

## IOWA STATE UNIVERSITY AGENDA

Academic Standards and Admissions Committee	Key Roles
Date: February 23, 2022	Meeting Leader: Terri Boylston
Place: WebEx <a href="https://iastate.webex.com/j.php?MTID=m1797c1d3f35fe684ed9213e74b19fe0d">https://iastate.webex.com/j.php?MTID=m1797c1d3f35fe684ed9213e74b19fe0d</a>	Support:
Start Time: 4:00 p.m.	End Time: 5:00 p.m.

Topic
<p><b>Approval of Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>• Approval of minutes – Feb. 9, 2022</li> <li>• <i>Note.</i> Minutes available in CyBox</li> </ul>
<p><b>Status of Policies/Issues Advanced by FS ASAC</b></p> <ul style="list-style-type: none"> <li>• Catalog in Effect Policy – approved 2/15 – will go into effect next year</li> </ul>
<p><b>Majors and Minors</b></p> <ul style="list-style-type: none"> <li>• <a href="https://catalog.iastate.edu/academics/#degreeplanningtext">https://catalog.iastate.edu/academics/#degreeplanningtext</a></li> <li>• Policy in CyBox</li> <li>• Work group with FS-Curriculum committee to discuss secondary majors <ul style="list-style-type: none"> <li>○ Members of work group include: Terry Boylston, Tony Townsend, Tom Brumm, Kimberly Zarecor, Amber Tiarks, Jenni Keitges</li> <li>○ Group is meeting Monday, 2/28/22, to discuss differentiation between stand-alone majors and secondary majors and definition of secondary majors</li> <li>○ <b><i>ACTION ITEM: Terri to bring feedback from work group to next ASAC meeting</i></b></li> </ul> </li> </ul>
<p><b>Drop Limit Policy</b></p> <ul style="list-style-type: none"> <li>• Proposal to remove drop limit for undergraduates</li> <li>• What additional data do we need to make a more informed decision? <ul style="list-style-type: none"> <li>○ Martha contacted the College of Engineering Registrar at UI <ul style="list-style-type: none"> <li>▪ ENG has a drop limit on a course-by-course basis – students can't drop same course more than 2 times</li> <li>▪ They also have rules on retaking courses – they only allow a course to be repeated a 2<sup>nd</sup> time and do not allow courses to be repeated regressively</li> </ul> </li> <li>○ Tony questioned who is pushing for doing away with drop limits and why, since this topic came up last year, decision was made at that time to allow 5 drops for all students, and very few students ever approach their drop limits</li> <li>○ Per Gayle, Vet Med students don't drop courses until their 4<sup>th</sup> year while rearranging schedules due to clinical rotations – Vet Med has asked to keep the drop limit</li> <li>○ Federal financial aid rules do not allow students to receive financial aid for retaking courses they have already passed <ul style="list-style-type: none"> <li>▪ Per Shawn, Workday is going to implement stricter monitoring of academic progress and plans – if students don't make progress, their financial aid will be cut off</li> </ul> </li> <li>○ Martha proposed establishing a work group to further discuss this topic, to include advisers and others involved with students</li> <li>○ <b><i>ACTION ITEMS:</i></b> <ul style="list-style-type: none"> <li>▪ <i>Terri and Shawn to finalize membership for this work group by end of week</i></li> <li>▪ <i>Work group to take up issue of whether to keep drop limit or do away with it; consider alternative choices that might be better than drop limit</i></li> </ul> </li> </ul> </li> </ul>

- **Additional information to be provided by Jonathan Compton/ER:**
  - **How many times are courses dropped?**
  - **Are courses dropped by certain groups of students? Is there a pattern?**

#### **Incomplete Policy – Did not discuss**

- <https://catalog.iastate.edu/academiclife/gradingsystem/#grade policiestext>
- Criteria for assigning an Incomplete
- Incomplete contract retained by instructor and department chair (or other representative). Contract will include grade assigned after 1 year if no further work is completed
- When I is resolved, grade will replace I on the record for the for the term the student was registered in the course, with a designation that the initial grade was an I
- Student’s academic standing is not affected when the I is resolved

#### **Transfer Deficiencies**

- Academic Probation
- Graduation
  - Question raised by Registrar’s Office: Should policy be reviewed in light of changes to admissions standards for transfer students? Should work outside ISU hold students back when they have met all coursework done here at ISU?
    - Per Denise, we previously admitted students with >2.0 GPA; now admit students with >2.25 GPA if they don’t have AA
    - This change impacts a small number of students, but students do take coursework elsewhere after they have started at ISU and transfer it back to ISU
    - Academic probation includes transfer work
    - Per Martha, it’s tricky to make overall policy for instances that can be very different; would prefer to make decisions on a case-by-case basis
      - ENG sometimes puts additional requirements on transfer (i.e. must have C or better in transfer courses)
    - Per Nancy, if we raise transfer requirements, we would be opening a big can of worms (i.e. if we don’t allow students to transfer in a D)
      - The more restrictive our policy, the more difficult it will be to recruit transfer students
    - ***ACTION ITEM: Jonathan Compton to bring examples and numbers of students impacted to next ASAC meeting***

#### **Landing Page for Student Probation/Warning & Academic Self-Assessment Form – Did not discuss**

- Draft of student landing page (will be housed in Provost’s office pages)
- <https://enr-wpstaging.engineering.iastate.edu/test/current-students-2/academic-standards/>