

**Iowa State University Faculty Senate
Executive Board Meeting Minutes
October 3, 2006
3:00-5:30 p.m.
107 Lab of Mechanics**

Present: Baldwin, C. (Past President); Bradbury, S. (Design Caucus); Crase, S. (President Elect); Fiore, A. M. (Human Sci Caucus); Freeman, S. (Judiciary); Grudens-Schuck, N. (Secretary); Heising, C. (Eng. Caucus); Hendrich, S. (Academic Affairs); Owen, M. (Ag Caucus); Palermo, G. (President); Porter, M. (Governance); Thompson, J. (Vet Med Caucus); Wallace, R. (LAS Caucus).

Absent: Girton, J. (RPA); Mennecke, B. (Business Caucus); Townsend, A. (FDAR).

Substitutes: None.

Provost Office: Carlson, S. (Interim VP for Academic Affairs & Provost); Holger, D. (Associate Provost)

Visitors: Jacobson, J. (REC Committee), Nonnecke, G. (Hort.). Thomas Waldemer, T. (Senior Lecturer, World Languages)

I. Call to Order – 3:00 p.m.

President Palermo called the meeting to order.

II. Consent Agenda – 3:05 p.m.

President-elect moved to accept the consent agenda. Senator Hendrich seconded.

Motion passed.

III. Announcements and Remarks: 3:05

A. President [Written report previously along with Issues Status List.]

(1) Regents meeting: budget policy; all programs approved

(2) Illegal gifts discussion

President Palermo inquired whether the longstanding policy that restricts gifts, including dinners over \$2.99, to Iowa State faculty from potential business partners or others who would benefit from a relationship from Iowa State was worth repeating to the faculty in a form of a memo or announcement, or a session at the senate. Discussion concluded that despite occasional errors, sufficient information on the policy was available and understood by the faculty at this time.

Recommended that provost's office rely upon Inside Iowa State or other media, new faculty orientation, etc., to reinforce the message each year.

(3) Centers and Institutes. What is the Senate's purview?

President Palermo noted the approval of a new center for grapes and wine. The Senate did not provide input on the name or composition of the new center. If centers are to be the "glue" for interdisciplinary research, would or should the Faculty Senate have a role? Or was it sufficient for the Senate to shape rules and policies for departments, faculty members, and other standing curricular matters?

Senator Heising noted that a colleague was concerned about an impact on Centers and faculty work of the budget model, whereby research would be required to be conducted at centers and not departments, and would this "pit" department chairs against center directors? Senator Porter wondered about "double counting". It was noted that center directors can be powerful. Senator Freeman noted that conflicts between such have been part of appeals regarding promotion and tenure, e.g., "two bosses" issue. The topic was discussed but left without an action item.

(4) Budget Process and FacSen meeting October 10, 2005.

B. President-elect [written report provided]

President-elect Crase provided a handout that summarized themes and notes regarding ideas for a focus for the Faculty Senate Spring Conference on behalf of the committee. Focus for 2007 is likely to be "entrepreneurship" as it applies to the faculty. Potential dates and conflicts were reviewed.

C. Provost

1. Interim Vice President for Academic Affairs and Provost S. Carlson.

a. Elizabeth Hoffman had been announced as the new VPAA-Provost.

b. BP potential partnership with UC San Diego negotiations is ongoing.

c. Software Engineering now has been approved at Regents meeting.

d. BMRIC report is due in one week on budget model. "Cautious but productive" discussion.

e. ADVANCE grant and funds for Alfred P. Sloan Foundation on issues on women in STEM fields and other faculty issues, respectively.

D. Council and Committee Reports

1. Senator Porter reported that Governance met today.

2. Senator Freeman reported that the Appeals Committee has had one appeals case and one active; referrals also made to Ombuds office.

3. Senator Hendrich reported that Academic Affairs was in the process of reviewing docket of items. One noteworthy item at this point: timing of curriculum committee decisions about final adoption of new catalog doesn't lend itself to having the Senate seeing at one meeting and then voting at the next. It will have to be presented and voted on during the same meeting. Needs a special parliamentary motion for this. Item 029 has notation for special handling. See bylaws.

4. Senator Girton was reported to be at BMRIC meeting as we spoke.

IV. Old Business - 4 pm

A. PRS Mediation Language Revision – Crase.

Updated draft for revised language provided. President-elect Crase highlighted revised language. Past President Baldwin complimented the new language and she underscored the importance to the faculty of clarity. President Palermo reminded the group that if changes were not substantive, new language did not need to go to the Faculty Senate. If substantive change was made through proposed changes in language, document needed to be put before the Senate.

