

**IOWA STATE UNIVERSITY FACULTY SENATE  
DARFT MINUTES EXECUTIVE BOARD MEETING  
FEBRUARY 7, 2012  
3:00-5:00 P.M.  
107 LAB OF MECHANICS**

**Members Present:** Bratsch-Prince, D.; Dark, V.; Freeman, S. (Chair); Hendrich, S.; Hoffman, E.; Holger, D.; Koziel, J. (for R. Napolitano); Loy, D.; Martin, M.; Prieto, L.; Smiley-Oyen, A.; Taylor, G.; Townsend, T.

**Guest:** Timothy Day

**Guests from Government of the Student Body (GSB):** Zach Boss, Dakota Hoben (President), Jared Knight, John Solomon

**I. Call to Order**

President Freeman called the meeting to order at 3:05 pm.

**II. Consent Agenda**

**A. Agenda, Executive Board Meeting February 7, 2012**

**B. Minutes, Executive Board Meeting January 10, 2012**

President Freeman noted an addition to the Agenda as New Business, Item C, changes to the Faculty Handbook Section 7.2.2.3.1

Moved and seconded to approve the Consent Agenda as amended. Motion passed without dissent.

**III. Announcements and Remarks**

**A. President**

Remarks will be made under new business.

**B. President-Elect**

President-elect Hendrich noted that she had Sherri send out the almost final draft of the Spring Conference agenda to the EB. For the Logo, she inserted ISU over the healthiest Iowa initiative logo.

Mike Otis is working with Mark Power, who is also meeting with Dave Traynor, VP for human resources. Mike will do double duty there to give a picture of wellness at the university. President-elect Hendrich noted that the agenda is complete enough to send out to senators. Each senator invites someone else from his or her department. She will draft a message to go with the agenda. Everyone will need to register so that the planners know how many will actually attend. They are working on a healthy breakfast and lunch. President Leath will give brief remarks at lunch.

President-elect Hendrich noted that she will not be at the Senate meeting because she will be spending the week in Rwanda.

### **C. Provost**

Provost Hoffman provided updates on a number of topics.

- The Iowa House and Senate have set opposite targets for the Regent's budget. The House wants less than the Governor and the Senate wants more. The Presidents of the Regent's Universities will appear before the education appropriations committee on Wednesday.
- The Board of Regents voted to have the March meeting as a face to face meeting rather than a telephonic meeting. They did not say why.
- The College of Business dean search is progressing. The committee is trying to get even more strong candidates from business into the pool. They are doing reference checks on 13-14 people.
- Beatte Schmittmann's appointment (with tenure) received Board of Regent approval this morning as did the Athletic Training degree program.
- The Dean of Students and Registrar searches, which will use a search firm, are kicking off with a target for a mid-May hire.
- It would be good for David Traynor, the new VP for Human Resources, to be invited to the Senate.

Associate Provost Holger noted that a presentation to the Board of Regents on the Learning Communities at ISU was well received. He noted that with Board turnover, we should plan on similar presentations every 4 or 5 years. He also noted that a Hixson scholar spoke to the Board and made a very positive impression. That program, which is very successful, needs to be presented more often.

### **D. Council/Caucus Chairs**

President-elect Hendrich noted that there are two nominees to be Academic Affairs Council chair: Ranjan Maitra (Statistics) and Dan Zhu (Supply Chain & Information Systems). A program discontinuation and a minor were just approved and will be ready for the agenda next month.

Senator Koziel noted that Engineering had a general faculty meeting on Feb 1. One item was how to cope with increasing enrollment - Engineering should be the largest college in two years. They discussed a dean's initiative that is similar to the Provost's initiative. They are revising the college governance document.

## **IV. Tim Day, Faculty Athletics Representative**

Professor Day passed out a set of handouts and spoke about changes in the NCAA in terms of initial eligibility. The intent of his presentation is to facilitate communication so that he can better serve as the faculty representative.

Senator Smiley-Oyen noted that she had worked with him about a concern that student-athletes were being steered away from certain majors. The conclusion was that there was not a large problem.

