

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES
OCTOBER 4, 2011
3:00-5:00 P.M.
107 LAB OF MECHANICS**

Members Present: Baldwin, C.; Bratsch-Prince, D.; Dark, V.; Freeman, S. (Chair); Hendrich, S.; Loy, D.; Napolitano, R.; Owen, M.; Stalder, K.; Taylor, G.; Torrie, M.; VanDerZanden, A.

I. Call to Order

President Freeman called the meeting to order at 3:03 pm.

II. Consent Agenda

A. Agenda, Executive Board Meeting October 4, 2011

B. Minutes, Executive Board Meeting August 23 and September 6, 2011

The minutes of the September meeting were amended to indicate that President Freeman (not Owen) called the meeting to order.

Moved and seconded to accept the consent agenda as amended. Motion passed.

III. Announcements and Remarks

A. President Freeman

The presidential search committee received 150 online feedback forms. There was a good showing at all meetings and the process went smoothly. President Leath indicated that he wants shared governance to continue and to improve. He has been interacting with several groups on campus and has said that he does not envision any big changes.

Sherri has indicated that people are not responding to her emails. Please do so, even if the response is no.

There are still seats available at the October 18 RMM feedback meeting with the faculty senate executive board. This is different from the campus wide forum hosted by the Faculty Senate on November 4.

B. President-Elect VanDerZanden

The Representative Committee met last week to begin planning for the Spring Conference. The meeting was chaired by Ralph Napolitano. They used the campus wellness program as the theme. There will be one or two keynote addresses about the importance of wellness on a campus like this and the associated costs to such programs. More specific sessions will include: types of stress (health as opposed to wellness), presentation of wellness statistics, a description of current facilities and potential new facilities, and wellness opportunities. The wellness theme will be announced at the Senate meeting.

The Conference will be late March/early April. The next step is to get together with Gregory Welk and Sally Barclay, who proposed the idea.

The budget is \$10,000. If more is needed, President Freeman indicated, that funds should be requested through the newly announced Strategic Initiatives program. Senator Baldwin noted that money targeted towards wellness had been cut in the first round of budget cuts.

C. Provost

Associate Provost Bratsch-Prince noted that information about the Strategic Initiative program should have trickled down to the departments. It is one-time money that needs to be spent this year.

Post-tenure Review Guidelines have been posted and there has been some chair training.

Senator Dark asked when departments are supposed to have their changes in place. President Freeman noted that the change went into effect on July 1. Provost Bratsch-Prince indicated that the senior leadership has asked for changes by January. There was discussion of the quick implementation. Dark indicated that departments need more time and that the Senate let down the faculty in not providing for a phase in. Provost Bratsch-Prince agreed that it would have been nice to have time to develop guidelines

D. Council/Caucus Chairs

Senator Stalder, Governance, indicated that they are working on non-substantive changes to the handbook.

Senator Loy noted that the CALS governance document is undergoing revision.

Senator Torrie noted that the same is true of Human Sciences. She later noted that if the School of Education is approved, the college would lose a department senator and gain an at large.

Senator Napolitano noted that two minors will be coming from Engineering: a wind energy minor and an energy systems minor. He asked about the procedure for adding a seat to Engineering. Should there be an election or can the caucus appoint someone? President Freeman noted that there cannot be an election now, according to Senate bylaws, but a senator can be appointed by the caucus chair.

Senator Hendrich noted that Academic Affairs is working on clarifying approval for curriculum revisions of all sorts. There is need to lay out who needs to approve what. They also may consider the question of what constitutes an applied science degree--there is one current B.S. that accepts a lot of vocational classes. The Outcomes Assessment committee will start soon.

Senator Taylor reported on the ongoing reorganization of the College of Design. There was an electronic straw poll with a vote of 43 to 6. The staff appear to be concerned that they will be asked to do more under the reorganization. The college would gain one senator under the current plan.

Senator Owen noted that we are going forward with review of the office of the VPP and are continuing with the review of Student Affairs.

IV. Old Business

A. Bachelor of Engineering Technology – [S09-29]

President Freeman noted that this has not been officially withdrawn although all support has been withdrawn. The computer coordinating committee will meet tomorrow. The hope is that some action is taken. Until the faculty member who initiated it asks for withdrawal, it will remain as old business.

The question was raised of whether there should be a policy (to AA) for something that never goes away. The initiating faculty member has been nonresponsive on the issue.

B. School of Education Final Proposal – [S11-1]

President Freeman noted that neither he nor Senator Hendrich had received comments or concerns. There will be people available to answer questions raised on the Senate floor.

