

Proposed Revision to 6.4 on Emeritus Emerita Professor

Summary

The proposed revision establishes the same process for term and tenured faculty at the same rank for awarding emeritus/a professor status.

Rationale

The automatic granting of emeritus/a designation to term faculty at the professor rank with ten or more years of continuous service ensures a consistent recognition for such service and streamlines the process for the faculty in the relevant department.

6.4 Emeritus/a Professor

The emeritus/a designation is a recognition of meritorious service to Iowa State University. The privileges enjoyed by emeritus/a faculty include the following:

- being listed by title in the online *University Catalog*
- being included on institutional communications to faculty
- being afforded the same status as regular faculty with respect to all events, activities, and services sponsored or provided by the university
- being provided office space when such space is available.

The responsibilities of emeritus/a faculty include the following:

- abiding by all university policies as articulated in the Faculty Handbook and in the ISU Policy Library.

Emeritus/a faculty are subject to the same Faculty Conduct Policy as current faculty. Violation of policy is grounds for removal of the emeritus/a designation.

Approved by the Faculty Senate on 5/07/91; 11/14/12

Approved by the Provost 11/20/12; Approved by the President 11/27/12

6.4.1 Eligibility

The following faculty are eligible for the emeritus/a designation:

- A [term or](#) tenured faculty member who has attained the rank of professor and who retires immediately following ten or more continuous years of employment by Iowa State University automatically will be given emeritus/a designation at the rank of professor.
- A retiring [term or](#) tenured [faculty member at the rank of](#) full professor serving fewer than 10 years at Iowa State University, as well as a [term or](#) tenured faculty member who has retired at the rank of assistant or associate professor and who has distinguished him/herself through meritorious service to the university and

the profession also may be given, through process of nomination, the emeritus/a designation at the last rank held.

- Persons retiring from administrative duties, at the discretion of the president, may retain their administrative title with emeritus/a designation added (e.g., dean emeritus/a). A president, upon retirement, may be given the title "president emeritus/a" by the Board of Regents, State of Iowa.

6.4.2 Nomination Process

[Term or tenured](#) faculty who retire at the rank of professor with ten or more years of continuous employment at the university are automatically granted emeritus/a designation upon retirement.

A nomination and approval process is in place in the case of: 1) [term or tenured](#) faculty who retire at the rank of professor without ten or more years of continuous employment at Iowa State University; 2) [term or tenured](#) faculty who retire at the rank of assistant or associate professor:

- Nominations must be initiated by the faculty of the individual's department(s) and supported by the faculty. The department's nomination statement and any supporting documentation will be forwarded to the dean's office by the department chair.
- The college dean will review the nomination, soliciting as appropriate the input of the dean's cabinet. The dean will forward his/her recommendation, together with the department nomination, to the Office of the Senior Vice President and Provost within 30 days of receipt of the department's nomination.
- The Senior Vice President and Provost will review the documentation received and render a decision within 30 days of receipt of the dean's recommendation.
- The faculty member nominated, the department chair, and the dean will be notified of the final decision by the Senior Vice President and Provost.

Amended and approved by the Faculty Senate on 4/18/2017; by the Senior Vice President and Provost on 5/1/17; and by the ISU President on 5/1/17.