

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES
APRIL 24, 2018
3:00-5:00 P.M.
107 LAB OF MECHANICS**

Present: Bigelow, T. (Academic Affairs); Bratsch-Prince, D. (Associate Provost); Brown, J. (RPA); Butler, A. (Secretary); Cantor, D. (COB); Day, T. (President); Faber, C. (J&A); Freeman, S. (CALs); Martin, P. (President-Elect); Padgett Walsh, C. (LAS); Rippke, S. (Parliamentarian); Russell, D. (CHS); Ryan, S. (COE); Sponseller, B. (Governance); Sturm, J. (Past President); VanDerZanden, A.M. (Associate Provost); Zarecor, K. (COD)

Guests: Bobik, T.; Girton, J.; Marcketti, S.; Peters, F.; Ward, A.

I. Call to Order

President Day called the meeting to order at 3:05 p.m.

II. Consent Agenda

A. Agenda, Executive Board Meeting April 24, 2018

B. Minutes Executive Board Meeting April 10, 2018

President Day added item (E) to New Business, SCIS Reorganization Proposal. Senator Bigelow proposed to move S17-30 to earlier in the meeting so that Academic Standards and Admissions Committee (ASAC) Chair Peters could leave afterwards. Senator Brown moved, and Senator Butler seconded. The motion was adopted, with one dissent.

III. Special Order: Sara Marcketti, Interim Director CELT

Director Marcketti said that over 2000 instructors are using Canvas to teach 3000 courses, impacting 30,000 unique students (as of July 2018). CELT and ITS formed a Teaching Technology Advisory Committee, to gather wide input. One topic discussed has been student access to courses. The issue is whether to keep Canvas's default option for students to be able to access courses after the semester concludes, in a read-only environment (student cannot upload information or contribute to discussion boards). Academic Affairs Council though the benefit to students outweighed any potential drawbacks (e.g. potential for student misconduct).

President Day asked what the worst scenario would be. Director Marcketti said that instructors could still take other measures, such as unpublishing quizzes or restrict access completely. Senator Cantor said that past enrolled students could share course documents with students currently enrolled. Director Marcketti said that students (both undergraduate and graduate) reported that they already download whatever materials they want, so restricting access would not make a difference to that risk. Students would continue to be able to access the course for two years after graduation (i.e. the length of time students are able to keep their net-id). Director Marcketti said that students who are pre-vet-med, for example, can go back to the materials for foundational science courses.

Senator Sponseller asked whether faculty face liability when the content changes (e.g. medicine) but the student still has access to outdated information. P&S Council President Ward noted that many courses in CVM are year-long or longer because the information is cumulative. President Day said that students seeking board certification in pharmacology find access to the information useful.

Senator Freeman thought that faculty expect that the course will go away, because that was how Blackboard and WebCT operated. If the course does not automatically disappear, faculty need to be alerted.

Senator Ryan asked whether the read-only access is to the semester when the student was enrolled or the current semester. Director Marcketti said the former.

Senator Bigelow thought it would be best to set the default for the course to disappear, but make clear how faculty can extend access. There are a number of changes and problems with Canvas (e.g. due dates don't work, quizzes), so it would be better not to add to the number of things faculty have to worry about. Let the default be that courses are hidden and revisit the topic in a couple of years.

P&S Council President Ward noted that whatever the default, there are a number of steps instructors have to take to close a course.

An informal poll was taken in the room. One EB member supported keeping Canvas's default; 12 supported changing the default so that students have access for the semester in which they are enrolled only.

IV. Announcements and Remarks

A. President

President Day thanked President-Elect Martin for running things in his absence. He appreciated "keeping the train moving. It's great to get into the station."

B. President-Elect

President-Elect Martin said that at the PLAC meeting, the Authorship policy received comments, which were incorporated into the policy. Parliamentarian Rippke said that the policy will remain open for comments until April 30. The target implementation date is June 1. Senator Freeman asked about mediation. He observed that nothing in the policy requires anyone to make a decision. Parliamentarian Rippke said that that would not be written into any policy.

President-Elect Martin also reported that the Family Leave policy has been adjusted so that both partners can take advantage of the policy, not just one. Associate Provost Bratsch-Prince said that the current policy requires partners to split twelve weeks. On the new policy, each partner is entitled to a full twelve weeks.

C. Past President

None

D. Senior Vice President and Provost

Resignations

Associate Provost Bratsch-Prince noted the release of the resignation report, but would not discuss it out of concern for time.

