

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES**

August 23, 2011

3:30-5:00 p.m.

107 Lab of Mechanics

Members Present: Baldwin, C.; Bratsch-Prince, D.; Dark, V.; Freeman, S. (Chair); Hendrich, S.; Hoffman, E.; Holger, D.; Jackman, J.; Loy, D.; Martin, M.; Mennecke, B. (for T. Townsend); Napolitano, R.; Owen, M.; Prieto, L.; Smiley-Oyen, A.; Stalder, K.; Torrie, M.; VanDerZanden, A.

I. Call to Order

President Owen called the meeting to order at 3:30 pm.

II. Consent Agenda

- A. Agenda, Executive Board Meeting August 23, 2011
- B. Minutes, Executive Board Meeting April 26, 2011

Because there were no minutes available, Item B was removed from the Consent Agenda. Motion and second to approve the consent agenda as amended. Motion passed.

III. Announcements and Remarks

A. President Freeman

The Presidential Search is moving very quickly. The official closing date for full consideration is tomorrow. The plan is to have candidates on campus in mid-fall with a decision in October. Faculty Senate leadership will have a half hour to meet with each candidate. All faculty are encouraged to attend the open forum for each candidate.

The CLB was yesterday, which was the first day of class. President Freeman remarked that attendance was low and that he hoped there would be better attendance in the future. There were 6-7 open seats.

President Freeman noted that today's meeting is primarily planning and organization. There is a meeting next week to set the Senate Agenda.

B. President-Elect VanDerZanden

She needs to finish up assignments on the committee on committees; she encouraged caucus chairs to submit names.

C. Provost

Provost Hoffman noted that this has been a year of transformations with a presidential search and with more tuition than state dollars. We are approaching 30,000 students because there are more new students and retention is good. If trends continue, we could be at 32,000 by 2015.

Ann Smiley-Oyen noted that people do not understand why we need to raise tuition. Provost Hoffman responded that we need to point out that with more students we need more money to just stay in place because there must be more faculty and more support staff to keep the ISU experience at such a high level. She noted that we hired 60 new faculty this year (in contrast to 30 last year). We are still 2nd from the bottom in terms of tuition.

Provost Hoffman noted that the LAS dean search is moving along and that candidates likely will be on campus in late October/early November. She also noted that there had been a complete reorganization of the Office of Responsible Research including IRB and Animal Care procedures. These will be described to the Senate by VP Quisenberry.

Associate Provost Bratsch-Prince noted the search for an Associate VP for Human Resources to replace Carla Espinoza, who is going on phased retirement on Jan 1. The ad is out; encourage people to apply. John Taylor, an ISU alumnus, was hired as an Equity and Diversity Coordinator.

D. Council/Caucus Chairs

Greg Stalder described new policies reported at the Policy Library meeting. A new policy on organ donation will give 30 days off with 5 days off for bone marrow donation. There also is a new policy on acceptable use of electronic resources.

Provost Hoffman noted that a visitors policy is in the works. If someone is on campus and is not a student or employee, there needs to be person in charge. There are issues involving export control and who is responsible for controlling access.

IV. Old Business

A. Sustainability Minor Proposal - [S10-18]

Senators Hendrich and Loy will check on the status of the proposal to see if it is still on hold.

B. Bachelor of Engineering Technology – [S09-29]

No action can be taken on this proposal until the faculty who made the proposal take some action. Dean Wickert has indicated that it likely would be withdrawn.

C. Retreat report

President Freeman noted that there were no comments after distribution of the last version of the report, so he assumes it is accurate. This is not a public document. The action items are internal. He will provide some brief comments at the Senate meeting.

Provost Hoffman noted that she has put in her notes that she needs to work with deans to get shared governance down to the department level.

D. VPSA Review

President Freeman noted that the review is moving forward. We are also removing forward with a review of the Provost's office. Past President Owen asked which office is next. President Freeman replied that we probably should do Research and Economic Development and also Extension and Outreach, the two new offices that have never been reviewed.

