

IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES

November 6, 2007
3:00 p.m. – 5:00 p.m.
107 Lab of Mechanics

Present: Anderson, D. (Human Sci. Caucus); Crase, S. (President); Ford, C. (President-Elect); Freeman, S. (Judiciary & Appeals); Hendrich, S. (Academic Affairs); Mennecke, B. (Business Caucus); Owen, M. (Ag. Caucus); Palermo, G. (Past President and RPA); Paschke, T. (Design Caucus); Porter, M. (Governance); Thompson, J. (Vet. Med. Caucus); VanDerZanden, A. M. (FDAR); Wallace, R. (LAS Caucus).

Absent: Grudens-Schuck, N (Secretary); Olsen, M. (Eng. Caucus)

Provost's Office: Carlson, S. (Associate Provost); Hoffman, E. (Provost); Holger, D. (Associate Provost);

Guests: Vrchota, D. (Governance and Documents Committee, FS Governance Council)

I. Called to Order – 3:04 p.m.

President Crase called the meeting to order.

II. Consent Agenda- 3:05 pm

- A. Agenda, Executive Board Meeting, November 6, 2007
- B. Minutes, Executive Board Meeting, October 2, 2007

Motion to approve the consent agenda was made by Senator Owen with second by Senator Wallace.

Motion passed.

III. Announcements and Remarks – 3:06 pm

A. President Crase

Board of Regents report from FS President Crase included a review of the BOR's last meeting. Topics included: Naming policy, comprehensive campus security policy, tuition and fees, FY 2006 state audit reports, Honorary Doctor of Humane Letters Degree designation, accreditation of engineering programs, and NTEF-R activities. Lectures and Clinicians advancement issues stimulated comments from many members at ISU. Also, as planned, meetings with department chairs and with Lectures and Clinicians have been held so that the impacts of the review are understood more fully.

Associate Provost Carlson noted different departments have different needs regarding employment and responsibilities for lecturers and clinicians. Moreover, NTE faculty members expressed that they do not typically feel empowered to make many comments.

Past President Palermo said the academic freedom of lecturers may be at risk. There should not be a lack of tenure-track faculty involvement in hiring and evaluation of NTE staff. Some departments may use NTE positions to the extent that they would then have no reason to hire tenure-track faculty to teach. It was stated that some NTE have advanced through the current process.

Provost Hoffman noted that advancement issues often can be a dean's problem. Some people do not teach a full load and do not want to commit to a full load. Part-time verses full-time can be a problem. Unfortunately, some people may have been advanced out of kindness, or because they were needed, but we should be opposed to mandatory or automatic advancement.

FDAR Council will study the NTEF Lecture/Clinician Policy. They have a meeting on November 12.

B. President-Elect- Ford 3:53 pm

President-Elect Ford announced that planning for the Spring Faculty Conference focusing on research and the sesquicentennial was progressing. The conference will be Thursday evening and Friday, March 27 and 28. The venue will be Gateway or Howe Hall. Speakers include Arden Bement of NSF on the topic of future directions for federal research funding and Alan Marcus to present the history of research excellence at ISU. Advice is still needed on a speaker in the humanities area.

C. Exec VP/Provost- Hoffman

Her announcements were covered in the discussion connected with President Crase's announcements. She was concerned with the tuition discussion at the BOR and the crisis involving NTEF advancement and extension of contracts.

D. Council/Caucus Chair reports

There were none.

IV. Old Business- 4:01 pm

A. Non-Tenure-Eligible Research Faculty [S06-22] –

Palermo moved to make two changes: (a) delete laboratory space under Appointment Policies and Procedures in the Background; and (b) in the document #3: Position Funding delete or facilities. Owen seconded.

Motion passed.

B. Faculty Handbook: Class Attendance [S07-4] and related concerns- Porter and Vrchota

This was pulled from the October 9 Senate Consent Agenda because links have changed and GSB expressed concern that this occurred. Two questions arose: What to do with S07-04 and how to monitor links that change? Sometimes, what seem like insignificant editorial changes can significantly change documents, and this would violate current processes for changing documents if done without being vetted according to procedures. General agreement was expressed to get the links changed back to what was passed and put S07-4 back on the consent agenda in the future.

V. New Business- 4:44 pm

A. Proposed Governance and Document Editing Procedure – Porter

Discussion included that perhaps there should be a reference to this document in the Faculty Senate by-laws. Motion to approve the document was made by Senator Freeman and seconded by Senator Anderson.

Motion passed.

B. By-law proposal for College and Department Document Review Committee- Porter

The document was amended to say: *Conducts ongoing reviews of college and department governance documents for consistency with the Faculty Handbook, assists the Provost's office in informing departments and colleges of new legislation to be included in governance documents, and provides assistance to units on questions regarding governance policy issues.* Motion to approve as amended was made by Senator Freeman and seconded by Senator Anderson.

Motion passed.

C. 8.4.8 Policy Regarding open Meetings at Iowa State- Porter

Owen moved to approve the document as written. Freeman seconded.

Motion passed.

D. S06-21 Faculty Handbook Chapter 7 Faculty Conduct Policy (passed FS 9-11-07)

At 5:00 p. m. Senator Owen moved to extend the meeting by five minutes. Senator Anderson seconded.

Motion passed.

Senator Owen moved to approve as written. Anderson seconded.

Motion passed.

D. Implementation of new Gold Sheet (discussion) – Hendrich

This discussion was postponed to the next meeting.

VI. Approval of Senate Agenda for November 13, 2007

Senator Owen moved and Past President Palermo seconded.

Motion passed.

VII. Good of the Order

There was none.

VIII. President Crase adjourned the meeting at 5:05 pm

Next Meeting is December 4, 2007

Minutes by J. Thompson, Senator