

IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES

January 9, 2007

3:05-5:15 p.m.

107 Lab of Mechanics

Present: Bradbury, S. (Design Caucus); Crase, S. (President-Elect); Fiore, A. M. (Human Sci. Caucus); Freeman, S. (Judiciary & Appeals); Girton, J. (RP&A); Grudens-Schuck, N. (Secretary); Heising, C. (Eng. Caucus); Owen, M. (Ag. Caucus); Palermo, G. (President); Porter, M. (Governance); Townsend, A. (FDAR); Wallace, R. (LAS Caucus)

Absent: Baldwin, C. (Past President); Hendrich, S. (Academic Affairs); Mennecke, B. (Business Caucus); Thompson, J. (Vet. Med. Caucus)

Provost Office: Carlson, S. (Associate Provost for Faculty Advancement and Diversity); Hoffman, E. (Executive Vice President & Provost)

Guests: Vrchota, D. (Governance and Documents Committee, Governance Council)

I. Called to Order – 3:05 p.m.

II. Consent Agenda – 3:07 p.m.

Agenda, Executive Board Meeting, January 9, 2007
Minutes, Executive Board Meeting, December 5, 2006

Senator Owen moved to accept and approve the consent agenda, with Senator Girton seconding.

Motion passed.

III. Announcements and Remarks – 3:09 p.m.

A. Introductions

This was the first EB meeting attended by EVP & Provost Elizabeth (Betsy) Hoffman in her new position at ISU. Future EB meetings are already on her calendar. All present introduced themselves and welcomed the new Provost.

B. President – Palermo

1) Special Order for VEISHEA – Undergraduates Gina Nicole Flinn and Ingrid Idso will provide information to the faculty about 2007 VEISHEA, as suggested by the EB, with a presentation of about ten minutes in length. Senator Owen is the representative to the student association but will not personally address the Senate. The EB expressed appreciation for the willingness of the students to speak about this important event.

2) Regents update – special meeting, website policy presence.

President Palermo attended the December 19, 2006 BOR telephonic meeting held in President Geoffroy's conference room. The meeting was brief (about 25 minutes) and addressed the selection of Dean of the SUI School of Dentistry as chair. There will be another such telephonic meeting, to which Palermo invited EB members, on Thursday January 11, 2007 at 10 a.m. Five prospective faculty members for appointment to the SUI presidential search committee will be considered, and discussion likely also will include a focus on the new SUI lead administrator for the SUI medical center.

President Palermo alerted the EB to a recent *New York Times* front page news article regarding alleged secrecy during the presidential search at Harvard University. Palermo noted that, "for ill or well," a pattern has emerged that privileges confidentiality, even when committees are broadly representative of constituencies. Palermo also updated the EB that the FS position on this issue from February-March 2006 was sent again to the BOR, and was also posted on the FS website in December 2006. He noted that the proportion of faculty to non faculty on the prior SUI presidential search committee was close to 50% last time, which included four BOR members. The next BOR meeting will be in Ames February, 6-7 2007. There is a possibility for a second lunch with BOR based on the apparent success of the December 2006 lunch. Palermo will ask President Geoffroy if this can be arranged as part of their itinerary.

3) Name Change for College of Agriculture

Dean Wintersteen began the process of deliberating a change in the name of the College of Agriculture to "College of Agriculture and Life Sciences." She has moved ahead with a college-wide announcement in December 2006 of a process for decision making with COA. The results of discussion and the vote are not yet at the Provost Office. Since this will be an administrative action regarding academic matters, it will go to Academic Affairs Council (Hendrich) before heading to the EB and FS for introduction and a vote. Senators Owen and Grudens-Schuck shared that Dean Wintersteen had discussed the issue, and the proposed name, at the December 2006 meeting of the Ag Caucus and received the Caucus' endorsement for beginning a process for discussing the change. Caucus members alerted Dean Wintersteen to protocol and timing necessary to move a proposal through the FS before summer.

4) Departmental Reorganizations in College of Human Sciences

A departmental reorganization is being considered in the College of Human Sciences. Jackie Blount from the College and David Holger from Provost Office are leads on this. The units involved are Educational Leadership and Policy Studies—a graduate-only program and the Department of Apparel, Educational Studies, and Hospitality Management. Senator Fiore spoke to some of the intentions of the change.

