

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES
August 9, 2005**

Present: Baldwin, C. (President); Bradbury, S. (Design Caucus); Crase, S. (FDAR); Girton, J. (RPA); Palermo, G. (President-Elect); Phye, G. (Human Sciences Caucus); Robinson, W. (Judiciary and Appeals); Roskey, C. (Academic Affairs); Thacker, E. (Vet Med Caucus); Vrchota, D. (Governance); Wallace, R. (LAS Caucus); Zanish-Belcher (Secretary)

Absent: Agarwal, S. (Past President); Fiore, A.M. (Human Sciences Caucus); Heising, C. (Engineering Caucus); Mennecke, B. (Business Caucus); Owen, M. (Ag Caucus)

I. Call to Order – 3:10 p.m.

Baldwin called the meeting to order at 3:10 p.m.

II. Scribe for Meeting

As Zanish-Belcher needed to leave at 4:15 p.m., C. Roskey agreed to serve as scribe for the second half of the meeting.

III. Consent Agenda – 3:10 p.m.

- A. Agenda, Executive Board Meeting, August 9, 2005**
- B. Minutes, Executive Board Meeting, July 7, 2005**

Council Reports was added to the agenda. Girton moved, Phye seconded, and the consent agenda was approved.

IV. Announcements and Remarks – 3:15 p.m.

A. President

Baldwin made the following announcements:

She has made a request to have wireless access installed in the Faculty Senate Conference Room.

She is putting together the membership for the Faculty Conduct, Policy Pool and still needs members for Engineering, Business and Design. She prefers Full or Distinguished Professors, as well as diverse representation.

The fall picnic will be held at Reiman Gardens on August 25, from 5-7 p.m.

B. President-Elect

Palermo had no remarks.

VI. New Business – 3:20

A. FLL Name Change to World Languages and Cultural Studies – S05-2

Dawn Bratsch-Prince, Dept. Chair for Foreign Languages, joined the meeting to discuss the name change proposal from the Department. She described the background for the proposal and why the

Dept. wishes to change to “World Languages and Cultures.” In the profession, there are broad, negative connotations attached to the term, “foreign.”

The Dept. unanimously approved the first recommendation (World Languages and Cultural Studies) in 2004. One of the reasons for the change is faculty expertise in areas of film and cultural studies. The Dept. plans to redesign its course offerings and major, with the goal of eventually adding graduate studies.

Due to the creation of the Center for Ethnic Studies, the decision was made to alter the Dept. name. This was approved by a faculty vote of 14-5.

Bratsch-Prince has spoken with numerous groups and departments on campus, including English, History, Anthropology, Philosophy and Religious Studies. The name change was also approved by the LAS Chairs Cabinet.

Baldwin notes that while this is an administrative action, the Provost has asked that the Faculty Senate have a courtesy hearing, and would like it approved by the Senate as well.

The following questions were asked by the Executive Board, with answers from Bratsch-Prince following:

Isn't English a world language?

Yes, but TOESL will not be part of this.

Doesn't the word culture impact on history?

Yes, and the department hopes to work collaboratively with the History Dept. and cross-listed course.

How are the words professional communication used?

This refers to using the world language in a professional manner.

Are there calendar issues?

No.

Phye asked what procedures are in place for these situations. Baldwin noted there is no written procedure. Since it is summer, the Executive Board is responding, as opposed to the Academic Affairs Council. This proposal will be brought before the Faculty Senate at its September meeting, and will then be voted on at the October meeting.

The Executive Board recommended that Bratsch-Prince clarify the input that she solicited from the other departments.

Girton moved, Phye seconded, and the Executive Board forwarded the proposal on to the Faculty Senate.

Baldwin motioned that a process needs to be drafted and referred this issue to the Academic Affairs Council. Crase moved, Thacker seconded, and the motion passed.

B. Position Responsibility Statements

The Executive Board discussed the PRS issue when there is disagreement between the faculty member and the Dept. Chair. Robinson pointed out that there are no procedures for dealing with this situation. Baldwin believes that this is a very serious issue, and very dangerous as well.

This could impact on post-tenure review and promotion and tenure policies. The most obvious solution would be to refer the issue to the relevant Dean of the College. Girton recommended referring this issue to the FDAR Council.

Palermo moved to forward to FDAR a request to consider the formation of a policy to resolve disagreements between a department chair and faculty in relation to their PRS. Girton Seconded. Motion passed unanimously.

FDAR will poll the senate caucuses to determine if there are other issues related to the PRS that the Executive Board should be aware of. FDAR will submit an interim report by October.

V. Old Business – 3:40

A. S04-17 Changes to P&T Policy – (lines 195-197 on attached document)

Discussed wording on lines 195 and made further clarifying statements. It is the view of the EB that this is only editorial. The policy, with changes, will be sent on to the President.

B. Faculty Support Documents

This document was created to indicate to faculty what resources are available on campus when concerns arise. The caucus chairs were asked to take to their caucuses for comments before the next Executive Board meeting. The document will be shared with the Ombuds Office committee in the near future.

C. Task Force on P&T

The P & T task force charge has been revised and shared with the executive board. The charge to the task force is to determine the fundamental principles of a fair P&T process. This is to be discussed with faculty work groups representing a broad range of disciplines and ranks. A report to the EB is expected by March of 2006.

A motion was made and passed to extend the meeting for 10 minutes.

D. Implementation Plan for Diversity – Response due August 15

The proposed document was discussed and minor changes were made.

E. Review of Administrative Units

1. Office of Provost (last review 1999)

The Office of the Provost will be reviewed in the next academic year.

2. Office of President (last review 1998)

The Office of the President is to be reviewed this academic year, Past president Sanjeev Agarwal has agreed to chair the committee. Nominations for the committee should be sent to Baldwin.

VI. Adjourn—5:00 p.m.

Meeting was adjourned at 5:10.

**NEXT MEETING
September 6, 2005**