

**IOWA STATE UNIVERSITY FACULTY SENATE
DRAFT MINUTES EXECUTIVE BOARD MEETING
FEBRUARY 28, 2012
3:00-5:00 P.M.
107 LAB OF MECHANICS**

Members Present: Freeman, S. (Chair); Hoffman, E.; Holger, D.; Loy, D.; Martin, M.; Prieto, L. (Acting Secretary); Smiley-Oyen, A.; Townsend, T.; Zhu, D.; Jackman, J.; Baldwin, C.; Bratsch-Prince, D.

I. Call to Order

President Freeman called the meeting to order at 3:14 pm.

II. Consent Agenda

A. Agenda, Executive Board Meeting February 28, 2012

B. Minutes, Executive Board Meeting February 7, 2012

Motion made by Smiley-Oyen to approve the Consent Agenda as amended; Martin provides the second.

This motion passed without dissent.

III. Announcements and Remarks

A. President (Freeman)

President Leath will speak at the next Faculty Senate meeting on 3.6.12. The annual Faculty Senate Executive Board picture will be taken before the meeting, at approximately 3PM; President Leath will join the Executive Board for the picture. The 3.6.12 Faculty Senate meeting will be held in the Great Hall.

The search committee for a new Provost has been named and the job announcement is posted on the ISU website. The search process is underway. Nominations can be submitted to Senate President Freeman. Announcements will go out this week to ISU University community concerning the forwarding of nominations.

President Freeman attended the last P&S Council meeting to deliver remarks. Freeman asks if we want to invite the President of the P&S Council to provide remarks to the Faculty Senate as a whole. The primary purpose of this would be to provide information to Senate on issues that impact staff, that in turn, also impact faculty. Freeman will consult with the President of the P&S Council to see if there is an interest in the opportunity to address the Faculty Senate.

The Representative Committee will meet once more after Spring Break and that will be the last meeting before the Spring Conference.

B. President-Elect

Not present; no remarks.

C. Provost

Provost Hoffman provided updates.

- Budget issues moving forward but no new news to provide to faculty.
- Provost addressed her pending resignation. She thanked the Faculty Senate for her experience with them. The Provost and the Executive Board commented on their mutual perception of the good working relationship among them that has fostered increased shared faculty governance.

Associate Provost Bratsch-Prince reminded the Senate that ISCORE is upcoming and encouraged attendance and participation.

A brief discussion ensued with the Provost Team concerning perceptions as to the potential applicability of decisions in the current case concerning Affirmative Action facing the US Supreme Court to higher education policy and practice in Iowa.

D. Council/Caucus Chairs

Smiley-Oyen (FDAR) - The FDAR committee wants to create a brief PowerPoint presentation for students about what faculty do in their jobs. Discussion surrounded the need for any such information to not conflict with or generate confusion around our annual faculty activity report to the Board of Regents and other messages we send to students and public. The goal of any presentation would be make clear the breadth of what ISU faculty do, and to do that in an effective way, without creating the unintended appearance that any one element of our duties as more or less important than the rest of our duties (e.g., teaching, research, service, extension). Various possibilities of format and foci for such a message were discussed (e.g., video, white paper, flyer). Important things to define as work moves forward: Who is the specific audience (students, parents, lay public)? What interest exists in better understanding faculty work duties? What would be the specific objectives in disseminating such information? What are the best metrics to use to evaluate positive outcomes from disseminating such information (e.g., increased support for higher education in Iowa, increased enrollment)?

Prieto (CLAS) - CLAS Caucus is beginning to meet with the CLAS Dean's Team twice a semester to open a new conduit of information sharing amongst all levels of governance in the college (LAS Representative Assembly, Faculty Senate Caucus, Dean's Team)

Smiley-Oyen for Torrie (CHS) CHS Caucus has begun to discuss having their Faculty Senators in the caucus serve as their Dean's Budget Advisory Group.

Mike Martin for Taylor (Design) -- There may be appeals of P&T and Post-Tenure Review decisions in this college in light of the new policies and the use of anchors like faculty PRS.

V. Old Business

A. Bachelor of Engineering Technology – [S09-29]

This continues to be a placeholder until the item is withdrawn.

