

**IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES
February 24, 2004**

Present: Agarwal, S., President Elect; Allen, B., Provost; Baldwin C., Vet Med Caucus Chair; Carlson, S.; Provost Office; Fiore, A.M., FCS Caucus Chair; Ford, C. , Judiciary and Appeals Chair; Girton, J., President; Heising, C., Engineering Caucus Chair; Maves, J., Design Caucus Chair; Mennecke, B., Business Caucus Chair; Owen, M., Agriculture Caucus Chair; Phye, G., Education Caucus Chair; Premkumar, P., FDAR Chair; Robinson, B., LAS Caucus Chair; Vrchota, D., Governance Chair; Woodman, B., RPA Chair; Wortman, M., Past President; Zanish-Belcher, T., Secretary

Absent: Palermo, G., Academic Affairs Chair

Guests: Cambridge, B. and Hutchings, P.

I. Call to Order – 3:10 p.m.

Girton called the meeting to order at 3:10 p.m.

II. Consent Agenda – 3:15 p.m.

A. Agenda

B. Minutes, Executive Board, January 27, 2003

Wortman moved, Owen seconded, and the consent agenda was approved.

III. Special Order: SOTL

Discussion with Barbara Cambridge and Pat Hutchings

Girton asked for comments and remarks from their visit:

They are impressed with how the FS is taking a leadership role, especially in regards to SOTL. They have met with 10 or 12 different groups and the conclusion is the university and FS need to focus on distinguishing between scholarly teaching and scholarship of teaching. The university needs to promote a broader culture that takes teaching and learning seriously.

There should be support for the development of communities of faculty and inquiry-based ways. A culture of evidence about teaching and emphasis on learning should be developed. There are more ways to communicate and this campus is prime for faculty to work together in this area. Promotion needs to come from a variety of locations, such as dept. chairs and deans, respected leaders on campus, and the FS. Partnerships need to be developed.

The Executive Board had a number of questions and comments, especially in regards to the definitions of knowledge building in pedagogy as a discipline versus student learning and academic teaching. Hutchings and Cambridge do think the university's P & T document allows for representations of SOTL, such as books, articles, and additional genres. They see this as a national movement to expand concept of scholarship—more integrated view of scholarship.

For Iowa State, there could be an impact on the position responsibility statement and the percentages that are set. The key is peer review and locating those faculty qualified to provide it. (Sociology is developing a network of faculty who serve as peer reviewers)

It is the responsibility of faculty and chairs to locate peer reviewers for colleagues, and to assist in interpreting quality.

IV. Announcements and Remarks – 3:45 p.m.

A. President

Committee to monitor the reorganization of EDU and FCS

Girton updated the Executive Board on the reorganization process. He has appointed Baldwin, Wortman, and Ford to the FS Committee that will oversee the combination. An announcement will be made at the FS meeting and to the two colleges.

The FS will also be reviewing the Vice President for Business and Finance, as part of its regular review process concerning university administration. The President and Warren Madden have both agreed. This process will proceed following the review guidelines, self-study, review of unit, and review of administrator. There will be a report for the President (not for public view) and another for the FS. The Committee will also look at the recommendations of last committee and see how much has been accomplished.

The President has requested that Girton and Ford examine departmental procedures in regards to the promotion and tenure process.

B. President-Elect

Agarwal reported on the spring Conference: the program has been established, and 90% of the speakers have been finalized, including university and Board of Regents speakers. There will also be panel discussion including local legislators. President Geoffroy and Provost Allen will also participate.

C. Provost

Provost Allen updated the Executive Board:

- Dean's Searches:
The LAS candidates are currently on campus and the search committee meets next week. The Vet Med candidates will be announced and will be on campus after spring break. The Engineering Search Committee is continuing its work.
- The Strategic Planning Committee has met and will meet again on March 6 to conduct an environmental scan of ISU. The Facilitating Group has been named and consists of Chidester, Agarwal, Allen, Bronson, Henry, Kane, and Pounds. There will be focus groups and open forums in March. The strategic planning process will also fold into the North Central Accreditation and will drive the areas to be reviewed in terms of consulting advice and design objectives.
- The reconfiguration of the FCS/Education Colleges will begin shortly. Fiore asked about the timelines for the creation of the committees. He has meet with the faculty of the colleges, and hope to has committees set by next week. There will be planning committee (overall) and subcommittees focused on specific areas.

V. Council items – 4:00 p.m.

After a brief discussion, Girton asked the Executive Board to defer discussion related to the FDAR and WMC response to the task force report on retention and recruitment of W&M faculty, due to the Board having just received the report. At its next meeting, the Board will discuss any actions it will recommend. Owen moved, Agarwal seconded, and the motion was passed.

The Executive Board then listened to proposals for two new degree programs:

M.S. in Enterprise Computing

This degree has been approved by FS and Academic Affairs. Interdepartmental program between Eng and business—integrated networked based systems, the first of its kind at a land-grant university, one of the first in the nation. Terminal degree. Well suited for distance education. The proposal takes no new resources and the courses already exist.

Wortman moved, Owen seconded and the motion passed.

B.S./M.S. in Diet and Exercise

Also approved by FS and Academic Affairs. Would combine dietetics and exercise science in FSHN and HHP. There are a handful of programs in U.S. UI, UNI have similar programs and have provided letters of support. The proposal would take no new resources.

Wortman questioned why both of these degrees have taken so long to go through the process—is there something wrong with the system?

The Provost also responded, sees the letters as being out of date and he feels the BOR will not accept them, and therefore, the proposals need to have updated letters. He also noted the BOR will not accept the idea that no new resources required. There will be need to be documentation.

Wortman, Woodman seconded, and the motion for the second degree was approved.

Governance:

The Caucus Chairs needs to know who are the Caucus Chairs and the Caucus Reps to Council. The Council Election will be held at the second March FS meeting, and there will be electronic elections in Ag and Education.

Finally, Vrchota recommended new Council Chairs came from Council membership.

VIII. Senate Agenda, for March 9, 2004 - 4:30p.m.

Woodman moved, Wortman seconded, and the FS agenda was approved (with the Council Elections being added to the agenda).

IX. Closed Session - 4:35p.m.

Wortman moved, Robinson seconded, and the EB moved into closed session to discuss the strategic planning process and related issues concerning shared governance.

There will be a plan submitted to the FS for its approval, along the lines of the reorganization plan. Wortman moved, Owen seconded and the motion was passed.

X. Adjournment

The meeting was adjourned at 5:10.

**NEXT MEETING
March 23, 2004 3:10 -5:00
107 Lab of Mechanics**