

**IOWA STATE UNIVERSITY FACULTY SENATE  
MINUTES EXECUTIVE BOARD MEETING AGENDA**

**April 12, 2011**

**3:00-5:00 p.m.**

**107 Lab of Mechanics**

**Members Present:** Bratsch-Prince, D.; Dark, V.; Freeman, S.; Hoffman, E.; Holger, D.; Katz, A.; Loy, D.; Owen, M. (Chair); Palermo, G; Porter, M. (parliamentarian); Selby, M.; Smiley-Oyen, A.; Torrie, M.; van der Valk, A.; Wallace, R.

**I. Call to Order**

President Owen called the meeting to order at 3:02 pm.

**II. Consent Agenda**

- A. Agenda, Executive Board Meeting, April 12, 2011
- B. Minutes, Executive Board Meeting, March 29, 2011

President Owen noted that he would like to add an agenda item: New Business, Item C. Dependent Tuition Scholarship.

Motion and second to approve the consent agenda as amended. Motion passed.

**III. Announcements and Remarks**

**A. President Owen**

Some issues developed in Human Sciences in the transfer of the FCEDS program from AEHSM to HDFS. Although it has been discussed for over two years and was addressed in two task force reports, the procedures in FH 2.7 were not followed. President Elect Freeman pointed this out to Dean White who agreed that procedures will be followed.

**B. President-Elect Freeman**

The Committee on Committees is working hard to get people in place prior to when Senator VanDerZanden becomes President Elect.

- Ralph Napolitano will become chair of Engineering. The chairs of LAS and Vet Med are not yet known. Once constituted, the new executive board will begin discussing the Retreat Agenda.
- There still is no Curriculum Committee Chair.
- Senator Selby will chair the Senate Documents Committee.

**C. Provost Hoffman**

- There is no new information on the budget.
- An RMM Review proposal is being circulated.
- President Owen will present the PTR to the Board of Regents (BOR) on April 20 and will also make a faculty salary report.

- There will be an open forum as part of the BOR meeting to explain the procedure and to get input regarding the search for a new President of ISU. It will be 5-6:30. The Council of Provosts will delay its start until after open forum.

#### **D. Council/Caucus Chairs**

Senator Wallace, LAS

- LAS is still working on a new chair.
- Please submit any names of colleagues here or elsewhere whom you believe would make a good LAS dean. Submit to Senators Wallace or Dark or Provost Holger, all of whom are on the search committee.

Senator Katz, Design

- The liaison council has four reorganization plans to be presented at three meetings, the first of which was today. The caucus will ensure that each of the 7 program areas has a forum to respond to the proposals. There is a lot of opportunity for input including email and drop boxes. The discussion will continue over the summer and into the fall with the hope of a vote in September.
- In responses to questions about curriculum changes and about the role of departments, Senators Katz and Palermo noted that the undergraduate major will not change and that the faculty currently in control of curriculum would remain in control. There will be potential cluster groups, institutes, or centers with from 4-7 departments. Alignments with the FS, Councils, and Boards will need to be worked out as will the way Promotion and Tenure will be handled.

Senator Selby, Engineering

- The college made 14 new tenured or tenure-track hires. This is mostly a net gain.

#### **IV. Old Business**

##### **A. FH Section 7.2.2.5.1 - Unacceptable Performance of Duty [S10-8]**

This will be back on the table at the FS meeting now that PTR has passed. President Owen noted that the only substantive changes have been made in the EB as a result of comments from discussion on the floor. He will introduce it by noting that this is an important document that will ensure due process to protect faculty.

President Owen stated that Senator Townsend will redact his motion if the seconder agrees. Parliamentarian Porter noted that formal procedures must be followed if someone objects.

There was discussion of changing the way that amendments are handled with suggestions (e.g., an ELMO) on how to enforce the need for amendments to be in writing while still allowing new amendments to be made as the result of discussion.

##### **B. FH Section 10.8.1 Academic Program Approval [S10-15]**

Senator Hendrich noted that the proposed changes are the result of new discussions in the Academic Affairs (AA) Council. The changes require that a dissenting opinion go forward and that there be a Senate vote.

Senator Selby asked if this would apply to the BET proposal. The answer was yes because the BET proposal should not have come out of FSCC under the current policy.

### **C. Sustainability Minor Proposal [S10-18]**

It was noted that the proposal was brought forward without clear indication of faculty votes in some of the departments listed as being part of the minor.

