

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING minutes
November 10, 2009
3:00-5:00 p.m.
107 Lab of Mechanics**

Present: Owen, M; Torrie, M; van der Valk, A; Ford, C; Freeman, S; Martin, M; Hendrich, S; Selby, M; Loy, D; Palermo, G; Anderson, P; Lonigan, T (as sub. for Porter, M); Walter, S; Osweiler, G; VanDerZanden, AM; Wallace, R; Carlson, S; Hoffman, E. Guests: Hu, Qing; Kadolph, Sara; O'Reilly, Pete.

I Call to Order

II Consent Agenda

A Agenda, Executive Board Meeting, November 10, 2009

B Minutes, Executive Board Meeting, October 13, 2009

Walter moved and Wallace seconded to accept consent agenda; motion carried.

III Announcements and Remarks

A President

1 Board of Regents Meeting

2 2009-2014 BOR Strategic Plan

3 Conflict of Interest/Commitment Policy

4 Presentation regarding Post Approval Monitoring Program for Research involving Humans

Van der Valk noted that recent Regents meeting included much discussion of budget issues. Noted that he has reviewed the Regents strategic plan; noted there was nothing in the plan that addressed faculty salaries or working conditions. Palermo noted the irony that the plan addressed keeping tuition and fees for students at median levels, but made no mention of the need to maintain state funding at present levels. Van der Valk asked whether the EB supports the idea of the EB sending a note to the Regents addressing these omissions; agreement by acclamation (no motion). Van der Valk asked Palermo to draft the note.

Van der Valk noted that the plan for the next Senate meeting had been to address the strategic plan, but proposed that the Senate return to discussion of budget problems, specifically methods for cutting budget from colleges. Noted that most faculty members do not understand the workings of the budget nor the scale of forthcoming cuts. Wallace suggested that information about the budget would be useful at the Senate meeting, but that the tactical discussion on cutting would not be advisable. Selby suggested that the focus should include discussion of how to bring in money, rather than just how to cut. Palermo suggested that we need to understand strategic premises for FY 2011; so far we are not coming to terms with strategic planning, but rather are handling cuts non-strategically. Freeman suggested we have Deans as part of the discussion at the Senate meeting, to report on how colleges will respond. Wallace noted that Deans may not be ready for such a report by the following week; Freeman countered that they could at least speak about their process for budget reconciliation. Owen suggested chairs could also be invited to do the same at departmental level. Van der Valk then asked whether the EB supported a discussion of FY 2011 strategic planning at the Senate meeting next week, with a the planned strategic plan discussion put off until January 2010. EB assented (no motion).

B President-Elect

Owen reported that the Post Tenure Review Task Force was making progress, and that the ComCom would proffer Spring Conference ideas soon.

C Provost

(Hoffman had stepped out and will return for her report later)

D Council/Caucus Chairs

No report

IV Old Business

None

V New Business

A Department Name Change: LOMIS to Supply Chain and Information Systems

B Changing Names of Majors in AESHM

C Merger of Majors to form Supply Chain Management

Hendrich and Qing Hu explained that there were two proposals—one to change a departmental name, the other to merge two degree programs. The rationale: to reduce confusion; makes program more in line with business practices; can offer students more and strengthen the department overall in national rankings; increase the number of undergraduate majors (each program currently serves approx. 100 students). Walter moved, and Wallace seconded that the EB endorse the name change and the merger, and that EB forward this to the full Senate. Motion carried. Kadolph noted that the AESHM name-change proposal for majors was a recommendation made by a program review, in order to clear up the “hodgepodge” that exists among names of various programs. Wallace moved, and Freeman seconded that EB forward this to the full Senate. Motion carried.

D Faculty Handbook 8.4.8 Open Meetings at ISU Policy – Porter

Lonigan noted that Tanaka (legal counsel) had approved the Governance Council’s proposed revision to the open meeting statement in the Handbook. As sometimes happens, much discussion about further wordsmithing did not achieve consensus in the time available, so the EB sent the matter back to the Governance Council for further study.

E Faculty Handbook 5.2.1.2 Tenure of Faculty Members in Administrative Positions – Porter

Lonigan explained that this proposal simply clarifies language. Owen suggested a friendly amendment that the proposed revision add the word “voting”, for further clarification. Wallace moved and Owen seconded that the item be added to the Senate agenda; motion carried.

F Faculty Handbook 5.6.1 Evaluating teaching Assistants in Programs/Departments – Porter

Lonigan explained that this was a clarification only, to address whether a department or a program acts to review the work of teaching assistants. Owen moved and Freeman seconded that the item be added to the Senate agenda; motion carried.

G Change in Best Practice Checklist – Porter

Lonigan explained the proposed addition to a list of requirements for reviewing governance documents. Walter moved, and Wallace seconded that the item be placed on the Senate agenda; motion carried.

Provost’s report

Hoffman noted that questions and answers regarding furloughs and benefit reduction would be available on the Senate's website tomorrow (11/11/2009).

VI Approval of Senate Agenda for November 17, 2009

Walter moved and Wallace seconded that the agenda be approved as amended during this meeting; motion carried.

VII Good of the Order

Palermo suggested the EB conduct a discussion on the Conflict of Interest Policy.

VIII Executive Session

A Honorary Degree Nomination

O'Reilly distributed information about the proposed honorary Doctor of Humane Letters degree for Charles Manatt, nominated by John Schuh. Some discussion followed; Wallace moved and Anderson seconded that the EB recommend in favor of the degree; motion carried.

VIII Adjourn

Wallace moved and Owen seconded for adjournment; motion carried.

NEXT MEETING – TUESDAY, DECEMBER 1, 2009

Minutes assiduously recorded, painstakingly typed and respectfully submitted by Michael David Martin, duly elected Recording Secretary of the Iowa State University Faculty Senate, upon this thirtieth day of November in the year two thousand and nine *Anno Domini*.