

IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING AGENDA

September 4, 2007

3:10-5:10 p.m.

107 Lab of Mechanics

Present: Anderson, D. (Human Sci. Caucus); Crase, S. (President); Ford, C. (President-Elect); Freeman, S. (Judiciary & Appeals); Grudens-Schuck, N. (Secretary); Hendrich, S. (Academic Affairs); Mennecke, B. (Business Caucus); Olsen, M. (Eng. Caucus); Owen, M. (Ag. Caucus); Palermo, G. (Past President and RPA); Paschke, T. (Design Caucus); Porter, M. (Governance); Thompson, J. (Vet. Med. Caucus); Wallace, R. (LAS Caucus).

Absent: Van Der Zanden, A. M. (FDAR)

Provost's Office: Carlson, S. (Associate Provost); Hoffman, E. (Executive Vice President & Provost).

Guests: Loynachan, T. (Ad Hoc Governance); Reilly, P. (Ad Hoc Governance).

I. Called to Order – 3:10 p.m.

President Crase called the meeting to order.

II. Consent Agenda – 3:02 p.m.

Agenda, Executive Board Meeting, September 4, 2007

Minutes, Executive Board Meeting, May 29, 2007

The following changes to the Minutes entries were proposed:

- a. Remove Minutes EB May 29, 2007
- b. Combine Minutes from last scheduled EB meeting of May 8 with notes from continuance meetings held on May 17 and 29, which mainly consisted of executive sessions to plan summer retreat with administrators.
- c. Add Minutes, EB meeting, August 21, 2007, an unscheduled special meeting at which minutes were taken and a draft shared with EB members prior to today's meeting.

So moved by Senator Owen and seconded by Grudens-Schuck.

Motion passed.

III. Announcements and Remarks – 3:15 p.m.

A. President – Crase

President Crase reviewed the summer activity of the EB, including approval of graduation list and review of academic probation changes on which members voted by e-mail. Be it noted officially here that approval was given for changes to implementation of new academic probation policy with regard to summer session grades and student status. Crase also met with Provost and President Geoffroy, the P&S council, and the Associate Provosts. Issues at University Council level related to extant appeals. She also attended BOR meeting via distance technology based at ISU. President-Elect Ford and Crase met as well. More recently, she was present at a meeting related to the proposed NTER professor designation.

B. President-Elect – Ford

President-Elect Ford reported progress of Comm-Comm activities. He was also looking for early input into the faculty senate spring conference to follow up from spring 2007's first meeting.

C. Provost – Hoffman

The Provost reported that total ISU enrollment was projected to be over 26,000; this is the first time since 2002 that the institution has had an increase, and it is one of the largest ever entering classes. Hoffman also reported that the budget model was moving forward, with decision making occurring at the micro level, in cooperation with the implementation committee, and included "intricate and complicated proposals." Senator Mennecke asked about the likely source of greater numbers of freshman and entering transfer students given the demographics across Iowa of lower numbers overall of young people. The Provost affirmed that the demographic portrait of Iowa had not changed., She speculated that positive results stemmed from a combination of ISU initiatives, such as policies and procedures for working better with community colleges; also credited would be the additional funds of \$3.6 M available during this recruitment cycle used to attract individuals of the 2008 entering class, as well as targeted marketing.

Provost Hoffman reported that the University Budget Advisory Committee has warmed up to the work of the year. October 15 is the release date for the 2008 budget. For 2009, it was not clear yet what the Board will put forth for the budget. HEPI is the base. She also reported that a law suit with Monsanto would be seen in future news reports as settled; she confirmed this information. She also alerted the Board to ongoing discussions of usage of the renovated Chapel by individuals and groups from different religions, with forthcoming statement by President Geoffroy anticipated related to the prominence of religious symbols associated with the architecture.

In May there was a President's Council meeting at which Hoffman delivered the results of the annual survey of hours worked by faculty, including percentages of tenured and

tenure-track faculty who teach undergraduate classes. Also presented was progress on will present faculty salary funds. ISU faculty members self-reported as working more hours per week than faculty at the other Regents universities; however, we also reported teaching fewer undergraduate classes.

