

**Iowa State University Faculty Senate
Executive Board Meeting Agenda
May 3, 2005.
107 Lab of Mechanics**

Members present: Claudia Baldwin, President; Sanjeev Agarwal, Past President, Gregory Palermo, President-elect; Susan Bradbury, Design Caucus; Denise Vrchota, Governance; Jack Girton, RPA; Eileen Thacker, Vet Medicine; Carolyn Heising, Engineering Caucus; Carol Roskey, Academic Affairs; William Robinson, Judiciary and Appeals; Sedahlia Crase, Faculty Development and Administrative Relations; and Brian Mennecke, Business Caucus.

The meeting was called to order at 3:15pm by President Baldwin.

President Baldwin requested to amend the agenda to include Tahira Hira's correspondence concerning the naming request, placing it as item A under new business.

A motion to approve the amended agenda was made by Sanjeev Agarwal and seconded by Carolyn Heising.

Announcements and Remarks: President Baldwin will be meeting with the Board of Regents in Vinton, Iowa May 4 and May 5, 2005. President Baldwin has been asked to speak to the Regents of faculty salaries and why the increased monies are needed to support faculty salary increases. The P&S council will also speak to the Board of Regents. President Baldwin pointed out that since the beginning of the budget cuts in 2001, ISU has lost 74 faculty positions and that we have fewer tenure-track faculty. In addition to losing faculty we are not competitive in attracting new faculty. President Baldwin hopes to reinforce the message that the ISU faculty is willing to work with the University's administration and the Board of Regents to work for positive changes and identify solutions to the challenging situation we face.

President-elect Palermo had no remarks at this time.

Old Business: President-elect Palermo mention that we have several items that have been brought to the faculty senate that will be dealt with by the faculty senate early in the fall. These include: the university's diversity course offerings, the University Professor/Distinguished Professor descriptions. President-elect Palermo inquired if the committees who oversee these items would be meeting over the summer for it was recommended that the University Professor/Distinguished Professor descriptions should come before the Executive Board in July in preparation of the fall meeting. It was mentioned that the committees do not normally meet over the summer however, Jack Girton mentioned that the RPA will meet since the University's budget has not yet been determined. Other items that are anticipated to come forward to the Executive Board include Animal Science's revised version of their adjunct faculty request.

It was also mentioned that in the fall with the reorganization of the college of Education and Family and Consumer Sciences and the resulting creation of a new college the Human Science, that some changes to faculty senate representation will occur. Ann Marie Fiore and Gary Phye

will represent the Human Science caucus. They will attend Faculty Senate Executive Board meetings all through the 2005-2006 year but will alternate in terms of attendance. They will have only one vote.

Concern was also raised about faculty senators' attendance records. Faculty senators are expected to attend the meetings, however, there are some who have very poor attendance records. How should we handle this? Apparently, the faculty senate by-laws allows for the replacement of faculty senators. Thus it was recommended that we inform those senators that we intend to enforce the by-laws and replace them due to lack of attendance. A special election will be held by the Governance committee in order to replace the non-attending senators.

Motion: to enforce the faculty Senate's by-laws regarding attendance of senators and notify those senators who shall be effected. The motion was made by Sedahlia Crase and seconded by Eileen Thacker. The motion passed unanimously.

New Business: Item A concerns Tahira Hira's request for naming a room in Gilman Hall. The Chemistry Department is making this request and would like to rename room 2112, now known as the Chemistry Help Center, to the Martha E. Russell Undergraduate Chemistry Help Center. Martha Russell is a long time faculty member who has taught at ISU for 45 years and is retiring May 15, 2005. The request, however, does not meet the five year rule which says that no naming requests should be considered for an employee of the university until the person has been gone for five years. After considerable discussion concerning this issue it was decided to postpone this decision until we could gather further information and explore all the facts. Generally everyone was supportive of the idea but wanted to review the University Policy manual concerning the naming rules. It was suggested that we could vote later in the week on this issue via email.

Item B concerns the Executive Board retreat with President Geoffrey and Provost Allen at Gateway, May 25, 2005 from noon to 5pm. We were also reminded that we were also invited to attend a breakfast at the Knoll that morning (May 25) at 7:30am. Lunch will take place at noon and discussion with the President and Provost will begin at 1pm. Everyone is strongly encouraged to attend this meeting with the President and Provost. This provides the faculty senate with an opportunity to have a frank discussion with the President and Provost concerning issues that are important to us.

Items to be raised at the retreat include: the Ombudsman office. It was suggested that perhaps we could get an estimate and information from the University of Iowa concerning the cost and benefits associated with their Ombudsman office. It was also suggested that it might be useful to know the relative cost associated the ten (?) conduct cases that have occurred. Having an ombudsman might help to prevent some of these situations from escalating. It would be good if we had some idea of the monetary costs associated with these cases as well as the time and effort that the Provost's office has incurred. As part of our discussions associated with the Ombudsman office we should present our recommendations of having a full-time, trained and independent ombudsman office. We should go into the meeting well armed with our arguments and information concerning the ombudsman office. It was suggested that Gregory Palmero, Bill Robinson, Sanjeev Agarwal and Susan Bradbury would work on preparing this material.

A second item to be raised at the retreat concerns the non-tenure eligible faculty, including their title and the work that they do. It was suggested that perhaps a task force is need to examine this matter more closely and propose recommendations. Currently the faculty senate policy is not very helpful in clearly distinguishing non-tenure eligible faculty from tenure eligible faculty in terms of titles and duties. Typically we regard non-tenure eligible faculty as doing teaching but in many cases at ISU these individuals conduct research as well. This issue needs to be explored in greater detail and should include such issues as title, assignment, equity, net effect and possibilities for abuse. We need to stabilize the lecturer position.

A third item for discussion at the retreat concerns the budget situation. Hopefully by May 25 the legislature will have passed a budget for the Universities. If the legislature turns down the \$40 million dollar budget request, what are the President's plans? What about the idea of implementing a differential tuition budget?

A fourth item that was raised concerned the issue of University climate and Shared Governance. There is a growing incidence that shared governance is being violated across campus. What can the Faculty Senate do to encourage Shared Governance? What can the President and Provost do to support Shared Governance (so that the faculty feel that they have a voice in the decisions that are made)? When Governance documents are not adhered to by the administration, what recourse is available to the faculty? What can be done to improve this situation?

If anyone or especially any of the councils have any issues that they wish to discuss with the President and the Provost, please contact President Baldwin.

It was suggested that instead of putting together a long list of items for discussion with the President and Provost that perhaps it would be better to have a shorter, prioritized list and concentrate on that.

Lastly it was suggested that we should attempt to take notes at the meeting with the President and Provost so that we have a summary record of the discussion.

A motion to adjourn was made at 5:30pm.