

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES
November 29, 2005**

Present: Agarwal, S. (Past President); Baldwin, C. (President); Bradbury, S. (Design Caucus); Crase, S. (FDAR); Fiore, A.M. (Human Sciences Caucus); Girton, J. (RPA); Heising, C. (Engineering Caucus); Mennecke, B. (Business Caucus); Owen, Mike (Ag Caucus); Palermo, G. (President-Elect); Robinson, W. (Judiciary and Appeals); Thacker, E. (Vet Med Caucus); Vrchota, D. (Governance); Wallace, R. (LAS Caucus); Zanish-Belcher (Secretary)

Absent: Pbye, G. (Human Sciences Caucus); Roskey, C. (Academic Affairs)

Provost Office: B. Allen and D. Holger

Guest: Dean Olivia Madison, ISU Library

I. Call to Order – 3:10 p.m.

C. Baldwin called the meeting to order at 3:12.

II. Consent Agenda – 3:10 p.m.

- A. Agenda, Executive Board Meeting, November 29, 2005**
- B. Minutes, Executive Board Meeting, November 1, 2005**

Palermo had a number of corrections for the minutes.

Owen moved, Girton seconded and the minutes were approved.

Vrchota noted discussion related to the constitution needed to added to the agenda.

Fiore moved, Vrchota seconded, and the agenda was approved.

III. Announcements and Remarks – 3:15 p.m.

A. President

President Baldwin made the following announcements:

Cy's Nest is now located in the Faculty Senate Office.

She has asked Academic Affairs to review a course focusing on Intelligent Design being taught as an Honors Seminar (that was the focus of a story in the Wall Street Journal). There is a committee that reviews seminars thus affording peer review.

D. Holger noted that he had spoken with K. Kruempel as Chair of the Curriculum Committee. There is a real distinction between departmental courses (special topics) and honors seminars. Honors seminars are reviewed by faculty, where as special topic courses are not.

B. President-Elect

Palermo had no report.

C. Provost

Holger announced that Jack Payne has been named VP for Extension.

He then introduced the Joint Admission Program Agreement with Des Moines Area Community College. The goal is for Iowa State to be seen as more transfer-friendly. This will be extremely good public relations for ISU. The Senate's Curriculum Committee has been helpful in revising this agreement.

Palermo asked about students meeting qualifications of enrollment managed programs.

Holger responded that those criteria still apply.

Cruse feels that comparing the GPA is apples and oranges.

Girton agreed that sometimes transfer students are not academically prepared.

Owen did not agree.

Holger noted that this agreement only relates to students who can transfer.

1. does not say $2 + 2 = 4$ agreement
2. graduation rate for transfer students is higher than those beginning at ISU

Girton feels this is approving that 2 years at DMACC equals 2 years at ISU.

Heising supports the agreement, this is simply the economic reality we must face.

Palermo questioned the higher graduation rate of transfer students. Is this compared to ISU juniors or freshman? He also suggested removing language and asked whether we consider specific grades as opposed to general GP. Holger noted it is our current agreement, and will depend on the college.

Agarwal asked if the students meet with an adviser every semester? This was based on recommendations from the transfer advisers.

This is simply for awareness, as this agreement does not need to be approved by the Faculty Senate.

D. Committee/Council Reports

RPA is continuing to look at next year's budget and the new budget model.

IV. State of the Library - Olivia Madison – 3:30

Guest Dean Olivia Madison then made a brief presentation on the status of the Materials and Access Budget for the ISU Library.

The University Library Committee is an Advisory Committee who reports to the Provost. It provides a major forum and overall feedback for the Dean. The membership includes a representative from each college, as well as students, Faculty Senate members, the University's CIO, and the VP for Research.

An area of concern for the Committee has been the constraints in budget to purchase and maintain serial subscriptions. There have been no funding increases for inflation (maintenance). There has been no journal cancellation project for several years, however, there will need to be one in FY2007 unless there is a funding increase.

At this point, the Library is suffering a \$700,000-3million shortfall by not having funding support for inflationary increases of 8-14% increase per year. This is also impacting monographs.

The Library remain at the bottom of rankings of ARL (Association of Research Libraries) based on total expenditures, staffing, and serials. We are however, doing well with electronic journals (ranked 5th out of all ARL libraries).

The Library Committee has two key recommendations in relation to electronic journals and supporting the materials and access budget

1. Investigate the feasibility of a library fee for students. This concept is supported by both GSB and GPSS. There would need to be the creation of student advisory committee which would make recommendations for one time programmatic proposals. Unfortunately, this fee probably wouldn't solve the serials problem.
2. Request support from the Faculty Senate in regards to a centralized approach for Library funding from the administration (which would also be considered during the implementation of any new budget models).

David Hopper, as Chair of the Library Committee will describe these efforts during his presentation to the Faculty Senate at its next meeting, focusing on item #2.

In responding to questions from the Executive Board, Dean Madison noted the following:

- Our journal title counts represents both electronic and paper
- Consortial purchases has given the Library additional flexibility
- However, we have cut print significantly (over \$1 million) while retaining the electronic version. Our external reviewers noted this, as it is quite different from our peer institutions.

The Executive Board recommended that D. Hopper be sure and include the proposed Library fee as part of his presentation. Baldwin agreed and thanked Dean Madison.

VI. New Business – 3:45

Robinson then went over the documentation provided by the Judiciary & Appeals Council related to their proposed amendments to Faculty Handbook.

The first motion revises language related to appeals being made to the BOR, so that there may only be one appeal. There was animated discussion by the Executive Board, and several questions were raised in regards to the workflow, as well as the appearance of the recommended changes. Palermo recommended that the text to be changed appear in parallel as to make the changes clear.

There were several other recommended changes (such as the chair being appointed, as opposed to elected). The second motion related to the removal of text related to rules and guidelines for the Appeals Committee (which does not exist).

There is actually a third issue relating to when appeals can be raised during the process, but Robinson would prefer to defer this discussion.

Agarwal asked about the non-existent “Rules.” Should we have them? There was no support for this.

Robinson will make the recommended changes.

Proposed Changes to the Constitution

Vrchota described the changes being proposed to the Faculty Senate constitution:

- They have changed the definition of faculty to include non-tenure eligible appointments
- Insertion of wording related to curriculum disagreements between the Faculty Senate and the President requiring that the President must articulate his reasons in writing.

The Executive Board suggested some other minor revisions, including the addition of wording relating to promotion and tenure and the Senate’s responsibility in relation to updating the Faculty Handbook.

Vrchota will revise for the next Executive Board meeting.

VII. Old Business – 4:00

A. Charge for Task Force on Governance Documents

Vrchota introduced the charge for the Task Force on Governance Documents. Based on the discussion at the previous Executive Board, she has revised the document.

Palermo suggested including the language “best practices.”

Cruse feels this is implied in the commentary.

Girton moved, Thacker seconded, and the charge motion was passed.

C. PRS Mediation Guidelines

Palermo moved, Owen seconded, to extend the Executive Board meeting for 5 minutes. The motion passed.

Cruse requested to reserve discussion for the PRS Mediation Guidelines at the next Executive Board meeting.

VIII. Approval of Faculty Senate Agenda

Bradbury moved, Heising seconded and the Faculty Senate agenda was approved.

Baldwin reminded the Executive Board that she and S. Agarwal are currently reviewing and recruiting representatives for the Presidential Review Committee (1997). Nominations should be for full professors, particularly Distinguished and University Professors as well as Chairs, who have been at Iowa State for a period of time.

IX. Adjourn—5:00 p.m.

The meeting adjourned at 5:05 p.m.