Senator Wallace inquired about the interface between the new budget model and curriculum, often stated by colleagues as “departments behaving themselves” regarding “curriculum creep” and other issues. Would there be a university-wide policy? Hoffman said that she hoped that this issue would be something that University Curriculum Committee, College curriculum committees, and FS Curriculum Committee (within Academic Affairs) would address as part of leadership on such issues.

Senator Grudens-Schuck requested an update on a summer request per Freedom of Information Act which requested curricula vitae (cv) information from recently-tenured faculty members. The Provost stated that the Discovery Institute requested information from cvs of recently-tenured faculty at ISU as part of appeal of a faculty member who was denied tenure in the past review cycle. There is an ongoing case. It is undecided, at this time, whether the information in the cv’s will be permitted to be entered into the record as evidence. The information however has been sent to the Discovery Institute, which was identified as a funder for the appeal.

D. Council/Caucus Chair Reports

Senator Porter, Governance, said there would be continuation of recent issues.

Senator Hendrich, Academic Affairs, said that meetings for the fall were scheduled. New curriculum committee and academic standing and admissions chairs have been appointed, and the committee is anticipated to offer innovative concepts and policies in the near future.

Past President Palermo said RPA met over the summer. A series of issues will be explored in a document on which Jack Girton is also working. RMM implementation is also being addressed, including how to confirm the base for the next academic year. RPA has received drafts of the policies, which are posted on the Policy Library website.

Senator Freeman, J&A, reported three continuing appeals, worked on during the summer, which he hoped would be resolved by the end of the fall 07 semester. Freeman also noted a potential discrepancy between an ISU policy and a BOR policy regarding the timing of an appeal. Freeman will be looking to statute of limitations for filing deadlines; the definition differs between "calendar days" vs. "working days." Associate Provost Carlson noted that “calendar days” was apparently the norm in legal circles because "working days" was less easy to determine. Senator Owen said that Freeman should check to see what other Regents universities’ policies say and work within JA to resolve the conflict.

Senator Owen reported for the College of Ag and Life Sciences Caucus, for which all meetings with the Dean were scheduled. Moreover, he had heard from most senators regarding straw poll results of departments regarding the arming proposal.

Business College Caucus update was provided by Senator Mennecke, who also reported results of voting by departments regarding arming. He also reported progress in changing governance documents regarding multiple votes.

Senator Paschke reported for the Design Caucus that a straw poll was conducted by e-mail and that overall responses were low.

Senator Olsen, Eng. Caucus, reported an anticipated focus on uniformity of three-year review processes, and also will address conformance to multiple voting policy.

Senator Wallace reported on activities of the LAS Caucus. Currently senators are forwarding comments to him regarding armature, and the results were not predictable as yet since they tended toward polar extremes in viewpoint.

Senator Thompson reported for the Vet Med Caucus. He said that he got immediate results from some after sending the memo, and tomorrow would have a meeting.

For FDAR, chaired by Senator Van Der Zanden, reported Thompson because Van Der Zanden had a lab scheduled during the time of EB meetings.

Paschke noted that the responses from W. Madden and J. Stewart last week were useful because they filled in gaps in the official report, such as consideration of other measures in the service of safety, such as broader use of improved communication technologies. She also informed the group of focus groups conducted recently campus-wide on whether criminal background checks should be conducted on faculty or other employees regarding everything from felonies to credentials. FDAR has nothing formal in front of them on this yet but should be looking to respond in the near future.

IV. Old Business – 3:30 p.m.

A. Non-tenure Eligible Research Faculty – Crase

President Crase underscored the importance of the NTER proposal, and recommended postponing voting so that senators had sufficient time to consider the far-ranging consequences. Moreover, Ames Lab directorship was not able to speak at the meeting in April, and there also were other P17 staff positions in departments that work differently from the AMES Lab, and issues need to be understood and vetted before a decision was made. Associate Provost Carlson noted that there were other crucial issues in addition to the P17 issue, and forums, which Crase and others have endorsed, would elaborate on these.

Past President Palermo spoke to parliamentary procedure issues, such as the option of listing the NTER proposal under "Special Order" as was arming campus police for the September 11 FS meeting. It would be crucial, noted Senator Porter, to make it clear in the agenda and other communications that consideration *and voting* would occur at the same meeting in such a case. Second Special Order is also category for Hoffman's presentation.

