

IOWA STATE UNIVERSITY FACULTY SENATE
Draft MINUTES EXECUTIVE BOARD MEETING
MARCH 27, 2012
3:00-5:00 P.M.
107 LAB OF MECHANICS

Members Present: Baldwin, C.; Bratsch-Prince, D.; Dark, V.; Freeman, S. (Chair); Hendrich, S.; Hoffman, E.; Jackman, J.; Loy, D.; Martin, M.; Prieto, L.; Rippke, S.; Smiley-Oyen, A.; Stalder, K.; Taylor, G.; Torrie, M.; Townsend, T.; Zhu, D.

I. Call to Order

President Freeman called the meeting to order at 3:04 pm.

II. Consent Agenda

A. Agenda, Executive Board Meeting March 27, 2012

B. Minutes, Executive Board Meeting February 28, 2012

Motion and second to approve the Consent Agenda. Motion passed without dissent.

III. Announcements and Remarks

A. President

President Freeman asked if members would be able to stay past 5pm for the EB meeting on the 10th. We will need an hour for the regular meeting and an hour for a report on the RMM and about half an hour for an executive session to consider the Regents Awards and University Professors. He would like to begin the executive session at 5 pm. Members of the EB agreed with the proposed schedule.

At the April 3rd Senate meeting, there will be a special order to elect officers for next year. There currently is one nominee for FDAR, none for Academic Affairs but President-elect Hendrich believes there will be one, none for Governance, and there may be one for Secretary. We need to think about more nominees this week.

The April 17th meeting will have two special orders--a report by Tim Day, the Faculty Athletic Representative, and a report on Class Climate that was requested at the January meeting. Ann Marie VanDerZanden of CELT has shared a report with Dave Holger and they are willing to share the report with the Senate.

In May there will be a P&T report.

President Freeman noted his disappointment with the fact that after ending every Senate meeting early thus far, the March meeting had to be extended. He hopes we get caught up. One thing that did not happen this semester was that Dave Traynor did not come. He noted to President-elect Hendrich that Traynor should be on the Senate agenda as a special order in the Fall.

President Freeman noted that President Leath mentioned reassignment of some functions that had been in the Provost's office but that he did not have details so it is unclear if there will be an impact on the functioning of the Senate. If control of academic budgets is not in the Provost's office, there is concern about how the Senate will have input.

There is an indication that the RMM review will conclude that not all budget advisory committees are functioning and may recommend less involvement of faculty in some. Senator Townsend asked if we have a say in revisions to RMM and President Freeman responded that we do not. We will have the chance to give input once we see the recommendations, but there is no vote.

President Freeman noted that Gregory Palermo's task force report to the Senate is separate from the university report. We need to be ready to take a good look at the report and to make a response if needed. RMM revisions should affect FY14, so they will affect planning in the Fall. President-elect Hendrich questioned why the EB, rather than RPA, would be providing advice. President Freeman noted that Palermo's report will come to the EB through the RPA.

B. President-Elect

President-elect Hendrich noted that they are in the last stages of preparing the faculty conference. So far, about 50 people have registered. There may be a few more, but that seems like an acceptable number. Senator Loy asked if more were needed and President-elect Hendrich noted that more are welcome. She noted that the Caucus chairs are the organizers and hopes that they are encouraging more attendance.

President-elect Hendrich noted that she is struggling with how difficult it is to find people willing to serve in leadership positions. President Freeman offered to twist arms if needed.

President-elect Hendrich indicated that she had gotten 10-12 responses to the question about what people were doing to enhance FS, including one follow up email. Senator Torrie asked when is it that faculty actually learn about shared governance? Associate Provost Bratsch-Prince said that it is covered during new faculty orientation. Both Senator Smiley-Oyen and Senator Torrie suggested that it be covered again once faculty are tenured. The message should come from the Provost indicating that institutional service is needed for promotion to full.

There was discussion of the how service is valued at different levels in the university and whether service should be externally or internally motivated.

C. Provost

Provost Hoffman noted that she had not been advised of planned changes in the functions of the Office of the Provost.

Senator Prieto asked what was known about the qualifications for the new provost. President Freeman, who is on the search committee, noted that they include the RMM and budgeting. He also noted that search committee members do not have access to the applicant files until after the application deadline, which is the end of this week. President Leath plans for on campus interviews in later April. He wants the interviews to occur while faculty are still on campus.