5) Task Force for Active Service-Modified Duties Task Group – Carlson

There will be a Task Force to study the possibility of offering a policy for "Active Service and Modified Duties," led by Associate Provost Carlson. There will be three senate representatives, including one as liaison with FDAR. EB would like names as soon as convenient from the Senate because issue is ready to be discussed with Associate Provost Carlson.

6) University Records Policy

There is a continuing discussion about development and application of a University Records Policy across the university. EB members discussed implications for FS procedures. The discussion focused on concerns of Senator Freeman regarding personal notes taken by Judiciary and Appeals Council members during the course of service; specifically, whether these notes constitute "records" in an official sense, and whether the notes were permitted to be destroyed upon closure of the case. Provost Hoffman and Associate Carlson noted that specific procedures could be addressed by university legal counsel. The point was also made that "e-mail is highly recoverable".

7) Energy Task Force update

The Energy Task Force addresses a wide range of issues, which President Palermo—who is a member—delineated. For example, the BOR has asked for buildings to be retrofitted, which will intersect with new budget model, but likely not in a way that is wholly predictable. Palermo wanted us to be aware of the activities of the Task Force, which is new and moving forward productively.

8) Elections for President-Elect

There are two candidates for President-Elect that are known by EB members at the present time: Carolyn Heising and Clark Ford. No others have yet come to the fore. Elections will be held at the January 16, 2007 meeting. Nominations can be taken from the floor. Candidates will provide brief statements to the body.

C. President-Elect – Crase

President-Elect Crase spoke to continuing plans for the spring faculty conference. The theme continues to be: "Ethical Considerations of a Market-driven University." The group is looking into keynote speakers and refining the program.

D. Provost – Hoffman

EVP-Provost Hoffman spoke to her conviction that shared governance was key to the lasting character of a university. She emphasized that face to face interactions are important—they appeared to improve cooperation and motivation to listen across quarters no matter what the circumstances. She stated that whatever happens with the budget model vote, the Provost Office will ask for the advice of the faculty and the FS. She also noted that the theme of the spring conference was important and reflected reality across sectors, as well as for universities. She closed by stating that being a body of "advice and consent" was the role of a faculty senate.

E. Council and Committee Reports

1. Governance and Handbook -- PRS Mediation policy was in progress.

NTE Research Faculty TF. A request was made of the Provost Office to examine ways to measure FTEs by department with respect to NTEF research appointments. How would the current situation be affected by the title changes? A census of the current group would provide a basis for comparison, with respect to teaching *versus* research, into the future. Provost Hoffman predicted larger number of faculty and fewer P&S, especially in the sciences because this change improves recruiting, especially in situations where there is self-(external) funding. Senator Heising noted that the changes would affect Engineering and that they have been trying to get Research Professorships instituted. Palermo made an official request for Carlson to speak with Denise Vrchota about the needs for information and that consideration of the issue could be managed best at this time within the committee.

Provost Hoffman would be interested to know how many non tenure track teachers were retired and former tenure track faculty members who returned to teaching part-time. She has been alerted that this may be an important subset. Senator Townsend would be interested in degree qualifications with respect to titles now used. Senator Owen noted that the committee was aware of this need and was attempting to address it. Associate Provost Carlson pledged to talk to the committee about these needs.

The group discussed whether NTEF Policy, now five years old, should be reviewed and have a standing committee to monitor its impacts. Senators Owen, Freeman, and Townsend affirmed need for sustained attention; Owen and Freeman recommended a standing committee. Other members, especially Senators Bradbury and Porter, recommended waiting until receipt of Vrchota and the committee's report, which reports directly to the EB – then considering it holistically. Owen said that some items needed action now, providing a warrant to move forward with a standing committee at the present time. President Palermo requested that between now and February 6 (next EB meeting), that FDAR Council should produce questions, concerns, and information needs pertaining to formation of a committee around NTEF issues, articulating with policy, the task force, data provided annually from Provost Office, and other points of connection. Palermo noted that ISU has a significant body of teachers affected already by this; and there potentially will be a significant number of researchers affected as well in the future.

Other updates per the Status List.

- One vote P&T issue was in the Governance and Documents Committee, and they are working on *Handbook* language. P&T implementation was wanted by the Provost office, on behalf of the P&T Task Force. Reference letters and reference selection language was at the Provost Office but not yet returned to the P&T Task Force for continued work.

