



IOWA STATE UNIVERSITY
Faculty Senate

EXECUTIVE BOARD MEETING MINUTES
April 11, 2023 – 3:00–5:00 P.M. – Lab of Mechanics 107

Attending (13): Perkins, J. [Pres]; Bennett-George, S. [Pres-Elect], Wheeler, A. [Past Pres], Wallace, R. [Sec], Alshihabi, D. [FDAR], Bigelow, T. [RPA & ENG CC], Day, T. [VET CC], Faber C. [DSN CC], Freeman, S. [J&A], Gillette, M. [HSC CC], Hanson, V. [CALs CC], Parsa, R. [Acad Affairs], Peterson [LAS CC],

Absent (2): Frank, M. [Gov], Townsend, T. [BUS CC]. A quorum was determined to be present for the meeting.

Provost Office: Wickert, J. [Provost];

Guests: Knief, A. [Parliamentarian],

1. **Call to Order** – President Perkins called the meeting to order at 3:02 pm
2. **Consent Agenda**
 - a. The Consent Agenda and minutes from the March 28, 2023 EB meeting were approved by voice vote.
3. **Unfinished Business**
 - a. Discontinuation of B.A. in Speech Communication – [22-21] – Parsa
- Since the last Faculty Senate meeting (First Reading), Sen. Parsa has received no further questions or comments about the discontinuation of the Speech Communications Major. The item will be on the agenda of the 18 April Faculty Senate Agenda for its second reading.
4. **New Business**
 - a. None
5. **Announcements**
 - a. Faculty Senate President – Perkins - No announcements at this time.
 - b. Faculty Senate President-Elect – Bennett-George – It was reported that at this time there was no one running to chair the Academic Affairs Council. It is desired that there be at least one, preferably two candidates for each position. The election for new council chairs will be held at the next Faculty Senate meeting on April 18th.
 - c. Past President – Wheeler – Past-President Wheeler said she had a very successful meeting with associate deans and department chairs about the newly adopted Progressive Corrective action process. The meeting was held on Friday, April 7th for approximately 1.5 hours.

- d. Senior Vice President and Provost – Wickert
- The Board of Regents will be meeting at ISU next week. Relatively few actions; promotion approvals and a few academic approvals.
 - Searches for the Ames lab director and new LAS Dean are being organized and are proceeding.
 - Progress continues to be made on the Degrees of the Future initiative (Assoc. Provost VanderZanden) and on the Strategic Hiring initiative (Assoc. Provost Bratsch-Prince).
 - The Provost will be meeting with staff from the Board of regents Office to review organizational changes, risk assessment, and other operational items. This is a standard review that occurs periodically.
 - Meetings will be held with Ann Oberhauser (Faculty Salary Equity Committee) and establish a recurring review on a 3-5 year basis, and will likely involve using an external consultant.
 - Progress on Workday Student continues with additional system testing with thousands of scenarios; results in 98.3% correct functionality demonstrated. The remaining 1.7% errors are caused by relatively minor issues; confidence shown in the system to date. The Phase 1 rollout for Admissions will commence on July 1st, 2023.
 - It was reported that the University of Northern Iowa is intending to develop degree programs in the areas of Health and Human Science and Materials Engineering.
 - No updates available on actions of the legislature.
 - Admitted Student Day was held on 7 April with around 800 students and families visiting campus (ca. 2,000 visitors), and was successful in achieving additional student acceptances.
 - The Provost stated that ISU sent a small team to Iowa Wesleyan College (closing in Spring 2023) to offer transfer opportunities to ISU for those Wesleyan students affected by the college closure.
- e. Council Chairs:
1. ACAFF - Parsa – Reviewed the possibility of having an on-line student survey to provide feedback on academic programs. He also stated that the AAC will be reviewing a possible ‘Wait-List’ policy at its next meeting on April 18th
 2. FDAR –Alshihabi – Announced that at the next FDAR meeting on April 19th, a draft of the proposed policy from the ‘Educational Materials and Copyright Committee’ will be discussed.
 3. GOV – Frank – No report – (Absent)
 4. J&A – Freeman – Sen. Freeman announced that one appeal has been filed. May be waiting on an additional appeal. He also explained about the need to remove members of the appeal committee from serving on cases that are in direct or apparent conflict with the specific appeal. The would not remove them from the committee, but would require them to recuse themselves from actions involving any potential or perceived conflicts of interest. Discussion on how to evaluate and respond to these situations is ongoing.
 5. RPA –Bigelow – The next meeting of the RPA Council will take place on 19 April (without the Provost) to discuss committee matters, and the final meeting of the semester will be on 10 May held with the Provost.
- f. Caucus Chairs:
1. CALS - Hanson – Sen. Hanson reported that the caucus is meeting with Assoc. Dean McDonald to discuss changing the awards submission and evaluation process.

2. BUS – Townsend (Absent) – Report by Perkins: Caucus is planning to have an election for caucus chair.
3. DES – Faber – Sen. Faber reported that the caucus has completed the filling of all council and committee chair positions, and will be meeting with the Task Force on Educational Materials in the near future.
4. ENG – Bigelow – The Engineering Caucus will be meeting with the Task force on Educational Materials on 26 April, and that they had one volunteer to serve on the J&A Council.
5. CHS – Gillette – Posed questions regarding the scenarios presented in a table in the Ownership of Educational Materials proposal. They are pursuing new senators to serve on FDAR and RPA councils. Also asked about the hiring of Term Faculty and how this happens in other colleges.
6. LAS – Peterson – Sen. Peterson explained that the special meeting of the LAS Caucus and LAS Representative Assembly members called by Dean Schmittmann for April 12th (he reported on at the last EB meeting), was to announce her retirement which will take effect in June 2024.
7. VET – Day – No report (absent).
8. Secretary Wallace provided an update on the forthcoming visits by members of the Board of Regents. Regent Lindenmayer will visit ISU on Thursday, April 27th, and Regent Risewick will visit on Thursday, May 4th. He requested that EB members suggest faculty to serve as hosts for these regent visits.

6. Approval of FS Agenda for 18 April 2023

With no changes to the proposed agenda, a motion was received by Senator Parsa, second by Sen. Bigelow, to approve the proposed FS agenda. The motion was adopted by a voice vote.

7. Good of the Order

- No Items were presented for the Good of the Order.

8. Adjournment

a. The meeting was adjourned at 3:51 p.m.

Respectfully submitted,

Robert S. Wallace, Secretary - ISU Faculty Senate