

Class Attendance Policy: Military Service	
<b>Catalog URL:</b> <a href="https://catalog.iastate.edu/academic_conduct/">https://catalog.iastate.edu/academic_conduct/</a>	
Current Policy	Proposed Policy
<p><b>Military Service</b>            Instructors shall excuse absences due to Veteran or military service obligations (including service-related medical appointments, military orders dictating appointments, and National Guard Service obligations). When a student's military or veteran obligations are for more than two weeks, the student should meet with their adviser to discuss the situation and academic options and work with their instructors to discuss potential accommodations. University procedures are in place for such situations and should be followed. In all instances, students have a responsibility to communicate with their instructors to ensure they are continuing to meet course expectations and requirements. Faculty, staff, and students are encouraged to utilize the ISU Veterans Center and review information at <a href="http://veterans.iastate.edu">veterans.iastate.edu</a>.</p>	<p><b>Military Service</b>            Instructors <del>shall</del> <b>must</b> excuse absences <b>of up to two weeks</b> due to Veteran or military service obligations (e.g., including service-related medical appointments, military orders <b>or directives</b> dictating appointments, and National Guard Service obligations) <b>without penalty. Instructors shall make reasonable accommodations to allow a student to complete course requirements. Examples of acceptable accommodations are included in the paragraph on 'Excusable Absences for Non-Curricular Reasons' in the Academic Conduct section of the Catalog (<a href="https://catalog.iastate.edu/academic_conduct/">https://catalog.iastate.edu/academic_conduct/</a>).</b></p> <p><b>When a student's military or veteran obligations exceed two weeks, the student should meet with their adviser to discuss the situation and academic options and work with their instructors to discuss potential accommodations. University procedures are in place for such situations and should be followed. <del>In all instances, students have a responsibility to communicate with their instructors to ensure they are continuing to meet course expectations and requirements.</del></b></p> <p><b>In all instances, a student bears the responsibility to communicate with their instructor(s) and, when appropriate, their advisor about their obligations in advance of their absence. Students, in concert with their advisor and instructors, should formulate a plan to ensure that they will continue to meet course expectations and requirements. University procedures are in place for such situations and should be followed.</b></p> <p>Faculty, staff, and students are encouraged to utilize the ISU Veterans Center and review information at <a href="http://veterans.iastate.edu">veterans.iastate.edu</a>.</p>

Expand Class Attendance Policy for Excusable Absences for Military Service to provide more specific guidelines for students and instructors.

Approved by ASAC, unanimous, 3/12/2020

Approved by AAC, unanimous, 3/25/2020