The handouts showed the present restrictions/qualifications and the proposed changes to NCAA eligibility. Current standards will determine eligibility for athletically-related financial aid and practice during the first semester of college, but higher standards will be in place for competition the first year. Requirements for competition in the freshman year will be higher, with a 2.3 GPA in 16 core high school courses. And, students must have completed 10 of the core courses prior to their high school senior year.

The full set of new standards are for 2015; that is, they apply to students who are currently freshmen in high school. Unfortunately, the NCAA does not have a good mechanism to get the word out to high school advisors. ISU's Athletics Department is communicating with advisors in Iowa, but we recruit heavily in other states.

There was a question about the relationship between the NCAA requirements and the Regent's recommendations for incoming students. Professor Day responded that 90% of the student-athletes we admit, all of whom are NCAA qualifiers, also meet all the Regent's tests.

In response to a question, Professor Day noted that most of the incoming freshmen in men's basketball would not be able to compete their first semester by the new standards. Football is not as bad.

Professor Day also noted that there are new requirements for students transferring in from two-year schools. Many high school students who are NCAA nonqualifiers take this route. Data show that two-year transfers to our universities perform lower. Our admissions people have curtailed some admissions and now the NCAA is also doing it. Students who enroll in a junior college this fall will be covered by the new standards.

Professor Day noted that many topics were under discussion at the NCAA (e.g., reducing competition, reducing staff size, reducing scholarships, and reducing foreign tours).

President Freeman noted that we would like Professor Day to come to one of the April meetings. He also asked that Professor Day let us know what the Senate or the general faculty can do to help with the academic aspects of the student-athlete's experience.

Senator Townsend wondered whether we needed a program to get internships for student-athletes. He noted that he had a student who said he could not get hired because he was viewed as being only an athlete.

President Freeman noted that because of practice/competition demands, it may take a student-athlete longer to complete the hours needed for some internships.

Professor Day noted that student-athletes can trade on their athlete status when they are on the job market, but that they cannot now do that as a student-athlete. The NCAA may allow that in the future.

## **V. Old Business**

### **A. Bachelor of Engineering Technology – [S09-29]**

This is a placeholder until the item is withdrawn.

### **B. FH 10.6.4 Dead Week Policy (GSB Recommendation)**

*Note--For clarity in the minutes, the document under discussion in Item V.B will be referred to as the GSB Recommendation rather than as the Dead Week Policy.*

President Freeman gave a brief overview of how the current version of the GSB Recommendation came about. He noted that we need to determine if it should go to the Senate.

Senator Dark passed out a written objection to some of the proposed wording in the GSB Recommendation. The objection was that the wording "fundamentally changes the intent of the Dead Week Resolution passed by the FS on 4/9/2002. The resolution specified guidelines, the proposed web site changes the guidelines into mandatory proscriptions against certain actions." Her written comments also noted that FH 10.6.4 is entitled "Dead Week Resolution" rather than "Dead Week Policy". The written objection included excerpts from the minutes of the April 9, 2002, Faculty Senate Meeting when the resolution that became FH 10.6.4 was approved. Senator Dark noted that there were over four pages of the minutes devoted to the discussion and amendments and that both the Senate and the GSB described the resolutions as guidelines for faculty to use in preparing their syllabi.

In response to Senator Dark's concerns, Senator Prieto suggested that the proposed wording in the GSB Recommendation be changed to that the current wording FH 10.6.4 be the wording that would appear on the webpage.

President Freeman noted that the proposal is not for a webpage. He stated that the proposal is that the GSB Recommendation become part of all syllabi. Senator Dark and Senator Smiley-Oyen stated that it also was their understanding that the information in the GSB Recommendation was to be a webpage to which the syllabi would link. Senator Dark noted that this is what was described in the just approved minutes of the January meeting. President Freeman noted that the minutes would need to be changed. There was no formal motion and no action on the minutes was taken.

Senator Prieto made a motion, seconded by Senator Smiley-Oyen to amend the GSB Recommendation to reflect the current wording in FH 10.6.4. Motion passed without dissent.

