

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES**

September 14, 2010

3:00-5:00 p.m.

107 Lab of Mechanics

Members Present: Anderson, D.; Bratsch-Prince, D.; Dark, V.; Freeman, S.; Hendrich, S.; Holger, D.; Katz, A.; Loy, D.; Owen, M. (Chair); Palermo, G.; Selby, M.; Smiley-Oyen, A.; Stalder, K.; Stevenson, G.; Torrie, M.; van der Valk, A.; Wallace, R.; Walter, S.

Guest: Murtaugh, T.

I. Meeting called to order by President Owen at 3:03 pm

II. Approval of consent agenda -

- A. Correction to minutes Item 5C – Correct text to read Faculty Senate membership....”
- B. Motion to approve consent agenda as corrected by Torrie; Katz second. Motion passed.

III. Remarks:

A. President (Owen)

Noted that he would be calling for a brief executive session at the end of meeting.

Summarized Board of Regents (BoR) Meeting; included discussion of how Post Tenure Review (PTR) is done at each of the Regents institutions; he will make a brief report at the Regents meeting on Thursday.

The BoR will want details about the Post Tenure Review policy at ISU; noted concerns with UNI being part of the presentation; (the state of PTR at UNI is “not good” or on parity with what is done at U of I or ISU).

Owen noted the need to consider diversity when naming committees, specifically with reference to women on university committees.

Announced that the ‘Teaching Academy Task Force’ is in operation again.

Task force on Promotion and Tenure has also been activated

Noted that there is a need to have governance documents of all departments as publically-available as possible to provide free access to this information. Including these on closed intranet systems does not meet the requirements of being publically available.

There was continued discussion on post tenure review and how to respond to BoR questions. No action taken on this discussion.

B. President Elect (Freeman)

Announced that committees to supervise reorganization efforts had been formed for C&I and ELPS (“School of Education”), and for Horticulture and AgEd Studies, the latter having voted to combine; committees are moving forward.

Also announced the complete reorganization of the College of Design. The mandatory reviews of departments that had been called-for had gone through Ok with a semblance of order. There was additional discussion of issues relating to on-going and near-future Promotion and Tenure procedures for faculty “in the pipeline”.

Palermo provided some comments about planned procedures of how this would play-out during the reorganization period.

Noted the Library monitoring committee had not been activated yet.

Committee to overview Sociology was also discussed briefly. Selby provided some comment. Attended faculty meetings weekly. No progress had been made in the spring. Dept. had a retreat; evidence of mistrust in departmental reorganization plan. Owen inquired about the reorganization situation in merging NERM with Entomology. Nothing new to report. Departments have not requested Senate oversight of this process.

Freeman noted that all Councils and Committees are close to being filled (Councils are all filled; three Committee positions are still in need of faculty to serve)

C. Provost (Holger and Bratch-Prince)

Dawn Bratch-Prince introduced as new member of the Provost Office.

All programs will need to develop and have in place, outcome assessment plans to provide data on demonstrable academic success of the program. These plans are part of the accreditation process. Units may have different types of plans.

(End Minutes recorded by R. Wallace and begin Minutes recorded by V. Dark)

D. Council/Caucus Chairs

The Caucus Chairs reported on their meetings with their respective Deans. Owen urged those Caucus Chairs who had not yet scheduled meetings to do so.

IV. Old Business

A. Proposed Revision of Section 10.8 and 2.7 of the Faculty Handbook – [S09-21 4.14.2010]

The Revision of Section 10.8 is ready to go forward for a vote, but Freeman noted that conflicts in the new Section 2.7 between the text and tables must be resolved in Governance Council before it will be ready for a vote. There was discussion of how the wording in Section 2.7 might be made more general to allow for the creation of "Schools". Section 10.8 remains on the Senate Agenda. Section 2.7 removed until it comes back from Governance Council; this will be noted in Announcements.

B. B.E.T. in Information and Computer Engineering Technology [S09-29]

Hendrich noted that Doug Jacobson asked that Senate discussion of the BET degree be postponed because he cannot attend the September meeting.

Holger noted that a Computer Coordination Committee has been established. It includes members from the Offices of the Business, LAS, and Engineering Deans and faculty members from computer related departments in the colleges. Two action items from the Committee were to ask Design for comparable members and to inform departments that may be developing/teaching computer related courses that they should coordinate with the Committee earlier rather than later.