- Distance Education issues. For faculty with on- and off-campus course sections, how this was handled varied greatly and is changing quickly. Would FDAR and or AA Council be a main home for these issues? FDAR would focus on faculty workload issues, noted Senator Townsend, with particular attention to situations in which distance education courses were an overload but not remunerated. It was also unclear whether one could classify students as “on” or “off” campus

– with discussion about how poorly registration status and “reality” articulate. Provost Hoffman noted that there would be a special endeavor focused on distance and continuing education, planned with Jack Payne.

- Other Reports tabled.

IV. Old Business

A. Revised Budget Model Motion – Palermo

President Palermo reviewed the timeline and process regarding the upcoming budget vote, in the form of a Senate Resolution, introduced last session of the FS. One proposed change—small but meaningful—in working was proposed. Changed the wording “college budgets” to “academic budgets” so that there would not be an implication that RPA review would duplicate college budget development nor be limited to college budget review. Senator Owen moved to accept and approve the Resolution with the changed wording, which would be pointed out to Senators before deliberation. The motion was seconded by Senator Bradbury.

Motion passed.

IV. Distinguished Professor and University policy changes – Vrchota & Porter 4:55 p.m.

Background was provided by President Palermo on initial fundamental disagreements between proposed FS policy changes and administration acceptance of those changes. These centered on two topics: definition of UP and the process for review of DP candidates. Both of these would be changes to the policy as passed and will need to return to the FS. Governance Council concurs with the proposed revised definition of UP and suggested a few changes to the revised UP wording, which are considered friendly amendments by the special working group. Deliberation appears to now hinge on a single item: the review of DP candidates. Governance Council voted against the proposed change back to the current policy of DP nominees not being reviewed by the EB.

The focus of discussion focused on the proposal to wend through EB for final approval of UP finalists, but not DP finalists, which would go directly to the Provost Office for final approval. Provost Hoffman spoke to philosophical considerations regarding UP finalists having peers from the institution (in our case, members of the EB) making a final review *versus* DP finalists where external reviewers would know more strongly how the weight of evidence translated into impact on the discipline central to the distinguished professor award. The Provost Office would also more likely to be able to bring a broader, bird’s-eye view to its deliberations of DP finalists, particularly with regard to national and international standing. The point was also made that the broad agenda and also multidisciplinary membership of the EB might make it difficult for the FS to provide as meaningful a review of finalists for DP than for UP.

Senator Wallace moved, and Senator Bradley seconded, to extend the meeting by five minutes.

Motion passed.

Vrchota shared surprise regarding this proposed change and expressed concern regarding potential inconsistencies between processes for the two top awards. She and others noted that the committee that originally debated the merit of both UP and DP packets is populated as well by faculty from varied and multiple disciplines.

Motion to table until a clearer rationale for last issue was provided by the Provost Office. It was suggested by Senators Freeman and Porter that their Councils meet together with Associate Provost Holger to decide on a reasonable path by the February 6, 2007 EB meeting.

The issue was tabled until February 6, 2007.

V. Approval of Senate Agenda, January 16, 2007 – 5:04

Motion to approve by Senator Owen, with Senator Heising seconding.

Motion passed.

VI. Good of the Order

Reminder that election for President-Elect for assuming FS President resident position for 2008-09 would occur at the upcoming FS meeting. There were still only two candidates that had come forward—Senator Heising and Senator Ford. Senators should forward names of nominees as soon as possible. Nominations will also be taken from the floor.

VII. Adjourn – 5:15 p.m.

President Palermo declared the meeting to be adjourned.

Minutes prepared by Nancy Grudens-Schuck, Secretary

Appendix: Documents provided for/at meeting:

1. Budget Model Review and Implementation Committee Report on the Resource Management Model (October 31, 2006) at <http://www.iastate.edu/~budgetmodel/RMM/1006pdf.pdf>

Draft Versions

1. UP_DP Revisions from Holger REV from GovCo 1.doc
2. S06-6 Budget Model Res.doc
3. EB - Agenda January 9 2007.doc
4. FS - Agenda January 16 2007.doc
5. EB MINUTES Dec_5_06 DRAFT1.doc
6. 06-07 FacSenStatus06.doc

NEXT MEETING
February 6, 2007