

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES**

September 1, 2009

3:00-5:00 p.m.

107 Lab of Mechanics

Present: Michael Martin, Rob Wallace, Susan Carlson, Betsy Hoffman, Gary Osweiler, Mike Owen, Gregory Palermo, Skip Walter, Margaret Torrie, Max Porter, Steve Freeman, Martha Selby, Paul Anderson, Clark Ford, Arnold van der Valk

I Call to Order 3:00 p.m.

Ford volunteered to take minutes for first forty minutes of EB sessions (Secretary Martin has a class in the design building that ends at 3:30 and hence will typically arrive at EB meetings at 3:40pm)

II Consent Agenda

A Agenda, Executive Board Meeting, September 1, 2009

B Minutes, Executive Board Meeting, April 28, 2009

Agenda approved but minutes from 4/28/09 pulled; also, "Old Business" section of agenda amended to include the bylaws change noted in the 4/28/09 meeting as being sent to the full Senate for action.

III Announcements and Remarks

A President

1 Strategic Planning Committees

Van der Valk noted that the task forces under the strategic planning committee have Senate members. These include Torrie, Ford, Owen, and Hendricks.

2 Post Tenure Review Task Force

Van der Valk noted that Owen will chair the post tenure review task force; members to include Whiteford (LAS Dean), Lamkey (Agron.), an FDAR council member determined by VanderZanden, van der Valk (representing faculty compensation committee), Max Porter (representing the Senate; nominated and voted on here), and Carlson (representing the Provost's office. Further membership to be sought for representation of other colleges.

3 Faculty Senate Reception

Van der Valk noted there would be no formal Senate kickoff reception (as in years past), due to budget issues. In lieu of a reception, the upcoming faculty meeting will feature a pre-meeting reception from 3-4pm, with the meeting to follow running 4-4:30. Deans, Chairs, and other administrators will be invited to attend. New Faculty Orientation meeting follows Senate meeting, and will run 4:30-5.

4 Gearing up for responses to the budget crisis

Van der Valk noted that the Senate should be prepared for dealing with the coming budget cuts. If it becomes necessary to combine departments or eliminate programs, the Senate will need to be weighing in via FDAR, Academic Affairs, and by other means.

5 Faculty Senate blog

Van der Valk noted that the Senate blog will be set up by IT. It will allow interactivity, and will be linked to the Senate's website. It could feature materials related to upcoming discussions and provide for greater transparency overall. The NTE task force recommendations will be one the

first issues to be featured on the blog; the blog will go out to any faculty with an ISU email address.

6 Teaching Academy task force

Van der Valk noted that Jack Girton is chairing the teaching academy task force. The committee's consensus on direction and objectives will be complete by the end of fall 09 semester.

B President-Elect

1 Staffing of Senate and University Committees

Owen convened the representative committee to push for filling vacancies on senate committees and to discuss ideas for a theme for the spring conference. Date to be determined for the spring conference; the watchword is "cheap". Owen will be working to improve the function of caucuses and make them more participatory in Senate business. Van der Valk noted that Deans wield great power and that this power should be counterbalanced by stronger, more pro-active caucuses. Owen noted further that there is administrative support for shared governance that must be taken advantage of. Palermo noted that chairs and caucuses are supposed to be working on the budget process within colleges, along with budget committees. Colleges should expect a "churn" in FY 2010, and reduced resources for FY 2011. Torrie noted she would like to see a list of Senators who serve on college budget committees, so that they can provide input to the Senate. Owen noted there were disparities in the makeup of budget committees at college level. Palermo noted that we need to have a handle on other Senate reports to budget committees on campus such as UBAC, Libraries, advisory to Business and Finance, advisory to Provost, etc.

C Provost

Carlson noted that the new faculty handbook was now online thanks to the efforts of Max Porter. Hoffman noted that this will be a difficult year due to budget issues/ The first estimate of revenues for FY 2010 will be completed 10/07/09 and things look quite grim; a 5-10% reversion looms, equivalent to about \$12M. Cuts to state spending to be across the board because to do otherwise requires convening the legislature in a special session, not likely to happen. Looking ahead to FY 2011, a 20% cut forecast, or about \$50M. Strategies to cope with such large cuts will include re-sizing units—typically consolidating smaller units, since administrative efficiencies are achieved when faculty numbers are at 50 or greater. Faculty should be thinking about logical/appropriate consolidations ahead of time for strategic purposes.

H1N1: Hofman noted that CDC guidelines have been disseminated. Faculty should consider ways to be flexible regarding attendance policies, because of the need to allow afflicted students to stay home and reduce contagion. The Senate should take a leadership role in promoting such flexibility. Also, there is a stash of vaccine available for faculty and staff; more information on timing to be provided soon. Palermo pointed out that not all news was bad; a record amount of external funding was recorded over the summer. Palermo also questioned how consolidations would save much money, as the difference from a consolidation may amount only to the salary difference between a chair position and an associate chair position. Selby noted that saving may actually have to come from further staff (non-academic) cuts.

D Council/Caucus Chairs

1 NTE Task Force Report – Ann Marie VanderZanden

Van der Valk spoke for VanderZanden, and noted that the task force recommended that ISU adopt the AAUP limits on NTE. Departments should be required to justify any overage on such limits. Also, there should be a mechanism established to create a mechanism whereby colleges

rather than department are held accountable for NTE limits. Van der Valk noted that ISU is not consistent on who is/isn't among "faculty"—e.g., "research professors"? He noted further that LAS in particular pays relatively low salaries to NTE faculty.

IV Old Business

None to be found.

V New Business

A Name Change: Department of Music and Theatre

This was added to the consent agenda earlier. A non-controversial issue apparently. Owen moved and Freeman seconded EB approval for the name change; Palermo added friendly amendment that EB "endorses" the name change (since EB has no approval authority). Motion carries unanimously. On the topic of bylaws change to allow electronic voting by the Senate, noted that approval for such voting already passed the Senate, but that equipment still needed (clickers and a new computer) to effectuate the change. Also noted that two Senators passed away since the Senate last met in the spring, and that there would be memorial mentions for both in the upcoming Senate meeting.

VI Approval of Senate Agenda for September 8, 2009

Walter moved and Wallace seconded to approve. Motion carried.

VII Good of the Order

Van der Valk offered a suggestion to set aside a Senate meeting this fall for the purpose of strategic planning, perhaps in October, since no old business had carried over. This could also be a good time for a broad discussion of the budget. Ford suggested the Senate bring in a member of the NTE task force who could describe to the EB what this task force accomplished. Van der Valk countered that this representative should go through FDAR and then to EB afterwards.

Freeman (J+R) noted that two appeals were underway. Palermo asked whether the Provost could consider special needs that some department have in reliance upon professional practitioners (in lieu of tenure-line faculty); concerned that such departments (e.g; journalism, architecture, engineering) could be adversely affected if hiring/retention policies disfavored such employment. Hoffman reassured that this would not be an issue, as some departments indeed had special NTE needs; her intention is to promote limits on NTE hiring when such hiring is not essential to the pedagogical goals of the unit.

VIII Adjourn

Wallace moved and Owen seconded for adjournment at 5:03pm. Motion carried.

NEXT MEETING – TUESDAY, OCTOBER 13, 2009

Minutes assiduously recorded and respectfully submitted by Michael David Martin, duly elected Recording Secretary of the Iowa State University Faculty Senate, upon this fifth day of October in the year two thousand and nine *Anno Domini*.