Carlson noted that "advancement" was the term for NTE, whereas "promotion and tenure" applied to faculty. Senator Owen asked if a new section was needed rather than change in language or perhaps to use the "advancement" when referring to NTE. Changes may need to be made throughout in that case. President Palermo and Senator Freeman suggested integrating referrals to send reader to pertinent sections. May also need new subheadings and some reorganization. Palermo suggested that the committee work with the documents committee. Crase said she will also work with Dr. Hoiberg and Interim VPAA Provost Carlson.

B. TF Charge for Review of the Office of the President – Palermo & Baldwin.

Draft of charge and membership previously distributed with agenda.. Past President Baldwin noted that the bylaws did not require senior faculty exclusively in the membership of the TF. Associate professors were included if they were distinguished in their areas, and so forth. No reason for those individuals to be removed.

Senator Heising moved approval and Senator Owen seconded.

Motion passed.

Second correlated item. *See handout*. Baldwin noted that this would be explained to Senate, and group discussed special item or order status with Porter parliamentarian. Committee charge and committee members will not be part of the presentation.

Senator Bradbury moved to bring to Senate for advice and consent, and Senator Heising seconded.

V. New Business

A. Name Change – Dept Health and Human Performance to Kinesiology

Supporting materials provided with agenda. Administrative act but will go before Senate as part of advice seeking and notice.

Senator Fiore moved to bring to Senate for advice and consent, and Senator Heising seconded.

Motion passed.

B. Iowa Valley Community College Agreement. - Holger

Associate Provost Holger provided overview of proposal to EB. Proposal the same in substance as agreement with DMACC, which was previously approved by the EB. [Draft was distributed prior to meeting.] Senator Owen noted where it said Iowa State should say Iowa State University and other acronyms should be formally specified, then use acronyms. Secretary Grudens-Schuck inquired whether the agreement to “share information freely” would extend to disability status or accommodations. Students who entered ISU without easy transfer of approvals and accommodations may lose access and time, but disability information may have special status as privileged information that requires student consent. Associate Provost Holger will raise the issue with committee.

Senator Owen moved informally that we offer positive support in principle, with changes and inquiries addressed. President-elect Crase seconded. No vote, executive action item.

C. University Professor and Distinguished Professor – Holger

Associate Provost Holger provided overview of changes to EB. [Draft language was previously distributed.] If change not specified, then aspect of proposal from FS was well received.

- Broadened types of contributions
- Changed review process.

Associate Provost Holger noted that the emphasis was on making each category distinct, with UP broader than university service, but clear that the service would be to Iowa State University, not the profession or state or nation. "Things that make Iowa State a better place." Senator Porter noted that Associate Provost Holger might want to visit with the Governance committee personally. Porter added that the terms "internal" and "external" might assist.

President Palermo moved to delegate to Governance Council for review. Senator Porter shared that the Governance Committee said earlier today that it would be pleased to provide a review. Senator Bradbury clarified that the policy would then come back to EB. President Palermo agreed, and said it would be provided again to the Senate if changes were substantive rather than

editorial. Associate Provost Holger noted that the UP language probably could not be changed this year and remain fair to those who are applying.

D. Undergraduate Certificate in Latin American Studies - Hendrich

AA council approved per Senator Hendrich. Attending was Thomas Waldemer, Senior Lecturer, World Languages, to answer questions. Certificate program conforms to the new policy, noted Senator Hendrich. Senator Bradbury commented that the advisory committee were assistant professors and lecturers and appeared to lack the benefit of senior people. Waldemer that those were the individuals involved. Question from Senator Porter about word "certificate". Associate Provost Holger noted that this was the first undergraduate certificate. Holger noted that the issue of terminology had been discussed as part of development of new policy and appeared to have been resolved at that time.

Motion to forward to the full senate for consideration at its next meeting passed. Will be on the docket for Tuesday next, and Waldemer was invited to attend meeting.

E. Unmet High School Requirements - Hendrich

Visitors Jane Jacobson and Gail Nonnecke, University Academic Advising and Registration Classification (REC) representatives. Proposal clarified policy.

Senator Freeman seconded motion to bring to the Senate.

Motion passed. Will be on the docket for Tuesday next, and visitors were alerted about importance of attending meeting.

VI. Approval of senate Agenda. 4:50 p.m.

With changes as discussed.

Motion passed.

VII. Adjourn – 5:00 p.m.

Senator Owen moved to adjourn, and President-elect Crase seconded.

Motion passed.

Minutes by N. Grudens-Schuck, secretary FS.

**NEXT MEETING
November 7, 2006**