C. AESHM Renaming Proposal – [S11-2]

President Freeman noted that neither he nor Senator Hendrich had received comments or concerns. There will be people available to answer questions raised on the Senate floor.

D. Morrill Professorship Proposal

President Freeman noted that the subcommittee chaired by President-elect VanDerZanden had worked through the concerns of this committee. The proposal with “track changes” is for our consideration. Only the revised proposal will be sent to the senate.

President-elect VanDerZanden highlighted the changes: In response to Senator Hendrich, the name was changed to include Teaching and Learning. Information was added to the selection criteria to indicate that the Teaching and Learning could involve graduate students, undergraduate students, and/or extension. An attempt was made to keep the language consistent with that used in the sections on University and Distinguished Professors.

Moved and seconded to approve placing the revised proposal on the Senate Agenda. Motion passed without dissent.

After the vote there was discussion of whether a person could hold more than one title. The answer is yes. Senator Torrie noted that a lower monetary value on the Morrill Professorship relative to Distinguished Professor indicated they are differently valued. Senator Hendrich noted that they are because scholarliness IS the most important. She indicated that the selection process is more like that for University Professor than Distinguished Professor.

E. Research Misconduct Policy

President Freeman noted that we are still in the open comment period. He also suggested that this should be a conversation in a caucus meeting during Oct. and that there has not been much interest in departments about the policy. This is a University policy. The Senate will be making a supportive or not supportive vote, but cannot change the wording or discuss the merits. The time for those actions is now, prior to determination of the final version.

V. New Business

A. Discontinuation of Undergrad Major in Insect Science

Senator Hendrich noted that all approvals had been obtained and that anyone currently in the major will be allowed to finish. Senator Torrie asked why the discontinuation was necessary

because there did not appear to be a cost. Senator Hendrich noted that the discontinuation was the wish of the faculty, not the administration, and that the minor would remain. Senator Hendrich will invite people to the Senate to answer questions.

B. Move LAS 104 to U ST 104 - Hendrich

Senator Hendrich noted that this is a noncontroversial proposal. She also noted that it is unclear how U ST courses should be dealt with because there is no college curriculum committee.

Discussion indicated that if this were simply a name change, then it would be part of the catalog change vote and could be part of the new catalog. If it were a course change, it would need to wait until the 2013-14 catalog. Either way, no special action by the Senate is needed.

Motion and second that Senator Hendrich communicate to those involved that no senate action needed. Motion passed.

C. BS in Athletic Training – Hendrich

All votes and approvals are in place. There was no college vote last spring when the proposal went to FSCC. The vote has been done. The proposal is noncontroversial.

VI. Approval of the Faculty Senate Agenda

Changes were made to the distributed agenda to reflect the action of removing item B above from New Business on the Senate Agenda. Other changes were noting that the minutes in the Consent Agenda would be September 13 instead of May 13, that the Agenda itself would be for October 11, and that the meeting should begin at 3:30.

Motion and second to accept the revised agenda. Motion passed.

VI. Good of the Order

President Freeman noted that Parliamentarian Max Porter gave him a description of 17 significant changes in Roberts Rules. Parliamentarian Porter is looking at our bylaws to see if they need to be changed. If changes are needed, they will be dealt with on the floor under good of the order.

President Freeman noted that we need to find a new Parliamentarian. Every meeting for fall is covered, but we need to be looking. There was discussion of the cost and time involved in getting approved to be a Parliamentarian and whether the University might pay some of the cost. President Freeman noted that given the importance of many senate decisions in terms of setting policy, it is important that proper procedures be followed. The parliamentarian should not a voting member of the senate.

Senator Hendrich asked how common it is to have assistant and associate professors fear about having people vote against them because of some statements they might make. She indicated that if this fear is wide spread, it needs to be addressed. There was discussion of P&T procedures and holding faculty accountable. If it actually occurs that someone is harmed because of something that was said, then that is misconduct.

Senator Owen suggested that there should be training from the provost office so that chairs do not let such a culture evolve. President Freeman indicated that we don't know how widespread the

problem is. Senator Napolitano noted that to some extent the assistant professors must take responsibility to speak up and that this is an area where mentoring can help.

Senator Hendrich noted more intentionally examine the kinds of situations that make people feel that they cannot speak out.

There was discussion of campus climate and university wide surveys.

VII. Motion to adjourn was made and seconded. Meeting adjourned at 4:55 pm.

NEXT MEETING – TUESDAY, NOVEMBER 1, 2011

Respectfully submitted,
Veronica Dark
Faculty Senate Secretary
October 27, 2011