

**IOWA STATE UNIVERSITY FACULTY SENATE  
EXECUTIVE BOARD MEETING MINUTES  
May 2, 2006**

**Present:** Palermo, G. (President); Baldwin, C. (Past President); Bradbury, S. (Design Caucus); Crase, S. (President Elect); Fiore, A. M. (Human Sci Caucus); Freeman, S (FDAR); Girton, J. (RPA); Grudens-Schuck, N. (Secretary); Heising, C. (Eng Caucus); Hendrich (Academic Affairs); Mennecke, B. (Business Caucus); Owen, M. (Ag Caucus), Porter, M. (Governance), Thompson, J. (Vet Med Caucus); Wallace, R. (LAS Caucus).

**Absent:** None

**Substitutes:** None.

**Provost Office:** S. Carlson, and D. Holger

**Guests:** D. Vrchota, Handbook Committee

**I. Call to Order – 3:10 p.m.**

President Palermo called the meeting to order at 3:10 p.m.

**II. Consent Agenda – 3:15 p.m.**

Agenda, Executive Board Meeting, May 2, 2006  
Minutes, Executive Board Meeting, April 18, 2006

Senator Girton moved (not seconded) and the consent agenda was approved.

**III. Introductions – 3:20**

President Palermo invited participants to introduce themselves.

**IV. Announcements and Remarks – 3:25 p.m.**

**A. Associate Provost Carlson**

Upcoming in the next academic year with respect to shared governance, issues will include:

1. Focus on further development of policies related to non tenure-eligible and part-time tenure-eligible employees and PRS, and other P&T, issues, including mechanism for dispute. There is a need to get the policies into the handbook quickly in line with ISU commitment to supporting flexible careers, and to succeed with faculty recruitment and retention. [Clarification: D. Vrchota will co-chair the Handbook Committee with Past

President C. Baldwin.]. Question of Associate Provost by Senator Bradbury. Number of non-tenure eligible with teaching percentages was requested of the Office of the Provost but not yet received by Faculty Senate. S. Carlson responded that discussion has occurred with Provost Allen and a memo will be will forward shortly.

2. Findings from the COACH survey of untenured faculty are due end of May 2006. The study compared experiences at ISU to experiences of faculty members at selected other campuses selected from among land-grant and Peer 11 institutions. This past year, a committee reviewed the faculty mentoring program. Recommendations are intended to be put in place by fall [URL for report <http://www.provost.iastate.edu/reports/mentoringreport.pdf>]

4. Upcoming also will be a report on where colleges are on fulfilling US diversity and international requirements. There also will be a new position (P&S) to coordinate partner issues related to recruitment, hiring, and retention of faculty.

## **B. Associate Provost Holger**

1. Academic Affairs issues will have prominence, in particular, there is a need additional outcomes or attributes of graduates in areas in addition to the areas that are currently specified, such as for ISU Comm, International and Diversity requirements. Question: Are there other things that can be clustered to enable learning outcomes assessment to be more efficient.

2. Are there ways to make program review and assessment "systematic but sustainable" and "more streamlined" for faculty and staff and administrators? Not yet clear how the Faculty Senate will connect on this issue but it is important.

3. National project for ranking doctoral programs is upcoming—the NRC PhD taxonomy of PhD programs which relies upon institutional data about the program together with faculty surveys. To be accurate, it needs good return rates so there will be a need to communicate with the faculty. The process appears to be "more data driven" and "less reputational driven" than in the past overall. Not yet clear how the Faculty Senate will connect on this issue.

4. Partnerships with community colleges will continue to be important, with two more community colleges besides DMACC in discussion regarding changes in acceptance policies, transfer, and articulation. Preparedness and collaboration are key issues—preparedness of transferring students, but also preparedness of ISU courses and instructors. Not yet clear how Faculty Senate will connect on this.

5. Continuing and distance education will see some changes, with Dr. Jack Payne as the new associate provost for Extension. The scope includes professional development certification programs, and credit-bearing courses, Also in the mix is the question regarding audiences served, including the proportion of adult to traditional-aged college students. It is Dr. Holger's contention that traditional-age students continue to be a

foremost focus overall for ISU. President Elect Crase and Dr. Payne have ongoing discussions regarding coordination, with a formal connection to Faculty Senate Academic Affairs' Curriculum Committee likely.

6. Retention and graduation are issues, with the need to stabilize enrolment and to continue to address accountability issues regarding student progress. New academic standards on probation will move to the implementation phase. Also in the sites of administration is supporting efforts to enhancing large class pedagogy, enhancing learning communities, and to provide instructional supports to a suite of efforts in the regard, which will involve a connection to Faculty Senate.

7. There has been a "start up of discussions about academic processes associated with new budget model," but it is not clear yet what those will be. Key questions: "How do we maintain quality?" and "What about study abroad, Honors program, etc., which do not readily fit the proposed model? Additionally, what about "things the budget model drives that people to try" such as course offerings. We may start seeing experimentation in this regard this coming year.

