

**IOWA STATE UNIVERSITY FACULTY SENATE  
EXECUTIVE BOARD MEETING Minutes  
January 27, 2004**

Present: Agarwal, S., President Elect; Allen, B., Provost; Baldwin C., Vet Med Caucus Chair; Carlson, S.; Provost Office; Fiore, A.M., FCS Caucus Chair; Ford, C. , Judiciary and Appeals Chair; Girton, J., President; Heising, C., Engineering Caucus Chair; Maves, J., Design Caucus Chair; Mennecke, B., Business Caucus Chair; Owen, M., Agriculture Caucus Chair; Palermo, G., Academic Affairs Chair; Phye, G., Education Caucus Chair; Premkumar, P., FDAR Chair; Robinson, B., LAS Caucus Chair; Vrchota, D., Governance Chair; Woodman, B., RPA Chair; Wortman, M., Past President; Zanish-Belcher, T., Secretary

**Call to Order – 3:10 p.m.**

The meeting was called to order at 3:10 p.m.

Woodman moved, Robinson seconded, and the EB went into closed session.

There was discussion concerning the report on the Vice President for Student Affairs. The evaluation is completed. The EB discussed other possible areas for review.

Policy for Reorganization—Girton detailed how he will respond to the President in regards to the proposed policy.

He also reminded the group that election of Council Chairs and the Secretary are coming up.

Wortman moved, Woodman seconded, and the EB went into an open session.

**Introductions – 3:10 p.m.**

There were no introductions.

**Consent Agenda – 3:15 p.m.**

**Agenda**

**Minutes, Executive Board, January 6, 2003**

Wortman moved, Fiore seconded, and the consent agenda was approved.

**Announcements and Remarks – 3:20 p.m.**

**President**

**Election to Athletic Council**

There will be 2 positions coming open, and the candidates will be voted on by the entire Faculty Senate. Nominations will be called for from the floor, and or can be sent in advance. The candidates must attend the meeting, and be prepared to present on their own behalf.

**Presentation to Senate by ISU Foundation**

Dan Saftig, ISU Foundation President, will present to the Faculty Senate at an upcoming meeting.

University Professors will be elected and forwarded on March 23 via the Provost Office.

The calendar issue was again raised at the last Faculty Senate meeting, and the Executive Board was asked to reconsider. The EB agreed faculty would still like to have another week at winter break, but probably can't be considered at this time, although we should not hesitate to bring it up in the future. Woodman moved, Phye seconded, and the Executive Board approved not considering the calendar issue at this time. Palermo stated we had not prepared well for the calendar discussion, and in the future, we need to focus and recognize the need for timeliness. All agreed this timeliness goal should also be applied to the reorganization policy.

### **President-Elect**

Agarwal is continuing the spring conference planning, which will be held at the Memorial Union. The dates are set for April 30 (Friday) and May 1 (Saturday).

### **C. Provost**

The CIO search is closed. The Provost still feels the need for this position, but the lack of definition in the job description, the culture of ISU, and political/administrative departmental issues are all problems.

He also has met with the RPA Council and the President has sent a message, asking the campus community to plan for a 2% reduction.

### **Policy on academic reorganization – 3:40 p.m.**

#### **A. Implementation**

The policy has been approved and will be added to the FS Handbook.

### **Strategic Planning Process – 3:50 p.m.**

What Role do we want for the Senate?

The Committee is scheduled for a retreat on Saturday, Jan. 31. There are 41 committee members. Girton asked the EB to consider how the Faculty Senate provides input and feedback.

### **By-law changes for Senate committee reorganization. – 4:10 p.m.**

#### **A. Proposal from the Governance council**

Vrchota led a discussion by the EB on the proposed changes to FS Committee and Council structures:

The Council has proposed the Committee on Committees be comprised of Caucus Chairs, and Girton asked for responses. There was a question regarding whether this limits the President-Elect? Girton responded that there would be enough appointments, and that it is important to maintain continuity. The President-Elect will probably be able to fill half of the appointments. This change will help the Committee on Committees become functional again. Wortman moved, Owen seconded, and this specific change was approved.

The EB also approved merging the Committee on Governance Structure and Documents and the Committee on the Faculty Handbook. The new Committee title is Governance Structure and Handbook Committee.

The Elections Committee will be disbanded. Vrchota also noted Welfare and Benefits has been moved to the RPA, and this will be added to the by-laws.

In the context of the larger changes proposed for Council membership (Chair + 4, with additional appointments possible), Palermo stated the need for a protection clause in regards to Council membership stating there should be reasonable diversity in college representation on the Councils. Woodman moved, Ford seconded, and this was passed.

In addition to sending Council documents to the Office Secretary, Chairs are also asked to send them to the Faculty Senate Secretary as well.

The proposed changes will be submitted to the FS for its approval.

#### **B. Honorary membership for Past Presidents?**

The Governance Council did not approve (in the proposed structural changes) the honorary FS membership provided to Past Presidents as it was seen as elitist. The EB discussed—the purpose was to make appointments easier and also as a courtesy. Also noted was the fact that Past Presidents would be non-voting members of the FS.

Baldwin recommended removing part of the sentence, “honorary members of the FS for so long as they remain faculty members at ISU.” Robinson moved, Heising seconded, and the EB continued discussing. Robinson then withdrew his motion.

Owen moved, Phye seconded, and the issue was tabled for editorial revision.

#### **Proposal for a discussion on the implementation of the P&T policy – 4:30 p.m.**

##### **A. Proposal for a fifth year review of the implementation of the policy**

The EB moved on to discuss the proposed review of the P & T policy.

Phye thinks there needs to be an end product or assessment. Girton noted the summaries will be reviewed. Phye sees accountability, but would also like the impact on the entire process described. We need data for comparisons. Is the university in compliance, and should compliance be considered success? What are our goals?

Palermo commented there should be a line in the last paragraph, stating that the policies and standards established are also in compliance with university policy.

Girton closed the discussion by asking for feedback.

#### **IX. Council items – 4:40 p.m.**

No Council items were presented.

#### **X. Senate Agenda, for February 10, 2004**

Owen moved, Phye seconded, and the agenda was approved.

#### **X. Adjournment**

The EB adjourned at 5:05 p.m.

**NEXT MEETING**  
**February 24, 2004 3:10 -5:00**  
**107 Lab of Mechanics**