

IOWA STATE UNIVERSITY AGENDA

MINUTES FROM OCT 14 MEETING IN BOLD - N. BOURY

Meeting: Academic Standards and Admissions Committee	Key Roles
Date: Thursday Oct. 14, 2021	Meeting Leader: Terri Boylston
Place: 3150 Beardshear	Support:
Start Time: 4:00 p.m.	End Time: 5:00 p.m.

TOPIC	LEADER
Approval of Minutes – Sept. 30	Terri Boylston
• OLD BUSINESS	
<p>1A. Undergraduate Certificates</p> <p>Tony - move to accept the undergraduate certificate to expand the certificate to include students with associates degrees that are not earning a bachelor’s</p> <p>Nancy – second</p> <p>(e-mail support as well)</p>	Terri Boylston
<p>1B. Research for credit and pay (Independent study 490 or x90) – survey of colleges</p> <p>Discussion:</p> <p>Martha – this is something that many grants will not allow (credit and pay both), and may be problematic re: lab safety – “volunteers” can’t be forced to complete required training.</p> <p>Tony – this may not be relevant in all cases (e.g. non-lab)</p> <p>Resolution: Shawn will ask University Counsel if there are rules concerning getting paid and college credit.</p>	Terri Boylston
<p>1C. Drop Limit Policy - changes will be brought to the committee after AnnMarie views it.</p> <p>Vet Med College has requested no drop limit for their students.</p> <p>** more details to come in future meetings</p>	Jennifer Suchan
<p>1D. Reinstatement Policies – Shawn has a group that is working through this (academic self-assessment form and look for common elements for these policies across colleges)</p> <p>When summary is complete, this committee will review.</p>	Shawn Boyne
NEW BUSINESS	
<p>2A. Disallow major/minor in the same discipline</p> <ul style="list-style-type: none"> • Definition – degree and majors • Identify same major and minors combinations in colleges <p>There is no policy that specifically bars a student from getting a major and a minor in the same discipline/department. Occasionally advisors will ask, and the registrar’s office does not allow it. (1-2x a term)</p> <p>For Comparison – Certificates will not allow a certificate and major for the same student.</p> <p>Minor policy idea “a student may not receive an undergraduate major and minor of the same name”</p> <p>Tony – if you major in accounting, can you minor in tax accounting – Jennifer = Yes, this is specialized enough with the current process.</p> <p>Stand-alone credits for earning multiple majors were removed on a university-level, but business and engineering retained them (dual degrees = 30 stand alone credits)</p>	Terri Boylston

<p>Graduate college - 22 non-overlapping for MS, 36 for PhD Teri will draft a policy for this to match business/engineering college – to discuss next meeting . There are ~10 combinations of double majors that very few stand-alone credits (Jennifer has a list) 1999-2001 catalog change away from the stand-alone credit rule at the university level.</p>	
<p>2B. Top 2% Recognition https://catalog.iastate.edu/academiclife/gradingsystem/#honorsrecognitiontext) (For Future meeting)</p>	<p>Terri Boylston Jennifer Suchan</p>
<p>2C. Catalog in Effect – https://catalog.iastate.edu/collegescurricula/ A student may choose to graduate under the catalog in effect at the time of graduation or a catalog for the previous five years, provided it covers a period of the student’s enrollment.</p> <p>Jennifer Suchan - Student can graduate with the catalog in effect or the previous 5 catalogs.</p> <p>Case - student had a catalog 6-7 years previous (expired, which did cover a period of enrollment at a different institution)</p> <p>One of the prior 5 years or current year represents the current time that you graduated.</p> <p>Proposed clarification "period of enrollment at ISU" vs "period of enrollment". Tony - what number of years would be workable? and mechanism for exceptions?</p>	<p>Terri Boylston</p>
<p>2D. Due dates of Assignments – on holidays</p> <p>Due dates on Labor Day holiday – Students contested this. There is no policy prohibiting this, it is the instructor’s purview. If it is listed in the syllabus, this is OK.</p> <p>Is the idea that we need to have classes meet to make something due? No, there is nothing wrong with something being due on Labor day, as long as the students were given days prior to complete the work.</p>	
<p>2E. Other policies to be discussed Fall 2021</p>	
<ul style="list-style-type: none"> • Transfer Deficiencies https://catalog.iastate.edu/admissions/#transfercredittext 	<p>Jennifer Suchan</p>
<ul style="list-style-type: none"> • Academic Self-Assessment Form 	
FUTURE MEETINGS	
<p>October 28 November 11 December 2</p>	

In attendance:

Present in Room:

Teri Boylston – Human Sciences

Anthony Townsend – Business

Martha Selby – Engineering

Natalie Robinson – Graduate College

Gayle Brown – Vet Med

Cassie Keefer – Admission

Kenyattee Shamburger – Multicultural Student Affairs

Jonathan Compton – Enrollment Research

Online -

Jennifer Suchan

Shawn Boyne