NTEF would then be the third order of business. It was agreed that it might be judged at that time if we had enough time to deliberate thoughtfully. It might be wise for a senator to move in such as case, to postpone for "time definite" of 1-3 months.

Palermo also made a motion to hold 2-3 public for a, perhaps chaired by Council chairs or others if voting did not occur at the September 11 meeting e.g., under conditions of postponed voting to time definite. Ford seconded. Palermo and Porter will further investigate proper parliamentary procedures for assisting senators to decide on this issue

Motion passed.

B. Faculty Conduct Policy Updates and Revisions – Freeman

There have been no changes since May, so this was old business, and it has been voted to be cleared for voting by the full Senate.

C. Report of the Faculty Senate Task Force to Review the Governance Documents – Porter

Task Force members Reilly and Loynachan were introduced. Porter noted that the report had been received by many departments with interest, and had generated comments, concerns, and questions. There is also now a new table that has more areas completed, and Porter asked that the new report be accepted as a correction to this report hardcopy to be provided in the near future.

The Task Force report, as its members, has resisted providing model language, even though this has been requested of them. Hoffman noted that the Provost office might be helpful in this regard. It was unclear, however, what process might best work. Past President Palermo thought that the Provosts Office could legitimately certify or not, and provided examples of such behavior in the past. Porter noted that this report suggested that an ongoing review, including issues of access availability of governance documents, be formalized as a process. President Crase noted that some cases of concerned individuals revealed lack of access rather than lack of "existence," affirming Porter's statement. Provost Hoffman also noted high variation in extant 2006-07 third year reviews across campus, despite a clear policy. Freeman underscored the necessity of access of faculty and administrators to governance documents, which currently is lacking. It was agreed that there was room for improvement in standardization and/or coordination of policies, as well as use of electronic technologies to improve access.

Senator Owen suggested that the actions discussed today appeared to be beyond the scope of the review by Governance Council.

Past President Palermo moved to:

(a) Accept the report and recommendations, and to provide honest and sincere thanks to members of the Task Force who took on a challenging task with grace, humility, and determination;

(b) Note that the second and third items on page 7 had not been approved earlier (first bulleted item was). Consequently, move to accept such.

(c) Additionally, direct the Governance Council to insert into the 3rd bulleted the word, "administrative" as discussed.

Porter said this also would be sent to FS after Governance Council reviewed changes proposed herein. Front page of website also would be a good place to publicize report. Ford asked when it would be appropriate for departmental governance documents to intersect with Policy Library. Crase noted that the Policy Library was university-wide and would not include departmental documents.

Palermo did not accept suggestions for moving forward, but instead argued to keep motion clear with parts a-c only, then set up another body to deliberate procedures for future work.

Seconded by Senator Owen.

Motion approved.

V. New Business – 4015 p.m.

A. Arming of Campus Police

Palermo moved to receive the report and forward to FS for consideration and voting at September 11 FS meeting, as outlined on page 1. The vote will produce a recommendation to President Geoffroy on behalf of the general faculty at ISU. This vote shall take of place out of the scheduled sequence. Ford seconded.

Motion passed.

Discussion took place regarding taking the pulse of the EB and forwarding this to the Senate for their consideration. This idea was not endorsed.

VI. Approval of Senate Agenda for September 11, 2007 – 4:55 p.

Discussion of additions, categories, and special order items; including sequence.

Palermo moved to approve with changes. Owen seconded.

Motion passed.

VI. Good of the Order – 4:58

None.

VII. Adjourn—5:10 p.m.

Senator Hendrich moved to adjourn, with Owen seconding.
Motion approved.

Minutes by FS Secretary Nancy Grudens-Schuck.

NEXT MEETING
October 2, 2007

Documents provided as drafts

1. EB - Agenda September 4, 2007.doc
2. Final Report 5_24_07REV.doc
3. FS - Agenda September 11, 2007.doc
4. S06-21 - FH Chapter 7 Faculty Conduct.doc
5. S06-21 ExecSumm FCP Changes REV 3.doc
6. S06-22 NTER Faculty Resolut.doc
7. S06-22 NTER Res Bckgrnd.doc