Faculty Senate – Academic Affairs Council  
Meeting Minutes  
Wednesday, September 21, 2022

**Members attending:** Terri Boylston (Academic Standards), Tom Brumm (Curriculum), Sung Kang (DES), Anita Micich (HSC), Rahul Parsa (Chair, BUS), Jennifer Scheiltz (CALS), Cris Schwartz (ENG), Jodi Sterle (Student Affairs)  
**Ex-officio members attending:** Ann Lent (Student Government), Ann Marie Vanderzanden (SVPP)  
**Absent:** Karl Bolser (VET), Abby Dubisar (LAS)  
**Guests:** Michael Bailey (WLC), Cristina Pardo (WLC), Ian Schneider (CBE), Sriram Sundararajan (ENG)

1. **Call to Order** at 9:01 a.m. Introductions were made. Treats were served.

2. **Approve Minutes** – None to approve.

3. **Old Business:** None

4. **New Business**
   a. Discontinuation of the Latin undergraduate minor.  
      Brumm moved to approve, Sterle 2nd, approved 8-0-0
   b. Discontinuation of the Latin graduate minor.  
      Brumm moved to approve, Sterle 2nd, approved 8-0-0
   c. Undergraduate Minor in Spanish Translation and Interpretation Studies  
      Bailey and Pardo presented the proposal and answered questions.  
      Brumm moved to approve, Micich 2nd, approved 8-0-0
   d. BS degree in Biomedical Engineering.  
      Sundararajan and Schneider presented the proposal and answered questions.  
      Boylston moved to approve, Sterle 2nd, approved 8-0-0.  
      The committee suggested some addition information (description with common courses and options) be attached to the proposal.
   e. **Posthumous Degree Policy**  
      Change in catalog language to require minimum of 32 ISU credits to be eligible and other adjustments.  
      Sterle moved to approve, Micich 2nd, approved 8-0-0
   f. **Drop Limit Policy**  
      Change in catalog language to remove the limit of the number of student dropped classes.  
      Boylston moved to approve, Brumm 2nd, approved 8-0-0
   g. Vanderzanden presented a request to halt all catalog edits to facilitate catalog transition to Workday. Committee expressed concern about stopping current edits in progress for the 2023-2024 catalog and suggested current process (“masthead” edits) continue but with no edits for the 2024-2025 catalog. It was noted that previous catalog edits were a 2-year cycle instead of the current 1-year cycle – no edits for a year would be a temporary return to the 2-year cycle. Vanderzanden will take the feedback to the Workday team.

5. The committee adjourned at 10:13 a.m. Next meeting of the committee is October 19, 2022.

Respectfully submitted,  
Tom Brumm