V. New Business

A. Planning for the Academic year

a. School of Education Final Proposal

The plan reconfigures how education is taught and delivered at ISU. All the approvals were described. Senator Smiley-Oyen noted that the goal was to get it approved as soon as possible so that the School can be in place next summer. President Freeman noted that it should be possible to vote in October and move on the Board of Regents for a February vote. Once the School is approved, there will be a national search for a Director. The plan

is to have the Director here by July. There was some discussion of whether or not there would be administrative savings.

In response to a question by Senator Prieto about the background of the proposal, it was noted that the old College of Education had been incorporated into the new College of Human Sciences. Part of the purpose of the creation of the School of Education is to elevate the role of education in the College of Human Sciences.

b. AESHM Renaming Proposal

The Provost is requesting comments on changing the name of the Department of Apparel, Educational Studies, and Hospitality Management to the Department of Apparel, Events and Hospitality Management. After FCEDS moved, there is no longer an Educational Studies component in the department. President Freeman noted that this should be noncontroversial.

c. Teaching Academy Proposal

There has been a committee working on this for three years. The proposal will be discussed at the next meeting to decide if it should be on the Senate Agenda. A permanent base salary increase is proposed for members appointed to the academy. The process has the support of central administration.

d. RMM Review

A review of the RMM is underway. A university committee has met several times and the Senate task force has met a couple of times. There are consultants on campus to help with the review. There is a symposium on Sept 23 9:30-2 at Scheman. Members of the EB are invited. Please let President Freeman know immediately if you want to attend.

e. EXPP Review

The Office is doing a self-study, which in due Sept 15 (an internal deadline). President Freeman is chairing the review. The committee has met twice. They will ask for University input through the Senate blog and through Inside Iowa State.

f. Special Orders

President Freeman noted that a number of informational presentations have been planned.

1. Bookstore, Rita Phillips – September
2. Director of Sustainability, Merry Rankin – September
3. VPRED – October

VP Quisenberry will talk to us about changes in Research Assurance and the IRB process. She would like feedback on whether there is a sense of changes and improvement or not.

g. Design reorganization

The proposal should be ready for Senate action sometime this year. Senator Martin noted that there was a daylong retreat at which options were discussed. The options are still being developed. The timeline is not set. The faculty voted to suspend its governance document until they have a new structure in place. In the interim, they are following procedures agreed upon before the suspension of the governance document. Denise Vrchota is chairing.

h. Hort/Ag Ed reorganization

Still moving forward. Faculty are working out a name and governance structure.

i. Anthro/Poli Sci reorganization

Retreat on Friday. Faculty, rather than the chairs, are pushing, but no one is in a hurry.

j. Vet Med hiring issue

Developing policy changes in how VM can deal with some potential realities with clinical faculty not dealt with on campus. The question concerns how to move up in the clinical track. If it is possible to move into a tenure track, that needs to be known beforehand, not ad hoc after person develops a research agenda. The dean will collect some data about how this is done nationally. Provost Hoffman indicated that a policy is needed to meet the needs of Vet Med, but the policy needs to be campus wide. Once data are collected, there will be a task force.

k. Rec Service fee

Still in conversation with P&S. There was a meeting 3 weeks ago and the group met with the Provost. Creative thinking may lead to a white paper that goes to the benefits committee. Probably will not come to the Senate for a while.

President Freeman noted that two weeks from now the executive board will take up business as usual and will set the Senate Agenda. He invited comments on any of the items discussed today.

VI. Good of the Order

Past President Owen noted that the website shows the senate and EB meetings as the same day. This needs to be corrected.

VII. Motion to adjourn was made and seconded. Meeting adjourned at 4:57.

NEXT MEETING – TUESDAY, SEPTEMBER 6, 2011

Respectfully submitted,
Veronica Dark
Faculty Senate Secretary
September 29, 2011