### **C. President – Gregory Palermo**

Yielded his Remarks to Past President Baldwin to address crucial old business. (See *also handout.*)

1. Conduct policy changes need to go to J&A Council for review.

2. Harassment policy changes need to go to the Governance Council's Documents Committee for review.

3. S05-13: Position Responsibility Statement (PRS) guidelines were approved by Faculty Senate but FDAR was working on additional changes for non tenure-eligible faculty (NTE), and there needs to be consultation with former chair of FDAR Council which is expected to occur next week. EB will review before the Handbook Committee receives this.

4. Final Interim Report from College of Vet Med (CVM) Caucus on state of shared governance was received yesterday. Report to be shared with Task Force members and administration. Caucus Chair Thompson commented on progress as well as Past President Baldwin, who thanked our colleagues for their work.

5. S04-16: Distinguished Professor (DP) and University Professor (UP) designations policy changes passed by Faculty Senate were not accepted by central administration. Past President Baldwin now has the rationale for rejection by central administration; a committee will be set up to look at why changes crafted were not acceptable and to consider modifications. For this past year, existing criteria were used and will continue to be used until additional progress is made.

6. Task Force on non-tenure eligible (NTE) employees who primarily conduct research will be chaired by D. Vrchota. The charge to the committee is presently being written and the last few members are being identified to fully populate the committee.

7. The review of the Office of the President began last September 2005. President self study was completed. The Chair of committee is changing so review is ongoing.

#### **D. President-Elect – Sedahlia Crase**

President Elect Crase is working to fill councils and committees, focusing on a process for generating a list of people available for committees for when openings occur. This coming week, she will send a short note electronically to all faculty requesting interested and willing individuals to provide their contact information. The request will be resent in fall 06 if funds can be secured. President Palermo noted that there is a "continuous need" to populate councils and committees.

#### **V. Old Business**

##### **A. Non-tenure eligible (NTE) Task Force Meeting Update.**

Already presented.

##### **B. Unmet Requirements.**

Presented by S. Hendricks (Academic Affairs). (*See handout provided electronically*). Questions about origin and actions that have been taken. Appears to still be in Council. Not acted upon by EB.

Motion to postpone other old business to next meeting, moved by R. Wallace and M. Owens seconded. Motion passed.

#### **VI. New Business**

##### **A. Resolution**

Senator Wallace introduced resolution (see e-mail electronically) on behalf of Senator Bailey [Statistics] "for Faculty Senate to be considered at today's Executive Board Meeting. It is a resolution to commend the ISU Government of the Study Body for its actions in initiation the 'Help the Hawks' campaign following the Iowa City tornado episode on 13 April. I request that it be added to the agenda."

From Senator Bailey:

I was impressed that the ISU GSB was motivated to put together a relief fund to assist in the recovery from the damage caused by the tornado in Iowa City on April 13. Sarah Sunderman, GSB director of student events

and aid, organized a campaign titled "Help the Hawks." I would like the enclosed resolution to be presented to the next Executive Board meeting for their consideration.

*Whereas*, on April 13, 2006, a tornado caused extensive damage on the University of Iowa campus and the city of Iowa City, and

*Whereas*, the tornado resulted in extreme hardships for University of Iowa students and the citizens of Iowa City, *be it resolved that*:

The ISU Faculty Senate strongly commends the ISU Government of the Student Body for initiating and organizing the "Help the Hawks" campaign to assist in the recovery in Iowa City.

The resolution was read aloud by Senator Wallace, with a motion to approve and forward immediately to GSB, and Senator Owen seconded. Motion carried.

#### **VII. Executive Session – 4:15 pm**

Motion by President Elect Crase to move to executive session, with Senator Girton seconding, to discuss issues related to the pending opening of position of the Provost and to plan for the retreat. Motion carried. No notes taken.

#### **VIII. Adjourn - 5:10 pm**

Brief discussion of agenda for May 9, 2006 meeting. Motion to adjourn by Senator Townsend, and Senator Hendrich seconded. Motion carried.

Closing note by President Palermo:

Senators and members of the EB should supply a 75-word abstract of an issue that Senators propose to be addressed during retreat for meeting on May 9. President Palermo summarized the history and purposes of annual retreat (summer meeting) with President, Provost, and EB. One objective is to underscore key points related to faculty and shared governance, and to stimulate general discussion of future of ISU in light of trends in higher education. Meeting also enables EB and Senators to elicit updates on progress of administration on issues raised in the previous year.

### **NEXT MEETING May 9, 2006**

*Minutes submitted May 9, 2006 by N. Grudens-Schuck, Secretary of the Faculty Senate.  
Resubmitted with changes June 6, 2006*