

**IOWA STATE UNIVERSITY FACULTY SENATE
DRAFT MINUTES EXECUTIVE BOARD MEETING**

March 29, 2011

3:00-5:00 p.m.

107 Lab of Mechanics

Members Present: Anderson, D.; Bratsch-Prince, D.; Dark, V.; Freeman, S.; Hendrich, S.; Hoffman, E.; Katz, A.; Loy, D.; Owen, M. (Chair); Palermo, G; Porter, M. (parliamentarian); Selby, M.; Smiley-Oyen, A.; Stalder, K.; Stevenson, G.; Torrie, M.; van der Valk, A.; VanDerZanden, A. M.; Wallace, R.

I. Call to Order

President Owen called the meeting to order at 3:04 pm.

II. Consent Agenda

- A. Agenda, Executive Board Meeting, March 29, 2011
- B. Minutes, Executive Board Meeting, March 1, 2011

Motion and second to approve the consent agenda. Motion passed.

III. Announcements and Remarks

A. President Owen

- On April 19th, at 3 pm, just before the Faculty Senate Meeting, a picture of the Executive Board (EB) will be taken. Sherri will invite President Geoffrey.
- The retreat with the President and Provost is June 27, 8 am-12:30pm.

B. President-Elect Freeman

- There is at least one person running for each council chair.
- Three people have completed paperwork for Athletic Council and two more have indicated that they will run. Each person will be given 2.5 minutes to speak so the whole election can be held in 20 minutes.

C. Provost Hoffman

- The President's Cabinet approved a recommendation that there be a 0.5% minimum raise for satisfactory performance. In order to make performance evaluations mean something, there needs to be some benefit.

D. Council/Caucus Chairs

Senator Stalder, Governance

- Diane Ament says that there will soon be new “conduct of research” training.
- Policy Library Advisor Committee—they are developing a new policy for volunteers, except for 4H, which has its own policy, and a new policy on youth camps and pre-collegiate programs. Discussion concerns how to do background checks for the camps and youth programs. It is not clear if the policies will be in place for this year.
- The implementation of effort reporting and conflict of interest should be June 1.

Senator Smiley-Oyen, FDAR

- Looking at tuition scholarships. Children/grandchildren of alumni get a scholarship that brings tuition down to instate tuition as part of the enrollment management strategy.

Senator Hendrich, Academic Affairs

- Reconciling what the handbook and the provost website say about discontinuation.
- Figuring out if/when there should be deadlines with the new one-year catalog cycle.

There was discussion by Senator Selby, Senator Wallace, President Owen, and Senator Hendrich about the need to get the new catalog online because registration has started, about the costs and benefits of switching to a one-year catalog, and about the need to have a fixed date associated with each catalog to give students closure on the requirements.

IV. Old Business

A. FH Section 7.2.2.5.1 - Unacceptable Performance of Duty [S10-8]

Senator Anderson noted that he had nothing to add and that the policy was not discussed at the last senate meeting.

B. Revision of FH section 5.3.5 Post-Tenure Review Policy [S10-10]

President-Elect Freeman noted that the policy had been amended on the senate floor and was discussed by the Administrative Committee, which noted the down side of the salary bump. Those who meet the very high bar are likely already getting merit raises. Previously, when the Administrative Committee recommended only two outcomes (below expectations and meeting expectations), it was voted down by the EB. Department chairs at the last council meeting worried about peers being willing to give a superior rating when the person was superior in only 2 out of 3 categories.

There was discussion of whether the bar was set too high and whether it should say 2 out of 3, the top 2 only, and so forth.

There was discussion of inequities across the university with different departments using different criteria.

There was discussion of the relationship between superior and the criteria for Distinguished Professor and University Professor.

The consensus was that discussion of these issues should continue on the floor rather than have the EB make changes at this point.

C. Proposed University Outcomes Assessment Committee [S10-16]

Senator Hendrich presented the rationale. There was some discussion of whether such a committee had existed in the past. It has not, although Mary Huba did lead a university level committee at one time.

D. Name Change: Women's and Gender Studies – [S10-13]

President Owen noted that the letter from the LAS dean is now consistent with the title.

E. FH Section 10.8.1 Academic Program Approval [S10-15]

Senator Hendrich briefly summarized the changes, which include adding a dean to the process and documenting faculty votes. The proposal needs discussion on the floor before deciding what the next step should be.

V. New Business

A. Conflicts of Interest and Commitment Policy [S10-17]

President Owen noted that this really is a point of information. He suggested that it should be pulled from new business and placed on the consent agenda and be put on the website. There was no dissent.

B. Sustainability Minor Proposal [S10-18]

Senator Hendrich noted that the minor has all the needed approvals. It is a cross-college minor administered by LAS.

C. Bachelor of Design Proposal [S10-19]

Senator Hendrich noted that the degree has all the needed approvals thus far and that the dean of Design will be invited to be present when the proposal is discussed.

Provost Hoffman noted that during discussion there may be complaints that this program will steal students from other programs. In the past only 41% who came to ISU in design graduated in design because of enrollment management. This makes it possible for students who came in design to graduate in design.

There was some discussion of the BET. Many of the original problems have been worked out.

D. Name Change-Athletic Coaching Minor [S10-20]

Senator Hendrich noted that this is just a name change. There was some discussion of whether this was a name change, which must be approved, or a credit change which does not. President-Elect Freeman will check and if it is only the later, it will not be placed on the Senate Agenda..

E. Name Change: Sport and Recreation Minor [S10-21]

Senator Hendrich noted that the previous name was Sport and Culture.

VI. Approval of Senate Agenda for April 5, 2011

The agenda was revised so that:

- The conflict of interest policy will be in the consent agenda.
- The name change (Women's and Gender Studies) and proposed outcomes assessment committee will be first under old business, follow by PTR, Unacceptable Performance of Duties, and the Revision of FH 10.8.1.

- New business will be the Sustainability Minor, the Bachelor of Design and the two name changes from Kinesiology (or possibly just one name change depending on what President-Elect Freeman finds out about the Athletic Coaching minor).

VII. Good of the Order

A reminder that there will need to be written ballots for council chairs even if there is just one person.

VIII. Executive Session

At 4:09 it was moved and seconded to go into executive session to consider nominations for University Professor and the Regent Faculty Excellence Awards. The meeting moved out of executive session at 5:07.

IX. Motion to adjourn was made and seconded. Meeting adjourned at 5:08.

NEXT MEETING – TUESDAY, April 12, 2011

Respectfully submitted,
Veronica Dark
Faculty Senate Secretary
7 April 2011