D. Council/Caucus Chairs

Senator Torrie noted that Human Sciences is proposing to change its BAC from elected to being comprised of the HS Caucus. The proposal has gone to the dean.

Senator Loy noted that the extra meritorious pay proposal is under discussion at RPA. The problem is determining what activities qualify; it seems very ambiguous. President Freeman

noted that this should be a topic of conversation in the caucuses. We need to make sure that we are not paying people for what they already should be doing. Senator Townsend noted a cynical view that the proposal allows the rich to get richer-- it may be used for good sometime, but probably just for the most favored. Provost Hoffman gave the example of when it might be appropriate--there is no way to reward the faculty who dropped everything and worked on Biden's visit; P&S and staff could be rewarded, but not faculty; the Engineering Dean noted this problem. Senator Townsend suggested that Provost Hoffman's example should be shared with faculty so that the proposal would make more sense. Senator Hendrich noted that she does not work on weekends, but many faculty do, and she wondered if they might take offense at other's getting rewarded for doing what they routinely do. Associate Provost Bratsch-Prince asked that she be sent a copy of the most recent draft.

IV. Old Business

A. Bachelor of Engineering Technology – [S09-29]

This continues to be a placeholder until the item is withdrawn.

B. Recommendations for Syllabus Inclusion – [S11-22]

President Freeman noted that this will be the first item of Old Business.

Senator Smiley-Oyen noted concerns among her constituents concerning the specific wording of the various paragraphs and ambiguity about what is meant by rights in the open-ended statement at the end "if you feel that any of your rights as a student have been violated email academicissues@iastate.edu".

There was intermixed discussion on each of these concerns. There were suggestions for clarifying the overall intent, perhaps with a preamble. It needs to be clear that the intent is that the issues listed are to be included in the syllabus without necessarily using the specific words in the recommendation.

There was a concern that students should be encouraged to talk to the faculty before registering a complaint. Among the related points made were that:

- the university grievance procedure specifies going to the faculty member first
- students might fear reprisal, especially if the faculty member is responsible for harassment

As part of the discussion, Senator Smiley-Oyen moved (Senator Taylor second) to change the final statement in the recommendation to " If you think that your rights as a student as identified above have been violated, then email academicissues@iastate.edu".

Motion passed with 1 no and 1 abstention.

President Freeman will present the amended recommendation to the Senate.

C. Engineering Studies Minor Discontinuation – [S11-23]

D. Energy Systems Minor – [S11-24]

President Freeman noted that no comments or concerns have been received concerning Items C and D. Senator Zhu will present to the Senate. In addition, guests knowledgeable about the two requests will be invited in case there are issues. We should be ready for a vote.

E. Revision of FH 3.1 – Appointments of B-base Faculty – [S11-25]

Senator Stalder will introduce. No one has received comments or concerns on this issue.

V. New Business – 4:15 p.m.

A. Wind Energy Minor – [S11-27]

B. Master of Design in Sustainable Environments – [S11-28]

C. Master of Urban Design – [S11-29]

D. Masters of Engineering in Engineering Management – [S11-30]

All of these come from Academic Affairs. President Freeman noted that the materials provided for New Business items indicate for A, B, and D that all necessary votes have been taken. We will need to check on C. It says that not everyone in the college voted and that there were abstentions and no votes. We need some clarification about how those votes were counted.

The items will be presented by Senator Zhu. She should also invite relevant people in case there are questions.

VI. Approval of Senate Agenda for April 3, 2012

Moved and seconded to approve the agenda as distributed. Motion passed without dissent.

VII. Good of the Order – 4:50 p.m.

Senator Prieto commented on the poor wireless connection in the meeting room, which had been a topic of discussion prior to the meeting. He suggested that a router or hub was needed. President Freeman noted that there had been one, but it was stolen.

Senator Townsend asked if we should do something for bicycle parking on campus. People need to be allowed to bring their bicycles indoors but it is against university policy. He asked why? President Freeman noted that it was a safety issue according to the Fire Marshall. Senator Townsend noted that we should ask for the prohibition to be removed when there is an appropriate place within the building to store the bike. President Freeman noted that Senator Townsend should send an email to David Inyang asking that the prohibition be revisited. Another suggestion was that there be a closet in each building designated for bicycles.

VIII. The meeting adjourned at 4:39 pm.

Respectfully submitted,
Veronica Dark
Faculty Senate Secretary
April 3, 2012

NEXT MEETING – TUESDAY, APRIL 10, 2012