Outreach - [S13-XX] - Dark/Bratsch-Prince

President Dark clarified that EB accepts the task force's report and puts it on the consent agenda for FS general assembly. Associate Provost Holger said that Associate Provost Bratsch-Prince would like the PRS Task Force be supplied with a copy of the report.

Senator Butler asked whether the emphasis on the holistic assessment of scholarship of engagement and outreach would be problematic in annual reviews, especially for projects that involve a large initial investment of time. Associate Provost Holger said that this was why the report recommended writing PRSs to reflect the time commitment for such activities.

Senator Zarecor asked why the report recommended removing "extension" and replacing it with "clinician." President Dark replied that "extension" holds only for those who have extension appointments, whereas "clinician/professional practice" applies broadly. Some EB members concurred that the recommendation may be poorly worded.

B. Clarification Changes to the Bylaws [S13-XX] - Cunnally

Senator Cunnally said that the intent of the changes was to make corrections about eligibility to reflect current practice. If a senator is elected to a council or committee chair in the penultimate year of eligibility, the senator serves only one year in that capacity; the term is not extended an additional year.

The changes also allow that someone who is in an officer position may run for another officer position. President Dark confirmed with Jack Girton that this has been allowed.

Parliamentarian Rippke pointed out that the constitution needs to be changed before these changes are implemented. According to the constitution (II, 5, C) the past president is an ex officio member. To change the past president to a voting position would require a simple majority of votes cast by members of the general faculty.

Senator Owen moved to refer the motion back to Governance Council, to be reconsidered after the constitutional change. Senator Butler seconded. The motion passed without dissension.

VI. Approval of the May 6, 2014 Faculty Senate Agenda

President Dark presented the non-substantive changes to FH. In a majority of cases, there are changes to update titles. Section 5.3.4 concerned implementation dates during the transition to adopting PRSs. EB discussed whether it would be better to leave the section vacant or renumber. Senator Minion pointed out that internal references elsewhere in FH to section 5 may be affected by renumbering. President Dark proposed that the Handbook Committee could make the decision.

Senator Owen moved to approve the agenda, and Senator Componation seconded. The motion passed.

VII. Good of the Order

Senator Smiley-Oyen confirmed that TIER notes may be shared with other faculty members.

Senator Owen announced that the first open forum to discuss VEISHEA was a success. There were two hours of comments, mostly from students. Another forum specifically for faculty and staff has been scheduled for Wednesday, May 7, 2-4 p.m. in the Great Hall.

VIII. Adjourn

The meeting adjourned at 4:39 p.m.