Senator Smiley-Oyen moved and Senator Loy seconded to add to the GSB Recommendation the sentence preceding the three points "For academic programs, the last week of classes is considered to be a normal week in the semester except that in developing their syllabi faculty shall consider the following guidelines:" Motion passed without dissent.

Senator Loy moved and Senator Smiley-Oyen seconded to change the title of the section to say "Dead Week" rather than "Dead Week Resolution". Motion passed without dissent.

Senator Smiley-Oyen, on behalf of Senator Torrie, who was unable to attend, moved to amend the GSB Recommendation to include the Class Attendance Policy, which is FH 10.4.1. There was no second. The motion failed.

Senator Smiley-Oyen noted that dead week exists because there are no reading days. There was some discussion of whether reading days should be instituted, with fewer class days during the semester.

After more discussion, the question arose as to what exactly was the motion on the floor. President Freeman noted that the motion is to recommend that the amended GSB Recommendation be included in each syllabus. It was moved and seconded to end debate. Motion passed without dissent.

The motion to recommend to the Senate that the amended GSB Recommendation be included in all syllabi passed on a voice vote with 1 nay.

The final statement on the GSB Recommendation concerning whom to contact will appear as a separate bullet point.

President Freeman thanked the students in attendance and indicated that it was good to have them use our process.

President Freeman will present the GSB Recommendation to the Senate because President-elect Hendrich will not be in attendance and there will be a newly elected AA chair.

### **C. College of Design Reorganization**

President Freeman indicated that he had not heard any concerns and that Design College representatives have been invited to answer questions.

## **VI. New Business**

### **A. President Emeritus Resolution for President Geoffroy**

Materials were presented to the Board of Regents in November, but they have not acted. The resolution presents in a positive way the wishes of the Faculty to have President Geoffroy recognized in this way.

President-elect Hendrich moved and Senator Prieto seconded adding the resolution as a special order for February so that it can be passed in March and sent to the Board of Regents.

Motion passed without dissent.

### **B. FH 7.2.2.1.3 Conflict of Interest Policy**

Senator Martin presented this recommendation from J&A Council to update the handbook to reflect changes in the University Conflict of Interest policy.

Senator Townsend asked for a definition of “significant financial interest”. Provost Hoffman noted that it is defined in the FAQs that go along with the policy.

Senator Townsend noted that he had looked at FH 8.3.5, the section on Consulting which is referred to and to which a link is provided in the proposed changes. He raised questions about how that section of the handbook should be interpreted. Others noted that some links in the proposed revisions are not working and that they need to be working before the document is sent to senators on Thursday.

A motion to put the proposal on the Senate agenda passed without dissent.

### **C. FH 7.2.2.3.1 Research Misconduct**

Senator Martin presented this recommendation from J&A Council to update the handbook to reflect changes in University policy. The proposal adds a new paragraph that describes research misconduct as a subset of academic misconduct. There is some redundancy in the wording because academic misconduct included research misconduct.

Senator Townsend noted that self-plagiarism is not mentioned.

A motion to put the proposal on the Senate agenda passed without dissent.

**VII. Approval of Senate Agenda for February 14, 2012**

The order of new business was changed so that the two changes in handbook language would precede the GSB Recommendation.

Motion to approve the Senate Agenda as amended was approved.

**VIII. Good of the Order**

Senator Prieto referred to Senator Sherman's Good of the Order comments at the last Senate meeting concerning the role of the PRS. We need to know that the PRS is being used correctly in evaluations.

President Freeman noted that CELT is looking at the use of the class climate survey to which Senator Sherman also referred, and they will make a report later.

Senator Townsend noted that we need to consider self-plagiarism--what is it? How should it be treated? Is reusing data plagiarism?

**IX. The meeting adjourned at approximately 5:00 pm.**

Respectfully submitted,  
Veronica Dark  
Faculty Senate Secretary  
February 23, 2012

**NEXT MEETING – TUESDAY, FEBRUARY 28, 2012**