

IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES

February 6, 2007
3:12-5:35 p.m.
107 Lab of Mechanics

Present: Baldwin, C. (Past President); Bradbury, S. (Design Caucus); Crase, S. (President-Elect); Freeman, S. (Judiciary & Appeals); Girton, J. (RP&A); Grudens-Schuck, N. (Secretary); Heising, C. (Eng. Caucus); Hendrich, S. (Academic Affairs); Palermo, G. (President); Porter, M. (Governance); Thompson, J. (Vet. Med. Caucus); Wallace, R. (LAS Caucus).

Absent: Fiore, A. M. (Human Sci. Caucus); Mennecke, B. (Business Caucus); Owen, M. (Ag. Caucus); Townsend, A. (FDAR)

Provost Office: Carlson, S. (Associate Provost for Faculty Advancement and Diversity); Hoffman, E. (Executive Vice President & Provost); Holger, D. (Associate Provost for Academic Programs)

Guests: Ford, C. (President-Elect, 2008).

I. Called to Order – 3:12 p.m.

President Palermo called the session to order.

II. Consent Agenda – 3:12 p.m.

Agenda, Executive Board Meeting, February 6, 2007
Minutes, Executive Board Meeting, January 9, 2007

Senator Girton moved to accept the consent agenda, and President-Elect Crase seconded.

Motion passed.

Technical correction to the agenda: Double Voting P&T Policy [S05-18] Catalog Language section 5.2.4.1 rather than 5.4.2.1.

III. Announcements and Remarks – 3:05 p.m.

A. President – Palermo

1. Regents SUI Presidential search.

The Chair gave names for 13 members for the presidential search committee—the second such during the processes of securing a president for SUI. There is a single (graduate) student member, and the others are deans and professors, mainly senior faculty; and the committee is

chaired by the Dean. A former Maytag executive is the only outside member. There are no BOR members on the committee. There appears to be many who are affiliated with the medical side of SUI. These are promising developments according to outside observers, reported President Palermo.

2. Council of Provosts

a. Our attention should be focused potentially on [Iowa State] House [of Representatives] file 175, activated through the Iowa State Legislature, which comprises a transfer and articulation board proposal. Generally, the proposal seeks for public colleges and universities to offer common courses; use a common nomenclature; and work toward standardization—likely focused on key courses that undergraduates typically transfer from one institution to another. The proposal was discussed last year, and touts the need for students to have greater “access and transparency.” Other, similar issues already in the works include common advising issues associated with the two new community college—ISU acceptance; the new UNI software program addition, and so forth. The concept assumes, however, that there are no differences in quality, noted Palermo. There are about 33 individual accredited programs on the ISU campus, which makes the issues quite complex academically, operationally and politically. Palermo said it was a “direct incursion” into the State of Iowa taking control of curriculum. His advisors did not believe that the file will necessarily go to the floor.

b. Attention should also be focused on House file 160, which would authorize BOR to study K-12 student achievement with the goal of ensuring parity for ethnic and minority groups. Two focus areas: (i) charge BOR with multi million dollar, multi-year effort; and (ii) graduation rates and persistence-retention at 6 years at Regents universities are 11-17% percent lower for minorities. There was a suggestion from the BOR that the Regents Universities may benefit from external assistance in this matter.

3. There has been progress in addressing university-wide issues related to reporting and retention of documents. Co-chairs Jim Davis and Olivia Madison (Parks Library), with Sheryl Rippke (Policy Administrator), Paul Tanaka (Office of University Counsel), and FS President Gregory Palermo will be meeting through spring 2007.

4. Clark Ford, 2008 President-Elect, agreed to work with Senator Olson and President Palermo on providing feedback and monitoring during the College of Human Sciences departmental changes in the coming year, in coordination with J. Blount.

5. There was a BOR decision to change the tuition policy, which removed limit of three credits of coursework per semester for state employees. It is now on the docket as a uniform policy. The course taking option typically benefits P&S staff and merit. This has been the “in-state resident tuition release” but now there is no credit limit as long as the employee has been working for one year or more and comes to agreement within her or his unit about the load. Palermo noted that this was not automatically presumed to be a benefit available to faculty.

6. Associate Provost Carlson spoke to form of the potential policy "flex" as a way to reward staff in a way that was not a bonus. Units were not in favor of this, even as they though saw the need to honor PS. Awards were mentioned as a way to proceed.

7. There is a 3% cost of living or—if below average appointment grade—and there would be a 4% additional increase—so merit staff would get this. There are typically anniversary raises of 4% until you get to the top, plus cost of living for merit. There is no flexibility on this salary process, unlike salaries for faculty.