B. FH 7.2.2.1.3 Conflict of Interest Policy – [S11-20]

Freeman mentioned that late feedback came in on the CIP policy concerning complaints that some language was not clear. Freeman indicated to the concerned person that the time for filing

complaints or concerns on the policy had passed. Also, Freeman referred the person with the concern to a source where the language in the policy possessed greater detail.

C. FH 7.2.2.3.1 Research Misconduct – [S11-21]

Freeman mentioned late feedback had come in complaining that the Research Misconduct policy, as written, did not offer faculty researchers protection from problems encountered with administrative entities involved with the procedures of conducting research. Freeman indicated to the concerned person that the extant policy was not intended to cover such matters.

D. Recommendations for Syllabus Inclusion – [S11-22]

Freeman mentioned that this recommendation would come up for a vote on the floor of the senate. GSB representatives would be on hand to provide information to the Senate as needed.

VI. New Business

A. Engineering Studies Minor Discontinuation – [S11-23]

Zhu Dan stated that this proposal has gone through all necessary approvals. Associate Provost Holger noted that the AAC discussed the concern surrounding the fact that even though the minor was being moved toward cessation, certain classes in the minor used by students toward other degree goals would remain available.

B. Energy Systems Minor – [S11-24]

Zhu Dan stated that this proposal has gone through all necessary approvals.

C. Revision of FH 3.1 – Appointments of B-base Faculty – [S11-25] (*Freeman for Stadler*)

The Governance Committee will forward revisions on this policy that will clarify issues related to effort reporting, but these revisions will not make changes to existing amounts of total compensation allowed from state dollars. Rather, these revisions will clarify how compensation can be disbursed.

Also, a revision will be proposed that addresses when salary increases come into effect *vis a vis* summer instruction and the fiscal year; the revision will indicate that new rates of salary payout begin July 1 at the start of the new fiscal year. However, there will be some flexibility in how salary can be disbursed.

D. Revision of FH Chapter 6 – [S11-26] - (*Freeman for Stadler*)

This revision is a recommendation from the Governance Council based on an issue raised in the FDAR Committee. Where faculty awards are listed in the Faculty Handbook, many are out of date and some inaccurate information is listed as far as websites. The FDAR suggests it would be better to clean up (delete) this outdated text and instead use a link to the Provost Office website where webpages on awards are available and maintained with current information. The FDAR did not consider this a substantive change to policy and recommended to the Governance Council that this alteration of the Faculty Handbook be handled as a matter within the consent agenda. The Governance Council concurred and agreed with the FDAR recommendation that these deletions are not substantive changes in policy, and forwarded to the Faculty Senate Executive Board a recommendation that these changes be listed as a part of the consent agenda for approval on the floor of the Senate for the 3.6.12 meeting.

Motion made by Loy to follow this recommendation from the Governance Council; Smiley-Oyen provides second.

This motion passed without dissent.

E. Approval of Senate Agenda for March 6, 2012

In an Executive Decision, Freeman deletes the notation announcing the time for the Faculty Senate Executive Board picture off of the Senate agenda as it is not germane to the business of the senate. No objections were raised to his voiced decision to take this action.

Minutes of the past Faculty Senate meeting will not go out in the packet to senators for the 3.6.12 meeting given Secretary Dark is currently indisposed on personal matters. President Freeman voiced his decision remove the approval of these minutes from the consent agenda. No objections were raised to his voiced decision to take this action. If the minutes become available for approval, Freeman will call for a motion on the floor to include it in the consent agenda for approval on the floor of the Senate during the 3.6.12 meeting.

Freeman mentions that only one nominee has so far been forwarded for the Chair of the Athletics Council Senate subcommittee; Senators can still submit nominations, Freeman will call for nominations from on the floor of the senate.

Caucus chairs can field questions from their constituencies to present to President Leath to address during his remarks on the Senate floor during the 3.6.12 meeting. Freeman anticipates the opportunity to have some time for a Q&A exchange between the Senate and President, but this is not guaranteed as we do not know the length of the President's remarks.

Motion made by Smiley-Oyen to approve the Senate agenda as revised; Martin provides the second.

This motion passed without dissent.

VII. Good of the Order – 4:50 p.m.

Senator Townsend discusses his desire to have bike lockers available in campus buildings to prevent bike theft.

VIII. Adjourn—4:46 p.m.

NEXT MEETING – TUESDAY, MARCH 27, 2012