| Academic Standards and Admissions Committee | Key Roles |
|---|---|
| Date:April 20, 2022 | Meeting Leader: Terri Boylston |
| Place: WebEx https://iastate.webex.com/iastate/j.php?MTID=m6355ac11e438111dee643cf96cbf9387 | Support: |
| Start Time: 4:00 p.m. | End Time: 5:00 p.m. |

| Topic | Leader(s) |
|---|---|
| **Approval of Meeting Minutes** <br>• Approval of minutes – April 13, 2022 <br>• *Note*. Minutes available in CyBox | Terri Boylston |
| **Incomplete Policy** <br>• Approved by Academic Affairs Council 3-31-2022 <br>• FS-1st reading: 4-19-2022 | Terri Boylston |
| **Transfer Deficiencies** <br>• Approved: AAC 4-14-2022 | Terri Boylston |
| **Calculating GPAs** <br>• Number of digits to display after the decimal <br>• Rounding or truncating | Jennifer Suchan |
| **4:00-4:20: Work Day Project Development and Academic Standards Policies** | Kristen Constant <br>Steve Michelson |
| **4:20-4:40: Landing Page for Student Probation/Warning & Academic Self-Assessment Form** <br>• Draft of student landing page (will be housed in Provost's office pages) <br>https://engr-wpstaging.engineering.iastate.edu/test/current-students-2/academic-standards/ | Shawn Boyne |
| **4:40-5:00: Majors and Minors** <br>• Policy proposed by work group (proposed changes in green): <br>    • Drop stand alone credits for multiple majors, certificates and minors <br>    • Secondary majors: Define and require at least 24 credits (at least 12 taken at ISU at >300-level) <br>    • Minors: Increase # credits taken at ISU at >300-level to 9 (currently 6) <br>• Recommendations <br>    • Best practices will be developed to guides programs reviewing/revising their minor, certificates, secondary majors <br>    • Colleges and departments can be more restrictive in requirements for multiple majors, certificates and minors (i.e. require stand alone credits) | Tom Brumm <br>Terri Boylston |
| **Drop Limit Policy** <br>• Recommendation from work group – discontinue drop limit policy <br>• CVM curriculum committee unanimously approved remove cap on number of drops a student may take during the semester | Terri Boylston |
| **Validating Enrollment** <br>To validate their enrollment in each course at the beginning of the semester, students must attend the first or second meeting (first meeting if the class meets only once a week). Students who add a course after the term begins | Jennifer Suchan |

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| must attend the next class meeting. The instructor has the option to offer a registered place in the course to another student when a registered student fails to attend and has not obtained prior approval of the instructor. Students who do not validate their enrollment must drop the course or they will receive an F grade. <br> https://catalog.iastate.edu/registration/ | |
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## Future Discussion Topics / Topics to Revisit

- Instructor Signatures on Schedule Changes
- Out-of-Term Schedule Changes
- Reinstatement policies
- Research for Credit and Pay (i.e., Independent Study 490 or x90)
- Top 2% Recognition
    - https://catalog.iastate.edu/academiclife/gradingsystem/#honorsrecognitiontext

## Future Meetings

- Wednesday May 4, 4:00-5:00, Webex