Academic Standards and Admissions Committee	Key Roles
Date: April 13, 2022	Meeting Leader: Terri Boylston
Place: WebEx https://iastate.webex.com/iastate/j.php?MTID=m3ce08c270a9966c6cbfd13575d919d90	Support:
Start Time: 4:00 p.m.	End Time: 5:00 p.m.

Topic	Leader(s)
Approval of Meeting Minutes • Approval of minutes – March 23, 2022 • *Note*. Minutes available in CyBox	Terri Boylston
Incomplete Policy • Approved by Academic Affairs Council 3-31-2022 • FS-EB – 4-12-2022	Terri Boylston
Transfer Deficiencies • Review proposed policy and vote	Terri Boylston
Calculating GPAs • Number of digits to display after the decimal • Rounding or truncating	Jennifer Suchan

Majors and Minors
• Policy proposed by work group (proposed changes in green):
  • Drop stand alone credits for multiple majors, certificates and minors
  • Secondary majors: Define and require at least 24 credits (at least 12 taken at ISU at >300-level)
  • Minors: Increase # credits taken at ISU at >300-level to 9 (currently 6)
• Recommendations
  • Best practices will be developed to guides programs reviewing/revising their minor, certificates, secondary majors
  • Colleges and departments can be more restrictive in requirements for multiple majors, certificates and minors (i.e. require stand alone credits)
	Terri Boylston

Drop Limit Policy • Work group – continuing to work (thanks to Jonathan for all the data mining) • Alternatives to drop limit to monitor student progress • CVM curriculum committee unanimously approved remove cap on number of drops a student may take during the semester	Terri Boylston
Validating Enrollment To validate their enrollment in each course at the beginning of the semester, students must attend the first or second meeting (first meeting if the class meets only once a week). Students who add a course after the term begins must attend the next class meeting. The instructor has the option to offer a registered place in the course to another student when a registered student fails to attend and has not obtained prior approval of the instructor. Students who do not validate their enrollment must drop the course or they will receive an F grade.	Jennifer Suchan

https://catalog.iastate.edu/registration/	
Landing Page for Student Probation/Warning & Academic Self-Assessment Form • Draft of student landing page (will be housed in Provost's office pages) • https://engr-wpstaging.engineering.iastate.edu/test/current-students-2/academic-standards/	Shawn Boyne

Future Discussion Topics / Topics to Revisit
• Instructor Signatures on Schedule Changes • Out-of-Term Schedule Changes • Reinstatement policies • Research for Credit and Pay (i.e., Independent Study 490 or x90) • Top 2% Recognition   o https://catalog.iastate.edu/academiclife/gradingsystem/#honorsrecognitiontext
Future Meetings
• Wednesday April 20, 4:00-5:00, Webex • Wednesday May 4, 4:00-5:00, Webex