

**IOWA STATE UNIVERSITY AGENDA**

<b>Academic Standards and Admissions Committee</b>	<b>Key Roles</b>
Date: April 5, 2024	Meeting Leader: Terri Boylston
Place 2510 Beardshear	Support: Kara
Start Time: 2:00 p.m.	End Time: 3:00 p.m.

<b>Topic</b>
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<b>Consent approval of minutes 3-22-2024</b>
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**Updates:**

- Academic Dishonesty/Course Drop Policy - Approved by AAC, Feb. 26, to be presented at FS-EB March 5 – sent back

**Notes:**

- ***FS-EB sent policy changes back for following reasons:***
  - *Did not like reference to “college-specific policy” in policy*
  - *Misunderstanding of DOS sanctions vs. instructor’s grade*
  - *Did not like proposed syllabus statement*
- ***ASAC agreed to changes requested by FS-EB (***
  - *remove “college-specific policy” references*
  - *add statement that “If the student chooses to drop the course and if the student is later found responsible for academic misconduct, then, at the discretion of the instructor, academic repercussions may follow, per the course syllabus, ‘up to and including receiving an “F” for the course on the transcript.’” and*
  - *remove the proposed syllabus statement*
- ***Vote to approve above changes requested by FS-EB: 6-0***
- Academic Dismissal – to be presented at AAC March 18 – tabled
  - Supported – but awaiting to move through FS with reinstatement policy
  - Question if course schedules of dismissed students could be held to not lost if receive early reinstatement

<b>Reinstatement Policies – following Academic Dismissal</b>
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- Registrar’s website: <https://www.registrar.iastate.edu/students/reentry/reinstatement-after-academic-dismissal>
- Catalog: [https://catalog.iastate.edu/academic\\_standing/](https://catalog.iastate.edu/academic_standing/)

**Notes:**

- ***Vote to approve policy changes: 6-0***
- ***Policy changes will now move to Academic Affairs Council***

<b>Course Prerequisite Policy</b>
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- Update policies for prerequisites to be aligned with WorkDay process

**Notes:**

- ***Changes due to Workday implementation:***
  - *Student requests token for permission to take course*
  - *Request for token routes to college advisors and possible a few instructors*
  - *Once student gets token, student must go back in and register for course if spot is available*
  - *Student will get notification if/when a spot opens up and will have 24 hours to accept/decline spot in course*

- *Advisors and instructors will need to monitor these requests closely, particularly this year of implementation*
- *Vote to approve policy changes: 6-0*

### **Academic Standing /Progress**

- [Academic Standing | Iowa State University Catalog \(iastate.edu\)](https://catalog.iastate.edu/academic_standing/#academicprogresstext)
- [https://catalog.iastate.edu/academic\\_standing/#academicprogresstext](https://catalog.iastate.edu/academic_standing/#academicprogresstext)
- [Academic Intervention Pathway Flowchart | Office of the Senior Vice President and Provost | Iowa State University \(iastate.edu\)](#)
- Review - is policy too complex and confusing?
- Do we agree with current policy regarding changing colleges after Period 3?
- Warning and Probation terms and definitions??
  - Clarifying language – warning – only once
- Actions/programs for students on warning and probation?
- Definition of good standing
- Changing 75 credit threshold to end of SO year – for consideration of cumulative GPA affecting academic standing

### **Attendance and Absences** [Academics | Iowa State University Catalog \(iastate.edu\)](#)

- **Mandatory Class Meetings – Outside of Class**
  - Current policy is unwritten – proposal to document policy:
  - Mandatory class meetings outside of the regularly scheduled time must meet the following guidelines:
    - (1) Any out-of-class meetings must be listed in the Schedule of Classes when the students register
    - (2) Regular class time must be reduced for any scheduled out-of-class required meetings
    - (3) Any required out-of-class examinations (e.g. night exams) must be approved by the Provost
  - Do we need to include anything related to exams taken outside of the class at the ISU Test Center?

### **Summer Academic Standards Regulations**

- [https://catalog.iastate.edu/academic\\_standing/#summertext](https://catalog.iastate.edu/academic_standing/#summertext)
- Clarification for ability for students that have been dismissed to enroll in summer session

### **Other Discussion**

- *Interim grade submission date*
  - *Per Kelsey, academic advisors are inquiring as to whether interim grade submission date can be changed; because there are too many other demands at the same time, they would like to move interim grade submission date to earlier in semester*
  - *Per Denise, we have ability to set date in Workday*
  - ***Denise will share grade posting dates at other universities***
- *Samantha is leaving ISU to assume a chaired position at Babson College; this was her last ASAC meeting*