8. The FS needs for Athletic Council nominees for one open spot, but at this time there were none.

9. BMRIC. There has been a move forward to solidify and change to the phase of spreadsheets and models in anticipation of 2008 for the Resource Management Model. A smaller group to focus on transition issues will be formed eventually but until spring, BMRIC is intact and is continuing to work.

10. Religious holidays and class accommodations. The Academic Standards Committee of AA Council looked at ways to work on this issue. The students planned to meet with AA. Senator Hendrich also wanted to “get a read” from the Provost Office and the Office of Equal Opportunity and Diversity (EOD) as potential arbiters that rightly would have a say in addition to the student organization. Senator Hendrich re-drafted the students' policy and forwarded to the Provost Office and C. Espinoza (Associate Vice President for Human Resource Services, EOD)) to take a look at potential language. Student Ian Guffy is chairing the GPSA committee and has already met with Provost Office, who referred him to faculty senate, reported Associate Provost Holger. Senator Hendrich’s concern is that a policy would need to articulate with, and might be already in line with, current policies and procedures related to existing equal opportunity and anti-discrimination policies. Associate Provost Carlson noted that there was, however, the potential to suggest statements regarding the issue for faculty to put into syllabi, similar to how we highlight issues related to working with students with disabilities. This was another option for action instead of, or in addition to, a new or amended policy. Hendrich noted that currently the request specified that "required" religious observances where attendance in class was not permitted was the focus. Would need in any event to come to terms with how communications between faculty and students would occur, whether and/or what type of documentation would be required, etc. Associate Provost Holger noted that perhaps two complaints per year came to the Provost Office because they were not worked out at other levels, which is comparatively low.

11. ISU Policy Library. Sheryl Rippke (Policy Administrator) manages and is in charge of development of the ISU Policy Library. Past President Baldwin shared a history of warrant for building a one-stop policy library in terms of legal transparency and access. Senator Girton recalled meeting with Paul Tanaka, who emphasized at the time that the move toward a policy library was to gather, not to weigh, constrain, or screen policies. Baldwin noted that there is now a sense that the group wants to see policies in an earlier stage, in case the new policy would seem to come into conflict with other policies. Senator Porter inquired whether this change moved Rippke’s role beyond that of policy administrator and, if so, how might the FS enter into a conversation about the appropriateness of the depth, breadth and emerging functions of the PL.

12. Upcoming Athletics presentation to the FS by Paula Morrow. There would be no reason, noted Freeman that EB would need to preview such a normal talk, expected shortly to be presented to the FS body.

13. Upcoming University Library presentation to the FS. Again, no need for EB to preview a routine report. Senator Wallace noted that Director Madison and Davies were visiting colleges to explain new fees, and had met with LAS last week.

14. EB changes. There has been a FDAR Council (Senator Townsend) chair resignation. His term was up and he was not re-elected. Palermo urged him to fulfill the year but he declined. The EB discussed options and consulted the by-laws, which required a special election as soon as possible, but regular elections were coming up shortly and might serve the needs. In the interim, the vice chair of the council would manage the council but it was unknown whether an active vice chair was ready to fulfill this role. There have not been regular meetings of the Council.

B. President Elect – Crase

Program ready for the spring faculty conference, but some key speakers are still needed. There was a question about listing of the event on the University Calendar. Crase will check. An invitational and informational letter has already gone to deans and department chairs to hold the date.

C. Provost – Hoffman

Provost Hoffman arrived from the Iowa BOR meeting held in Ames. She reported impressions of the process and relayed agenda items for which she was in attendance. Hoffman also told the EB that the Principles of Community will be approved by President Geoffroy. She was asked by the President to include these in her remarks to the FS meeting upcoming.

D. Council/Committee Chair Reports

President Palermo asked for updates from the caucuses regarding processes and procedures for enhancing discussion about budgeting issues at the college level. Senator Thompson reported that the Vet Med Caucus will address budget issues through their strategic planning endeavors. Senator Wallace reported that LAS has a functioning budget committee which has gotten larger given recent developments, and will remain active. Senator Freeman and Secretary Grudens-Schuck reported for the College of Agriculture that regular caucus meetings with the dean have included discussions of the budget, and benefited from the ongoing presence of Senator Girton, RPA.

IV. Old Business – 4:00 p.m.

A. UP/DP Revisions [S04-16; S06-??] – Porter/Palermo/Holger

1. UP definition revisions
2. DP review process revisions

The EB discussed University Professor and Distinguished Professor modifications. The group was directed to several handouts, including handout hardcopy of S04-16 shows actual passed language from Governance Council which maintained "significant positive change" at Iowa State--plus "active as a change agent which improved the university." This met the spirit of the award. "Institutional service" is gone and was seen to be more restricting.

Associate Provost Carlson asked about the new sentence. If a way of impacting was through teaching, would this work. The answer was 'yes' per Palermo and others—it would be beyond individual classroom teaching in the classroom in the main. "The case would have to be made for institutional change," said Palermo, perhaps on a programmatic level regarding teaching, but unlikely solely for excellence in the classroom.