Holger noted that the concerns of Computer Science faculty have been met and that they are supportive of the new degree. Walter noted that several MIS faculty were not supportive and had lobbied other Business faculty to oppose the new degree. Holger

pointed out that the College of Business Curriculum Committee supported the proposal. There was much discussion of whether college level support was sufficient, whether support was needed from various departmental faculties and which faculties those might be, and whether an extant faculty could effectively veto the creation of a new degree program with substantial overlap with the extant program. Palermo read the Handbook, which says that if proposed changes are related to other programs, then those programs must consent. Holger questioned whether that meant the faculty in the related program could actually veto a new degree. Various interpretations of what the handbook meant were offered. There also was discussion of whether the BET degree was REM driven or whether it was coming from faculty who saw a curricular need. Selby noted that until last spring, the issue was being addressed mostly by administrators. Wallace pointed out that 20 new courses, described only by title, were part of the degree, so that it is difficult to determine the extent of overlap with current programs and the extent to which the courses would be taught by lecturers.

Throughout the discussion, Hendrich and van der Valk and others noted that in the spring, the different factions had been directed to get together over the summer in order to talk; this had not happened, but it should. Freeman noted that until the differences are worked, the BET should not be brought back to the Senate floor. Owen stated that he and the college representative will get Doug Jacobson, the MIS faculty, and Computer Science faculty together to work out consensus before bringing the BET back to the Senate.

C. Masters of Industrial Design [S09-30]

The Executive Board (EB) agreed with Hendrich that new degree should move forward.

V. New Business

A. Parental Leave Policy

Owen noted that the Parental Leave Policy, which came from a University Committee and which applies to P&S and Merit Staff as well as faculty, does not require action by the Senate. It is provided for informational purposes. It is being routed to the VPs for input. Because there are no financial implications, it does not go to the BoR. Consensus was that the EB accept the policy and put it on the Consent Agenda and that Owen will mention in his comments.

B. Report from the Post Tenure Review Task Force

The key information in the Report of PTR Task Force, which is in the bullet points, includes: more frequent review, external involvement, and the need to take annual reports into account. van der Valk noted that last year, the report went to FDAR, who brought it to the EB, who accepted the report, but who took no action. The report included recommendations for policy modifications. Owen moved for the Report to be sent to the P & T Task Force to evaluate and to come forward with recommendations. Wallace second. Motion passed. Owen pointed out that the President and Provost have made clear that the ISU PTR process, which is formative rather than punitive, should remain formative. The report will be placed on the Senate website so that people have access to it and Owen will announce this at the Senate meeting.

C. Faculty membership on the College budget committees – status and plans

Senate members should be on each College Budget Committee, but not all caucus chairs have described how Senators interact with deans regarding budget. As the information regarding the nature of the interaction is provided, it will be posted and passed on to the AAUP Executive Committee.

D. Review of the Office of the VPSA

Owen noted that he has solicited input from Executive Board members in regards to populating the Review Committee for the Office of the VP of Student Affairs. Doug Jacobson is the committee chair. FDAR and Academic Affairs are represented on the Committee. Owen is soliciting more names. He will then put forward the Committee for approval.

E. FH 7.2 (Misconduct) – need to review the policy

Owen noted that Section 7.2 of the Faculty Handbook, which describes misconduct, needs review. Selby agreed that as written, the descriptions of abandonment and misconduct are not useful. Dean expressed concern about overlap of PTR and Section 7.2. Owen noted that PTR is formative, not punitive, so there should not be any overlap. Owen stated that he would like to pass this to J&A Council to consider revision.

There was no dissent.

VI. Approval of Senate Agenda for September 21, 2010

Discussion of Section 2.7 will be removed, but a vote on the Revision of Section 10.8 will stay on the Senate Agenda.

The Parental Leave Policy and other items as noted earlier will be moved to the Consent Agenda and will be mentioned during announcements.

Owen will announce that the Executive Board sent the Report of the NTE Task force to FDAR to consider for policy recommendations and sent the Report of the PTR Task Force to the P&T Task force to consider for policy recommendations.

At 5:05, Wallace moved to extend the meeting for 5 minutes, Stevenson second. Motion passed.

VII. Executive Session

Owen asked that the EB go into a brief Executive Session to consider a matter involving the EB Retreat in July.

The EB came out of Executive Session at 5:12.

Loy motioned to adjourn, motion seconded. Meeting adjourned at 5:13 pm.

NEXT MEETING – TUESDAY, OCTOBER 5, 2010

Respectfully submitted, with thanks to Rob Wallace for the first 30 minutes,
Veronica Dark, Faculty Senate Secretary, 1 October 2010