Promotion and Tenure

There were 85 P&T cases. (Last year: 68 cases.) For professor: 52 yes, 2 no; for associate professor with tenure: 28 yes, 1 no, 1 extension; and 1 associate professor awarded tenure. All told: 81 yes, 3 no, 1 extension.

Associate Provost Bratsch-Prince said that some departments are not consistent in what is said at the time of hiring and what is done at P&T review with respect to credit for work completed prior to employment at ISU. The Provost's Office has had conversations with deans, chairs, and P&T chairs about what expectations are reasonable and what counts as equivalent experience (e.g. teaching at community college or teaching school vs. R1).

There are also issues for early P&T cases. The Provost's Office expects the department to comment on why the candidate is being put up for tenure now in addition to the portfolio. But some departments just submit the portfolio. But when there are weaknesses, the justification is especially needed.

Senator Zarecor said that her department documents negotiations about credit in the LOI. She thought trying to write a campus-wide policy would not be a good idea. She thought it would be better for chairs to discuss the case with the candidate.

Senator Freeman observed that if it is written into the LOI that the faculty member is getting so many years credit, then the date of the mandatory review moves up. Associate Provost Bratsch-Prince confirmed that the university has to abide by the contractual obligation. In contrast, a faculty member without years of credit may elect to come up early for promotion.

Senator Padgett Walsh asked whether the Provost's presentation to FS would also include data about NTE advancement. Associate Provost Bratsch-Prince said it would.

Senator Padgett Walsh asked whether the promotions to associate professor were mandatory or early. Associate Provost Bratsch-Prince said that the data were not broken out like that, but she could provide a count of the early cases.

One other issue is that some NTE faculty are unhappy about the absence of criteria or unclear criteria for advancement. When NTE faculty apply for advancement, their departments do not know what they are assessing. Associate Provost Bratsch-Prince said that that should be addressed by the NTE policy.

E. Council Chair Reports

Senator Sponseller raised a concern about mediation of actions plans. Associate Provost Bratsch-Prince said that FDAR is working on that issue.

F. Caucus Chair Reports

None.

V. Unfinished Business

A. NTE Reform – FH Chapters 3 and 5 [S17-20] - Day

President Day said he received four amendments, from Krier, Butler, Butler, and Padgett Walsh.

Krier amendment

The amendment retained “senior lecturer” and “lecturer” titles. The latter would be used for term faculty without terminal degrees.

The amendment was not seconded.

Padgett Walsh amendment

In light of the three professor of practice ranks, re-introduce the title of “assistant teaching professor” (in addition to “lecturer”) and link it to contract length instead of terminal degree.

There was some concern that this proposal was not substantively different from previously rejected motions. President Day conducted a poll to see whether EB thought it was substantively different: 6 said no, 7 said yes. President Day directed Senator Padgett Walsh to write up the amendment and provide a clarification of the issues for FS.

Butler amendment

The amendment prohibited term faculty from serving on hiring or evaluation committees for term faculty.

EB members thought the prohibition was too strong and contrary to the spirit of “one faculty.” Instead, they proposed that the amendment be revised to require department governance documents to specify committee composition.

Butler amendment

The amendment specified that promotion in professor of practice ranks would require demonstration of expertise commensurate to a new hire in the higher rank.

EB members expressed concern that this would in effect make it impossible to be promoted in practice ranks. The amendment failed to make progress on previous points of disagreement.

B. FH 10.5 Policy for Dealing with Disruption in the Learning Environment [S17-24] - Bigelow

President Day expressed concern that the policy was not written in FH language. Past President Sturm moved to refer the proposal to Governance. Senator Faber seconded. The motion was adopted without dissent.

VI. New Business

A. FH 7.2.2.2 Discrimination [S17-28] – Sponseller

The proposal brings FH in line with university requirements and definitions regarding discrimination and harassment. Senator Sponseller said that Governance was waiting on Provost's Office and University Counsel to advise whether the changes would comply with university policy and federal law. In particular, EB members were concerned about a sentence in 7.2.2.3. Senator Freeman recommended moving the policy forward to FS without the offending sentence: "There are certain behaviors not included..." If that sentence is changed over the summer, the amended copy can be sent to FS for the second reading. Senator Freeman moved that proposed course of action. Senator Faber seconded. The motion was adopted without dissent.