Senator Porter noted changes which were editorial and which were substantive. He reported that Governance Council moved to reconsider its previous motion. Senators Woodman and Olson were active at these meetings and provided useful input regarding their concerns regarding changes. 5-0 in favor was final vote. There was clarification that the DP nomination would still go to the Provost.

Baldwin seconded to go to FS, the motion having been made behalf of Governance per Porter.

The motion passed.

V. New Business – 4:10 p.m.

A. B.S. in Bioinformatics and Computation Biology – Hendrich and guests

AA moved that Bioinformatics go forward. Senator Wallace seconded and spoke in favor the proposed program, which represented a strong undergraduate degree program proposal that was passed unanimously in LAS.

The motion passed to send the FS.

B. Ph.D. in Business and Technology—Hendrich and guests

Senator Hendrich spoke to strength of the proposed doctoral program. There was no sense of the proposal from the Business Caucus. There was reason to believe that the program would complement rather than duplicate program at other Regents Universities which are similar. Business offers many at the masters level and this would be a move toward stronger research

programming and training. AA moved that it go to FS for consideration. Senator Bradbury seconded.

Motion passed.

C. PRS Mediation [S05-13] Catalog Language Section 5.1.1.5 > - Porter

D. PRS Mediation [S05-13; S06-??] Catalog Language Section 5.4.1.2 > - Porter

The EB considered items C and D together. The Governance and Documents Committee of the Governance Council has been working on *Handbook* language to address a central issue that emerged around the intent that the policy would be related to classifications of employees: “tenure-track, tenure-eligible, and tenured.” These were handled (5.1.1.5) handled separately from 5.4.1.2 which would refer to issues related to non tenure-eligible faculty. Senator Porter reported that Denise Vrchota brought language back to committee. They raised questions regarding 5.1.1.5 and used the term “advancement” versus “promotion” which would be linked with tenure-eligible employee processes. Note that 5.4.1.2 was about making the two documents consistent. President-Elect Crase inquired about word "advancement" and the meaning. These were clarified as “move forward or not” procedural and status issues related to employment and the term “advancement” was broader than "promotion" because "promotion" referred singularly tenure-eligible and tenured.

The EB discussed listing separately or together as either a separate issue or on the consent agenda. Past President Baldwin moved to include both as consent agenda items but listed separately. Senator Porter seconded.

Senator Freeman inquired whether 5.4.1.2 was substantive and whether it specified a new process for non tenure eligible. Baldwin said that it did not seem to be. Porter noted that Vrchota argued in committee that the second was perhaps at least partly substantive and might benefit from a reading by the full Senate. Porter said that if presented to the Senate as part of consent agenda, it could be pulled by Senators wishing to consider it differently.

Associate Provost Carlson noted that there was no policy for mediation for non tenure eligible at this time, and that this would create one. Crase did not want to "push things through" and considered that there might be value in listing them separately.

The motion passed thus; Yeah: 8; Nay: 1.

E. Double Voting P&T Policy [S05-18] Catalog Language 5.2.4.1 >

President Palermo provided the background on the warrant of the policy and the history. Senator Freeman reminded the EB that the term formally used was “Multiple or Double” Voting per the J&A Council.

Max Porter moved to put on consent agenda.

VI. Executive Session - 4:46

Reason: Personnel evaluation.

Motion: Porter

Second: Baldwin

Motion passed.

Move to extend. Passed.

5:30 President Palermo made a motion to move about of executive session. Bradbury seconded.

VII. Approval of Senate Agenda, February 13, 2007 meeting – 5:33 p.m.

Senator Bradbury moved to approve the proposed agenda with changes as specified earlier. President-Elect seconded.

Motion passed.

VIII. Good of the Order

IX. Adjourned—5:35 p.m.

The meeting was adjourned by President Palermo.

NEXT MEETING
February 27, 2007

Minutes prepared by Nancy Grudens-Schuck, Secretary

Appendix: Documents provided for/at meeting:
Draft Versions

1. BCB b.pdf
2. Double or Multiple voting1111REV.doc
3. EB - Agenda Feb 6 07gp2.doc
4. EB - Minutes January 9 2007.doc
5. FCP proposals w J&A Comments.doc
6. FCP proposals w J&A Comments.doc
7. PhD Business Technology f.pdf
8. S05-13 PRS Mediation for NTE Section 5 4 1 2 Passed GDC 1 24 07.doc
9. S05-13 PRS Mediation Guidelines Section 5 1 1 5 Final GDC 1 24 07.doc
10. UP_DP Revisions from Holger REV from GovCo 13.doc
11. UP_DP Revisions.doc
12. UP-DPRationaleHolger.doc