

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES**

June 2, 2005

3:10-5:00 p.m.

107 Lab of Mechanics

Members Present: Claudia Baldwin, Ann Marie Fiore, Jack Girton, Carolyn Heising, Gregory Palermo, Bill Robinson, Carol Roskey, Eileen Thacker, Denise Vrchota

I. Call to Order – 3:10 p.m.

The meeting was called to order at 3:10 p.m

II. Consent Agenda – 3:10 p.m.

A. Agenda, Executive Board Meeting, June 2, 2005

B. Minutes, Executive Board, May 3, 2005

Robinson moved, Girton seconded, and the consent agenda was approved.

III. Announcements and Remarks – 3:15 p.m.

A. President

1. Ombuds Office: A committee was appointed by President Geoffroy: FS President Baldwin, Carla Espinoza, Paul Tanaka, Susan Carlson, Tahira Hira, and P&S President Dan Woodin. The Policy drafted by the FS is being reviewed to include P&S staff, as a first step. Proposed funding from the President Geoffroy's office is \$25,000/year for 2 years. A matrix that the P&S Council drafted, indicating areas or programs that assist staff, was distributed. The matrix was passed on to the J&A Council Chair Robinson. Baldwin asked that J&A look at this and draft a similar one for faculty.

2. J&A Process: Recently an appeal went through both arms of the appeal process (administrative and J&A). At the end of each appeal proceeding, the appellant sent materials to the BOR. The BOR, therefore, saw the same case twice. Baldwin requested that J&A look at this issue, first thing in the fall, and give an opinion as to whether this should happen or whether an appellant should be permitted only one hearing by the BOR. This is an issue that the Provost will bring to the EB this fall. There was discussion by the EB about the merits of appeals and whether the current process should be changed. A change in this process would mean a change in the faculty handbook and be open to debate and a vote by the senate body.

3. Review of Madden's Office: Roger Stover, chair of the Review Committee, will be out of town for much of the summer. The review is complete and a draft has been written. Roger requested someone step in to finalize the report and meet with the President and Provost. Jack Girton has accepted this task. Jack appointed the original committee and has been active on other reviews so is comfortable stepping in. He also thinks the Senate should have a better understanding of this office. President Geoffroy will be notified.

4. Task Force for Vet Med: The Dean of Vet Med was contacted on May 31 by Provost Allen. Provost Allen sent a copy of the motion made at the May 25 retreat. President Baldwin then met with Dean Thomson and Associate Dean Draper to explain how the Senate is now involved (by means of resolution of disputes) in the situation at Vet Med. As a member of that college, Baldwin will charge the task force and step away from the situation.

Appointed to the Task Force are President-elect Palermo, former President Girton, Dean Anderson, Carol Roskey, Mike Owen, and Rob Wallace. A chair is yet to be appointed.

Senator Thacker was asked to put together a time line and supply essential documents. Thacker was also requested to put together a list of individuals that the Task Force should speak with.

A charge will follow but will include a short term goal of investigation of the University of Nebraska Lincoln 2+2 proposed program and a longer term goal of evaluation of the practice of shared governance in the college.

Baldwin asked the task force to start by talking to President Geoffroy and Provost Allen.

Roskey suggested that a survey of the faculty might be helpful.

5. Streamlining Committee/Council Reports: Baldwin indicated that Associate Provost Holger was interested in trying to move things through the FS quicker. He wondered if all issues needed to be discussed by committee, then council, then EB, then FS.

Vrchota indicated that the committees do the heavy lifting, councils perfect the documents, the EB perfects them more and the Senate completes the work. Because we are a representative body, the multiple steps are needed.

Robinson indicated that the FS is a place for discussion and debate, for ideas to be considered.

Baldwin asked for a motion to extend the meeting; made by Robinson, seconded by Palermo.

Robinson suggested that announcing to the FS body that an issue will be forthcoming might work to keep the body informed and allow for input earlier in the process.

Perhaps council chairs could have an announcement period.

- B. President-Elect:** President-elect Palermo shared information about the Budget Symposium held on May 26th. The models discussed were based on incentives. There was much support for looking more closely at this model for ISU, although there was not as great a level of support from the university budget group in attendance.

IV. Old Business

A. Executive Board Retreat with President and Provost at Gateway, May 25, 2005:

Minutes have not been processed. Roskey, Phye, and Robinson have forwarded their notes; Thacker was assigned question 1. Others were assigned (2&3) and hopefully will be forwarded to Baldwin and Sherri. Baldwin will then compile.

V. New Business

A. EB Meetings July 7 and August 11: there was discussion about the need for meetings over the summer, especially for B base faculty. Meetings will only be held if there is business to do. July 7 is a Thursday and is preferable because the 5th is following a holiday. The 11th of August is a Thursday. **By consensus, the August date was changed to August 9.**

Good of the Order: Congratulation to Senator Girton for his Board of Regents Award.

VI. Adjourn—5:00 p.m.

Meeting adjourned at 5:20 p.m.

Respectfully Submitted by: Claudia Baldwin

**NEXT MEETING
July 7, 2005**