B. Name Change: Biochemistry [S17-29] – Bigelow

Past President Sturm said that he met with Professor Bibok, Professor Girton, and Provost Wickert. Provost Wickert asked to take over the discussion, and have the deans talk together. LAS faculty are concerned about potential negative financial implications for their college. Professor Girton had correctly pointed out at the meeting that this problem is outside the purview of faculty. Past President Sturm said that Provost Wickert thought that if he could get the deans to reach an agreement, he did not think the faculty would object.

Professor Girton said that he was concerned that this proposal not languish. He recommended that EB put the matter as New Business for FS for Fall 2018 agenda, noting that new business is not always activated.

Past President Sturm thought it would be better to wait and see what the Provost is able to do.

Past President Sturm moved to remove the proposal from FS agenda and keep as Unfinished Business on EB agenda. Senator Padgett Walsh seconded. The motion was adopted with one dissent and one abstention.

C. Eliminate Summer Option for Students in Dismissal Status [S17-30] – Bigelow

ASAC Chair Peters said to get on probation, a student must have three consecutive semesters below 2.0. At the end of May, the student has the option of having credits earned in the summer averaged with spring credits. If the GPA is above 2.0, dismissal is removed. 234 students per year take this option. Only one third are successful. The request is to remove the option.

Senator Bigelow said that this was one of two proposals to come out of the committee. The second recommendation was to allow immediate re-enrollment instead of the summer option for students with documentation of a serious life event or junior or senior students on a good trajectory who were likely to finish.

ASAC Chair Peters replied that the Catalog says that colleges cannot immediately reinstate students. But in the Fall, EB will receive a proposal.

After discussion, EB decided that it would be better to vote on the two proposals together. Associate Provost VanDerZanden noted that there are a number of initiatives in the student success area that would complement this. Senator Bigelow moved to refer the proposal to AAC. Senator Butler seconded. The motion was adopted without dissent.

D. Update Catalog Requirements for US Diversity and International Perspectives [S17-31] - Bigelow

Senator Padgett Walsh reported that he had substantive and procedural concerns. First, the proposal was not vetted by FS Curriculum or Outcomes Assessment Committees. Senator Bigelow retorted that FS Curriculum Committee voted on it. Senator Padgett Walsh said that the December minutes reported that there needed to be more discussion. Senator Bigelow said that Doug Jacobsen had said that they voted on it.

Senator Padgett Walsh thought that Curriculum and Outcomes Assessment Committees need to discuss the matter. He moved to refer the proposal to Curriculum Committee. Past President Sturm seconded.

Senator Bigelow spoke against the motion, saying that they will not do anything with it. In effect, this would kill the proposal. Senator Freeman concurred. Curriculum Committee had already dealt with it and does not want it back. Neither does Outcomes Assessment. If EB is unhappy with the proposal, at this point the only option is for President Day to appoint a task force chaired by next year's President-Elect.

Senator Padgett Walsh and Past President Sturm withdrew the motion.

EB members discussed whether to postpone the matter indefinitely or to a definite date. President-Elect asked EB members to trust EB leadership to come up with a plan over the summer.

Senator Padgett Walsh said that he got a message from LAS Curriculum Committee asking that we not enact this proposal, because it would create so much extra work. He recommended talking to curriculum committee chairs in other colleges too. Senator Bigelow said that Senator Padgett Walsh's claim was false.

President-Elect Martin moved to keep the proposal in EB, and EB leadership will come up with a plan for how to deal with it by the start of next semester. Senator Zarecor seconded. The motion was adopted.

E. SCIS Reorganization

The Provost's Office worked on the reorganization with the department, and requested counsel from FS. FS does not officially approve.

EB members were uncertain what to do with the proposal. Senator Freeman pointed out that according to FH 2.7.4.3, FS can request to meet with faculty or the Provost's Office. There are two possible actions: return the proposal to the Provost's Office and say that we do not like it; or say that we like it and recommend that the Provost forward it to the President. No action can occur until FS review is done.

President-Elect Martin asked what the administrative cost would be of the reorganization. Senator Cantor pointed to the table in the supporting document: none. EB members doubted this, because there would be two chairs, rather than one, and probably administrative support.

Senator Cantor moved to make the item a special order on FS agenda. Senator Sponseller seconded. The motion was adopted.

VII. Approval of the May 1, 2018 Faculty Senate Agenda

With the above changes, the modified agenda was adopted.

VIII. Good of the Order

President-Elect Martin thanked President Day for his patient leadership through difficult discussions.

IX. Adjourn

The meeting adjourned at 5:41 p.m.