There was quite a bit of discussion about when it was that a vote is required. During the discussion, Senator Selby reiterated that a note from an administrator cannot be taken as evidence of faculty support unless the note describes the faculty vote.

President Owen noted that Associate Dean Hallum in LAS requested that AA Council withdraw it while he gets the appropriate departmental approvals. President Owen also noted that Senator VanDerZanden, the current chair of FSCC, is going to develop a checklist to ensure that faculty input at all levels has been obtained prior to any proposal's leaving FSCC.

There was discussion of what it means for a program to be related to a proposal and that it has to be more than just courses from that department are required.

### **D. Bachelor of Design Proposal [S10-19]**

President Owen and Senator Katz introduced the proposal.

Senator Selby noted that this is a new degree that involves studio courses and that the answer to the question of whether there are sufficient resources is simply "Yes" even though a reason often given for not admitting more students is that there is insufficient studio space. Senator Katz indicated that only some studios are at the max and that there is room for expansion in other studios. Senator Selby noted that later in the proposal it says that faculty and space will be added. Provost Hoffman noted that the planning assumes generation of new tuition revenue to cover the expansion.

### **E. Name Change: Sport and Recreation Minor [S10-20]**

The proposal changes the minor from Sport and Culture to Sport and Recreation.

## **IV. New Business**

### **A. Post-Baccalaureate Certificate in Studio Arts [S10-21]**

This is a proposal for an undergrad certificate aimed to provide a studio arts background to those who did not have it in their bachelor's degree. Senator Katz noted that the college believed there was interest in and need for the certificate.

There was discussion of the name with the question of why it should be a post-baccalaureate degree if it is an undergraduate certificate. Provost Holger noted that that this issue was discussed at length in AA Council. It is an undergraduate

certificate because the curriculum is undergraduate in nature but at the same time a bachelor's degree is a requirement for applying to the certificate program.

#### **B. FS By-Laws Changes [S10-22]**

President Elect Freeman noted that to have the new standing committee approved at the April 5 FS meeting, the bylaws must be changed. This does that. The proposed changes also include that the honorary degree committee reports to the executive board, which is current practice and has been for years.

It was noted that the docket number was wrong on the printed proposal.

#### **C. Dependent Tuition Scholarship**

Senator Smiley-Oyen introduced the proposal. FDAR has been discussing the possibility for several years. The proposal offers a scholarship equal to half of in-state tuition for children of tenured and tenure-track faculty. It is a retention and recruiting tool. If it retains even a few faculty, which means that searches are not needed, then it should pay for itself.

Senator Selby noted that 5 of the peer 11 and 8 of the Big 12 institutions have similar policies, that have been passed relatively recently. Senator Torrie compared it to the Legacy Scholarship, but Provost Holger noted some differences and indicated that a sophisticated analysis was done to show that it actually increased revenues.

Provost Hoffman noted that should the policy pass, it is likely that others (merit, NTE, and P&S) would want a similar benefit. These and other implications need to be carefully considered and that means some time is required. She suggested that this be a topic for the retreat in June and that in the meantime the proposal be given to Darin Wohlgenuth, ISU's expert on enrollment management in Enrollment Services.

Moved and seconded to move this to the retreat agenda. Motion passed.

#### **VI. Approval of Senate Agenda for April 19, 2011**

The docket number for the bylaws change proposal should be corrected within the proposal itself to S10-22.

The order of old business will be:

- Item A, sustainability minor, but discussion will be postponed to the next meeting to allow documentation of faculty input from colleges and departments listed as being part of the interdisciplinary minor.
- Item B, the name change.
- Item C, Bachelor of Design.
- Item D, Unacceptable Performance of Duties
- Item E, changes to FH 10.8.1.

There is no new business.

Motion and second to approve the FS Agenda as amended. Motion carried.

**VII. Good of the Order**

President Owen reminded members that they should not be late for pictures at 3 at the next FS meeting.

Senator Palermo noted that members of the EB who will be presenting old business at the FS meeting were absent at this meeting.

**VIII. Motion to adjourn** was made and seconded. Meeting adjourned at 4:37.

**NEXT MEETING – TUESDAY, APRIL 26, 2011**

Respectfully submitted,  
Veronica Dark  
Faculty Senate Secretary  
April 20, 2011