Faculty Senate – Academic Affairs Council

Meeting Agenda

Tuesday, February 28, 2023 – 2:00 PM

Join from the meeting link

https://iastate.webex.com/iastate/j.php?MTID=m5430b227856e303156a4b6033e2b6daf

Note taker: **Karl Bolser**

Members attending: Rahul Parsa (Chair, BUS), Thomas Brumm (Curriculum), Abby Dubisar (LAS), Christian Schwartz (ENG), Jennifer Schieltz (CALS), Sunghyun Kang (DES), Terri Boylston (Academic Standards), Jodi Sterle (Student Affairs), Karl Bolser (VET)

Absent: Jessica Hurst (Outcomes Assessment), Anita Micich (HSC),

Others attending: Ann Marie VanDerZanden

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1. Call to Order

2. Approve Minutes – Thomas Brumm moved to approve, Karl Bolser seconded. Passed 9-0-0

3. Old Business

    a. None

4. New Business

    a. Biophysics BS Discontinuation
       Contact: Eric S Underbakke, esu@iastate.edu
       Significant change in focus since origination in 1960. Drifted from biomechanics (nerve and muscle cell function) to molecular movement at the atomic level. This aspect is better served by the newly approved Biochemistry major with Biophysics focus. Only a handful have graduated within the past 10 years
       Thomas Brumm motioned to approve the discontinuation, Cris Schwartz seconded. Passed 9-0-0

    b. Updating Diversity Committee Charge
       Contact: Ann Marie VanDerZanden vanderza@iastate.edu
       Besides reviewing ISU courses, this committee should review transfer courses. As such, wording was changed from: Approves courses proposed to satisfy the U.S. Diversity Course Requirement for undergraduate students.
       To: Approves courses proposed to satisfy the U.S. Diversity Course Requirement for undergraduate students, including ISU and transfer courses.
       Thomas Brumm motioned to approve the change in wording. Terri Boylston seconded. Passed 9-0-0

    c. Review and recommendation (see enclosed Table) how students will select/apply US Diversity courses based on their catalog year
       Contact: Ann Marie VanderZanden vanderza@iastate.edu
       If a student has been using an old catalogue either by starting at ISU or by using it for planning (e.g., DMACC student planning to transfer), they can use both catalogues

Motion to approve the table was made by Cris Schwartz, Jodi Sterle seconded. Passed 9-0-0 with the friendly amendment of changing "Spring 2023" to "Summer 2023" in the 3rd row of the table.

d. Affirm reappointment to the diversity committee for next year
We need an update on Diversity Committee Membership. Members serve for 3 years. Would ultimately like to rotate members annually. The committee member plans should be updated and communicated with Ann Marie.

e. Implementation timeframe of Policy Change: Degree Planning (Majors, Minors, Certificates) Docket item 26-16
Contact: Ann Marie VanDerZanden vanderza@iastate.edu
The implementation has been paused, but this will have no negative impact on students and will allow more time for coursework to be updated to meet requirements. Work will be completed prior to implementation of a new catalog

f. Waitlist Catalog Policy

Contact: Terri Boylston, tboylsto@iastate.edu

Three main concerns were voiced concerning the implementation of a WorkDay Course Waitlist. First, exceptions do occur; there needs to be room in the software for this including ready access to those that need it. Second is prioritization. Some students need a particular course to graduate; how are that and other factors prioritized? Last, data currently is collected from these lists and based upon this data, changes are made to numbers of sections and instructors. We need to retain access to that data. Terri will report back.

5. Committee Reports

a. FS Curriculum Committee – Brumm

b. Academic Standards – Boylston

A number of long-term initiatives. Are looking at student recognition beyond the Dean's List

c. Outcomes Assessment – Hurst

d. Student Affairs – Sterle

e. Student Government – Roberts

6. Good of the order

Next Meeting: March 21, 2023

Student Description	Eligible for 2023-2024 USD List	Eligible for 2022-2023 & Prior USD List
Entered on 2022-2023 (or earlier) Academic Catalog (new & transfer admits)	YES	YES
Entered on 2023-2024 Academic Catalog (new & transfer admits)	YES	NO
On 2022-2023 or earlier catalog, changes to 2023-2024 catalog, has USD credit from Spring 2023 or earlier (all student types)	Course already taken, will fulfill graduation requirement	
On 2022-2023 or earlier catalog, changes to 2023-2024 catalog, HAS NOT yet taken any USD course (all student types)	YES	NO
Transfer student, USD taken elsewhere in 2022-2023 AY or earlier	Can be approved on either set of Learning Outcomes Process TBA	
Transfer student, USD taken elsewhere in 2023-2024 AY	Must be approved based on the 2023-2024 Learning Outcomes Process TBA	NO