Iowa State University Agenda

Academic Standards and Admissions Committee	Key Roles
Date: November 11, 2021	Meeting Leader: Terri Boylston
Place: 3150 Beardshear	Support:
Start Time: 4:00 p.m.	End Time: 5:00 p.m.

Topic	Leader(s)
Approval of Meeting Minutes • October 28, 2021 • *Note*. Minutes available in CyBox	Terri Boylston
Status of Policies/Issues Advanced by FS ASAC • Undergraduate Certificates	Terri Boylston
Catalog in Effect Policy • https://catalog.iastate.edu/collegescurricula/ • Specifically, the Office of the Registrar is requesting clarity on the "…provided it covers a period of the student's enrollment" portion of the policy. Should this refer to Iowa State enrollment only, or can it be inclusive of any enrollment? Additionally, is the "...previous five years" portion of the policy the correct amount of "time," or should this be increased?	Matt Dikeman Abbie Suntken
Incomplete Policy • https://catalog.iastate.edu/academiclife/gradingsystem/#gradepoliciestext • Specifically, the Office of the Registrar would like to discuss the resolution of Incomplete grades, and how they are reflected on the transcript, GPA calculations, and the resolved grade, itself. Additionally, the Incomplete Contract notes that the student must have been in passing status at the time of the request (see screen shot below); is this accurate? If so, we should build that into the policy in the University Catalog. IOWA STATE UNIVERSITY **Incomplete (I) Contract** Policy on Incompletes: An incomplete may be assigned when the student is passing at the time of the request, but special circumstances beyond the student's control prevent completion of the course. In general, failing the final exam or project or not submitting course work as a result of inadequate preparation or learning **are not** valid justification for an Incomplete.	Jennifer Suchan Denise Timberland
Landing Page for Student Probation/Warning & Academic Self-Assessment Form • Draft of student landing page (will be housed in Provost's office pages) • https://engr-wpstaging.engineering.iastate.edu/test/current-students-2/academic-standards/	Shawn Boyne
Academic Standing • https://catalog.iastate.edu/academiclife/progressprobation/#academicprobationtext • With the anticipated forthcoming changes to the academic calendar (e.g., no "break" between Fall semester and Winter Session; no "break"	Terri Boylston Jennifer Suchan

between Spring and Summer semesters), do we want to allow students who are on Academic Probation in Fall to register for Winter Session? Do we want to allow students who are on Academic Probation in Spring to register for Summer courses? • *Note*. Data available in CyBox	
Majors and Minors • https://catalog.iastate.edu/academics/#degreeplanningtext • Developing a stand-alone credit requirement for multiple majors (e.g., 15 credits) • Students may not receive the same undergraduate major and minor	Terri Boylston

Action Items
• Identify meeting days, times, and location for Spring 2022 semester. • Meeting note taker rotation. • Determine if meetings should be recorded.

Future Discussion Topics / Topics to Revisit
• Drop Limit • Instructor Signatures on Schedule Changes • Out-of-Term Schedule Changes • Reinstatement policies • Research for Credit and Pay (i.e., Independent Study 490 or x90) • Top 2% Recognition   o https://catalog.iastate.edu/academiclife/gradingsystem/#honorsrecognitiontext

Future Meetings
• December 2, 2021 | 4:00-5:00 p.m. | 3150 Beardshear