



IOWA STATE UNIVERSITY  
Faculty Senate

**EXECUTIVE BOARD MEETING MINUTES**  
**December 6, 2022 – 3:00–5:00 P.M. – Lab of Mechanics 107**

**Attending (13):** Perkins, J. [Pres], Bennett-George, S. [Pres-Elect], Wheeler, A. [Past Pres], Wallace, R. [Sec], Bigelow, T. [ENG CC], Day, T. [VET CC], Faber C. [DSN CC], Frank, M. [Gov], Freeman, S. [J&A], Gillette, M. [HSC CC], Hanson, V. [CALC CC], Parsa, R. [Acad Affairs], Peterson [LAS CC]. **Absent (3):** Alshihabi, D. [FDAR], Muecke, M. [RPA], Townsend, T. [BUS CC], A quorum was determined to be present for the meeting.

**Provost Office:** Wickert, J. [Provost]; Bratsch-Prince, D. [Assoc. Prov.]; Vanderzanden, A.M. [Assoc. Prov.]

**Guests:** Knief, A. [Parliamentarian], Haddad, M [Grad. Council], Boylston, T. [Academic Standards & Admissions]

1. **Call to Order** – President Perkins called the meeting to order at 3:03 pm
2. **Consent Agenda**
  - a. The Consent Agenda was approved by voice vote.
3. **Special Order: Course Work Only MS/MA Degrees** – Monica Haddad, Grad. Council [BRIEF SYNOPSIS OF POWERPOINT PRESENTATION by Dr. Haddad]
  - The current offerings of Master’s degrees at Iowa State include M.S. and M.A. degrees with a thesis, and Non-Thesis/Creative Component Master of Science and Master of Arts degrees.
  - The question was presented if a ‘course work only’ Master’s degree should be further developed and have a different name: “Master of [discipline]” which would distinguish it from Master’s degrees (thesis or non-thesis) that are currently offered.
  - Provost Wickert commented that programs in Engineering, LAS, and CALS are interested in developing coursework-only MS/MA degrees.
  - General discussion continued for several minutes with concerns raised about possible confusion brought about with the creation of a new form of Master’s degree, the ‘devaluing’ of certain degrees over others, impacts on reputation of programs, and related issues.
  - Dr. Haddad would like to receive comments and feedback from faculty in all graduate programs about this issue; she will make a similar presentation at the 13 December Faculty Senate meeting.
4. **Unfinished Business**
  - a. FH 7.2.7.6 Progressive Corrective Action [22-1] – Freeman
    - Sen. Freeman gave a summary of the current status following meetings with Assoc. Provost Bratsch-Prince and Sen. Padgett-Walsh, and the final version, including revisions from the originally presented draft, has been presented to the EB. All parties agree with the content and intent of the current version of the proposal.

Motion by Freeman, second by Peterson, to send the current version of the proposal for its second reading and vote at the 13 December FS meeting. Motion was adopted by voice vote.

b. Last 32-Credits Policy [22-10] – Parsa

- Sen. Parsa reviewed the intent of the proposal to allow students who elect to study abroad or to participate in other off-campus experiential learning opportunities to be able to include those credits without the “penalty” of not taking those credits as part of their final 32 credits earned at ISU. No further comments were received on this proposal following its first reading at the 15 November FS meeting.
- By general agreement, this item will be placed on the FS Agenda of Dec. 13 for its second reading and vote.

**5. New Business**

a. BS in Agricultural Communications [22-13] – Parsa

- Sen. Hanson (who teaches in the current AES program and would teach courses in the new program) explained the need for the new degree and revised focus for many students already progressing through this area of study, which already exists as an option within the current major.
- It was noted that the courses proposed in the new major’s curriculum already exist and are being taught. This proposal essentially elevates a currently popular option within the existing Ag. Education Studies degree program to a separate Bachelor of Science in Agricultural Communications degree status (no BA offered).
- By general agreement, this item will be placed on the FS Agenda of Dec. 13 for its first reading.

