

IOWA STATE UNIVERSITY AGENDA

Academic Standards and Admissions Committee	Key Roles
Date: November 11, 2021	Meeting Leader: Terri Boylston
Place: 3150 Beardshear	Support:
Start Time: 4:00 p.m.	End Time: 5:00 p.m.

Topic
<p>Approval of Meeting Minutes</p> <ul style="list-style-type: none"> • October 28, 2021 • <i>Note.</i> Minutes available in CyBox
<p>Status of Policies/Issues Advanced by FS ASAC</p> <ul style="list-style-type: none"> • Undergraduate Certificates ➤ We have received no feedback at this point. ➤ 1st reading of this policy at Faculty Senate is scheduled for this week.
<p>Catalog in Effect Policy</p> <ul style="list-style-type: none"> • https://catalog.iastate.edu/collegescurricula/ • Specifically, the Office of the Registrar is requesting clarity on the "...provided it covers a period of the student's enrollment" portion of the policy. Should this refer to Iowa State enrollment only, or can it be inclusive of any enrollment? Additionally, is the "...previous five years" portion of the policy the correct amount of "time," or should this be increased? ➤ This has already become an issue, and Registrar's Office anticipates more instances in the future. ➤ Per Jennifer, TX and KS schools allow any period of enrollment at any institution; OK schools allow enrollment for a period of 6 years. ➤ The following points were raised: <ul style="list-style-type: none"> ○ If we limit to ISU enrollment only, we may be harming students. ○ Catalogs change, and we can't allow students to choose whatever curriculum/catalog they want to use. ○ We can (and do) make exceptions on a case-by-case basis. ➤ Motion made by Martha: To allow enrollment provided it covers a period of the student's enrollment at an accredited college or university for the previous 6 years. <ul style="list-style-type: none"> ○ Seconded by Nancy ○ Passed unanimously 6-0 <ul style="list-style-type: none"> ▪ <i>Action Item: Since we currently keep the catalog for only 5 years, Jennifer will check with IT to find out whether we will be able to extend for 1 additional year and will get back to the group. Could be an issue as President Wintersteen has put a moratorium on IT resources for present day.</i>
<p>Incomplete Policy – Did not discuss</p> <ul style="list-style-type: none"> • https://catalog.iastate.edu/academiclife/gradingsystem/#gradepoliciestext • Specifically, the Office of the Registrar would like to discuss the resolution of Incomplete grades, and how they are reflected on the transcript, GPA calculations, and the resolved grade, itself. Additionally, the Incomplete Contract notes that the student must have been in passing status at the time of the request (see screen shot below); is this accurate? If so, we should build that into the policy in the University Catalog.

Incomplete (I) Contract

Policy on Incompletes: An incomplete may be assigned when the student is passing at the time of the request, but special circumstances beyond the student's control prevent completion of the course. In general, failing the final exam or project or not submitting course work as a result of inadequate preparation or learning **are not** valid justification for an Incomplete.

Landing Page for Student Probation/Warning & Academic Self-Assessment Form

- Draft of student landing page (will be housed in Provost's office pages)
- <https://enr-wpstaging.engineering.iastate.edu/test/current-students-2/academic-standards/>
- **Background:**
 - Student Services directors and Academic Success Center no longer want to host and update this page
 - Engineering is working to build a new page with all college policies included in one place, which will be housed in the Provost's Office pages
 - Working with Roberta on academic self-assessment tool; took language from catalog and rewriting so wording is not at post-UG level, but no change to content.
 - May also add short videos
 - Per Martha, should be satisfactory progress and financial aid appeals
 - Created test page with everything on 1 page
 - Goal: ready by spring break
 - *Action Item: Please share with all colleges and get feedback. Will also get feedback from students to gauge their understanding.*

Academic Standing

- <https://catalog.iastate.edu/academiclife/progressprobation/#academicprobationtext>
- With the anticipated forthcoming changes to the academic calendar (e.g., no "break" between Fall semester and Winter Session; no "break" between Spring and Summer semesters), do we want to allow students who are on Academic Probation in Fall to register for Winter Session? Do we want to allow students who are on Academic Probation in Spring to register for Summer courses?
- *Note.* Data available in CyBox
- Academic calendar is with BOR for approval
 - Calendars will be in alignment for all 3 Regents
 - There will be no breaks between fall and winter semesters and between spring and summer semesters
 - Should students be allowed to even register for winter and summer semesters if they are on probation for previous semester? Grades would not be filed until 1 week into those semesters.
 - Per Martha, this is similar to summer option situation
 - *Action Item: Discuss with colleges. Will revisit at next meeting.*

Majors and Minors – **Did not discuss**

- <https://catalog.iastate.edu/academics/#degreeplanningtext>
- Developing a stand-alone credit requirement for multiple majors (e.g., 15 credits)
- Students may not receive the same undergraduate major and minor