b. Professional Masters in Business Administration [22-14] – Parsa

- Parsa explained that this proposed degree would be targeting students already working in the business sector or other working professionals. He explained the intent and different requirements for these students compared to those in the current Master of Business Administration (MBA) program.
- Discussion included topics related to the quality and academic integrity of the current program compared to the proposed program; would this be a two-tier (high-low) structure? Also, differences in skill sets and experience levels of students in the current MBA program and those in the proposed Professional MBA program were explained.
- By general agreement, this item will be placed on the FS Agenda of Dec. 13 for its first reading.

c. Masters in Accounting Analytics [22-15] – Parsa

- This degree is being proposed for students in industry (and suggested by their employers) to provide specific focus on accounting analytics.
- Parsa noted that the Master of Accounting degree is already in place and available.
- The proposed new degree will be delivered in a primarily on-line format and will add additional emphasis on analytics. It was noted that there is no currently available on-line Masters of Accounting degree program in Iowa, and that it is projected that the degree would be in high demand.
- By general agreement, this item will be placed on the FS Agenda of Dec. 13 for its first reading.

- d. Policy Change: Degree Planning (Majors, Minors, Certificates) [22-16] – Parsa
  - Academic Standards and Admissions Committee Chair Terri Boylston joined Parsa in the introduction of this item. The suggested changes include using the term ‘multiple’ instead of double (to allow for more than two degrees/certificates). Ramifications of the change include various restrictions on specific areas of multiple degrees, advising implications, and perhaps on financial aid issues.
  - Having ‘Multiple’ majors includes clarification of the same or different degree types, as well as primary and secondary majors.
  - Credit adjustments and allowances for general education credits must also come into play with the implementation of this change.
  - Note that a major and minor as earned by the student cannot have the same name or be from the same academic program.
  - There are special exceptions noted in the College of Business and the College of Engineering relevant to “specific policies apply” language.
  - An amendment to the language proposed suggested that “individual colleges can establish their own standards for granting multiple degrees/certificates” instead of identifying the Business and Engineering colleges specifically, thus providing for future flexibility without the need to modify the policy. Dr. Boylston will make the suggested changes in the language of the proposed policy and prepare it for distribution.
  - By general agreement, this item will be placed on the FS Agenda of Dec. 13 for its first reading.
- e. FH 5.1.1.2 Annual Reviews [22-17] – Frank
  - The intent of this change is to bring the Faculty Handbook into alignment with the recently changed schedule for Annual Reviews; the question raised as to whether this should be moved to the Consent Agenda as being a perfunctory item.
  - By general agreement, this item will be placed on the FS Agenda of Dec. 13 for its first reading.

## 6. Announcements

- a. Faculty Senate President – Perkins
  - President Perkins announced that the 2021-2011 report of the Ombuds Office has been received; he will include a link to the report in future communications, and is also available on the Ombuds web site.
- b. Faculty Senate President-Elect – Bennett-George
  - President-Elect Bennett-George reported that there was a recent Zoom meeting of the Representative Committee to discuss several issues:
    - i. Student Ratings of Teaching – proposed adding a sentence in FH 5.2.1.1.3 that each college should have clear language on how teaching must be evaluated.
    - ii. Availability of a Creative Tool Kit to be used by departments and colleges to establish practices for teaching review in each unit. The policies to be included in department governance documents would eventually be reviewed for compliance by the Documents Committee.
    - iii. Investigate the concept that the Morrill Professorship eligibility should include Professor of Teaching (term) faculty in addition to tenured Professors.
- c. Past President – Wheeler - No report.
- d. Senior President and Provost – Wickert
  - Provost Wickert provided the following announcements:

- i. The Provost thanked Sen. Gillette for distributing the recent article on adolescents and their educational complexities.
  - ii. The interviews for the new VP for Extension and Outreach have been completed, and the decision of the successful candidate will be released soon.
  - iii. Thirteen members of an international recruiting team have been on campus for 4-5 days, and visited with colleges and toured various places on campus. The campus visit and tours will be helpful to recruiters by enabling a firsthand perspective when describing ISU to prospective international students.
  - iv. Significant progress on ‘Workday Student’ continues across campus, with much of the work being done “behind the scenes”; major contributions of effort are being done by members of the Enrollment Management team, including the Office of the Registrar. Testing of the new system will begin in January 2023 and will continue for the remaining part of the year. This work on Workday Student is in addition to the normal job responsibilities that must continue at the same time. The additional workload and associated stresses on the system and individuals takes a toll on the staff involved with this transition to the new system, and this must be recognized.
  - v. A ‘work hiatus’ will go into effect on December 23<sup>rd</sup> through January 3<sup>rd</sup> which will allow university staff to enjoy a true 10-day break from work-related activities. He encouraged faculty to also allow for relaxation and recuperation during the mid-semester break.
    - Associate Provost Vanderzanden reported that the U.S. Diversity Committee is making progress in reviewing courses for approval and inclusion on the USD list. Approximately 38 courses have been submitted for review; thus far, 29 have been reviewed and of those, 26 have been approved.
    - Associate Provost Bratsch-Prince stated that she is working with the FDAR Council on a variety of issues, including:
      - i. A chair is needed for the Diversity, Equity, and Inclusion Committee.
      - ii. Task Force on use of classroom materials is working on intellectual property relationship between faculty and the university; reviewing FH Sect. 10.9
      - iii. Addressing issues of co-authored scholarship and providing colleges with guidance in how to evaluate faculty effort with multi-authored scholarly work.
      - iv. Examining situations involving conflicts of Interest in performing faculty reviews and making recommendations on how to address these concerns.
    - The question was raised regarding the timing of a Request for Proposals for hiring faculty in critical areas relevant to the “Degrees of the Future” initiative. RFP forthcoming in the next few months.
    - Senator Frank proposed the “pausing of e-mails” during breaks in the academic calendar so faculty can truly dissociate from daily work-related communications, often at all hours of the day. The Provost concurred and recommended a deliberate hiatus from responding to e-mails about routine university matters so a “break” can truly be a break.
    - Final comments by Provost Wickert included an update on the activity of the Peer Institution Advisory Committee to respond to a request by the Board of Regents to determine a revised list of what ISU considers its peer institutions, and to help update the decades-old peer institutions lists produced by external groups. Further progress on this will be communicated in the future.
- e. Council Chairs:

1. GOV – Frank – The Council is continuing its work on revisions of the Faculty Senate Procedures Manual. Additionally, revision of parts of Chapter 6 regarding Morrill Professor eligibility are being addressed.
2. ACAFF - Parsa – Noted that there is one additional proposal coming up for review; also, the Council is expecting a status update from the U.S. Diversity Committee.
3. J&A – Freeman – Reported that the council hopes to get the Progressive Corrective Action update of the Faculty handbook [FH 7.2.7.6; Docket 22-1] approved at the December FS meeting.
4. RPA – It was reported that Sen. Muecke is resigning from service as a Faculty Senator due to health reasons. Thus, a special election will be needed to fill the second year of his term; an interim chair of the RPA Council will be appointed for the remainder of the '22-'23 Academic Year.
5. FDAR –Alshihabi - No report. (absent)

f. Caucus Chairs:

1. CALS - Hanson – No report.
2. BUS – Townsend – No report (absent).
3. DES – Faber – Reported that institutional service issues were being evaluated and reviewed for the entire college.
4. ENG – Bigelow – Caucus met with the Dean and staff from CELT.
5. HSC – Gillette – Commented on new Associate Dean of Academic Personnel; concerns raised about another administrator added under current budget situation. Also noted that the Testing Center is no longer supporting 'Bubble Sheet' response format testing; this is a concern for some faculty who use this mode.
6. LAS – Peterson – No report.
7. VET – Day – No updates.

**7. Approval of FS Agenda for 13 December 2022**

The proposed FS Agenda for 13 December was presented and reviewed; it was recommended to remove Item 6 from the agenda. Motion by Freeman, second by Bennet-George to approve the revised agenda; the motion was adopted by voice vote.

**8. Good of the Order**

[None received]

**9. Adjournment**

- a. The meeting was adjourned at 4:58 p.m.

Respectfully submitted,

Robert S. Wallace, Secretary - ISU Faculty Senate