

**ISU Faculty Senate
Executive Board Meeting Agenda
September 30, 2003**

Present:

J. Girton, President; S. Agarwal, President-Elect; C. Baldwin, Vet Med Caucus; A.M. Fiore, FCS Caucus Chair; C. Ford, Judiciary and Appeals Chair; C. Heising, Engineering Caucus Chair; J. Mave, Design Caucus Chair; B. Mennecke, Business Caucus Chair; M. Owen, Agriculture Caucus Chair; G. Palermo, Academic Affairs Chair; G. Phye, Education Caucus Chair; P. Premkumar, FDAR Chair; D. Vrchota, Governance Chair; M. Wortman, Past-President; S. Carlson, Provost Office, B. Allen, Provost; T. Zanish-Belcher, Secretary

Absent: B. Robinson, LAC Caucus Chair; W. Woodman, RPA Chair

I. Call to Order

The meeting was called to order at 3:10 p.m.

II. Introductions

S. Carlson introduced her mentee from the Shared Leadership for Institutional Change program, Kristina Miles (Associate Professor, Veterinary Clinical Sciences).

A. Hallam was there to speak on behalf of the Calendar Committee.

III. Consent Agenda

A. Agenda

B. Minutes, Executive Board August 26, 2003

The consent agenda was approved.

IV. Announcements and Remarks

A. President

Girton reported the conduct policy is in process of being approved—the Provost asked how this would impact on the handbook

committee. Carlson asked if the committee should even have to see the policy? Girton stated the committee should look it over to make sure it is a change in wording, as opposed to a policy change

Girton also reported on communication he has received from the University of Iowa faculty who are concerned over wording in the Regents' priorities (adopted in June). #3 "expects" the universities will provide needed service and economic growth as well as attract investment to Iowa/technology transfer. UI Faculty are concerned this is becoming an academic standard (i.e. running us like a corporation). Girton asked the Board's opinion. The Board felt they were reading too much into this. Wortman thought this demonstrates the differences between the 2 institutions (liberal arts versus land grant).

Girton also told the Board that recommendations for Teaching Evaluation as part of the Promotion and Tenure policy (based on the report from the spring conference) and the Department Reorganization policy will be brought up next month.

Girton reported on the most recent Administrative Committee meeting which made recommendations for the Senate Committee reorganization plan (along the lines of Chair + 4). Girton will send out the proposal, along with potential by-law changes.

Finally, Girton brought forth a request from Michael Bugeja, Director of the Greenlee School of Journalism and Mass Communication, who asked that he be declared ineligible for Faculty Senate service, due to his administrative responsibilities.

Owen moved that the Board has determined his position is administrative, in conformity of the by-laws. Fiore seconded. There was a unanimous vote of yes.

It was noted however, that administrators could be ex-officio members of Senate committees.

B. President-Elect

Agarwal reported on the CIO search. Candidate interviews are being scheduled, please prepare potential questions and forward to Agarwal.

There was a question about whether will this position be P & S or faculty? It will depend on the candidates, and implications of tenure. Carlson will check the job description and with University Human Resources.

Agarwal also stated he would like to bring a change in the Senate meeting time up before the Senate as a whole. The Board agreed.

The Board discussed the Spring 2004 Conference, which Agarwal will be coordinating. The focus will be on the marketing of ISU. There is higher competition from traditional and non-traditional institutions and methods of delivery, falling state support and number of students.

It is important to evaluate our product here at ISU; our goals, how to measure our success; how to segment the market, targets populations, promotion of ISU programs. What kind of student do we want? How do we improving our visibility?

Wortman suggested contacting the group who was working with Ann Hill Duin and their compilation of information in regards to distance education.

Girton and Agarwal noted the conference discussions will feed into the university's strategic planning process.

Palermo suggested the title, "Thinking Strategically, ISU Futures: People, Programs, and Place(s)"

C. Provost

The Provost had a few announcements:

- Conduct policy being finalized
- Five task forces (3 from Provost; 2 from President) are being formed
- The LAS Dean Search has been announced and the Vet Med Dean search will be announced shortly

- The Provost asked if the Task Force on Recruitment and Retention on Women and Minorities members could come and speak to the Executive Board

V. Council reports

Faculty Development and Administration Relations:

Premkumar would like to ask Facilities/Scheduling to come and give a brief presentation on scheduling issues.

Judiciary and Appeals:

Ford had left, and there was no report.

Governance:

Vrochota reported the first meeting is upcoming. There is concern about the procedures manual and locating job descriptions. She asked that the Chairs have everyone reread their job descriptions so they have an understanding of their duties

Resources and Policy Allocations:

Woodman was absent, and there was no report.

Academic Affairs:

Palermo had no report.

VI. Calendar discussions

(The calendar discussion took place prior to the Council reports)

Girton asked that the key issues to be discussed/handling of discussion be determined for the upcoming Faculty Senate meeting.

Girton asked if Hallam would be willing to provide an overview/synopsis for the Senate. Hallam agreed and noted the following major issues for the Board:

1. Trade off of shortening the semester from 15 to 13 ½ to 14 weeks—condensing of class time Students will spend 5 more hours per week, semester long projects will be condensed. Folks could work more on longer breaks

2. Classes with lab sessions or meet once a week—large introductory sections, labs 4 or 5 days per week. Could impact on fall break (lots and lots of support for fall breaks) Could lose 2 weeks in the fall, not as bad in the spring. Big issue for Chemistry—lack of lab space to cover all the students. Also an issue for the Biological Sciences and Physics
3. Day slightly longer is a major issue – intramurals, 5:30 as opposed to 5:00
4. More problems for those with extracurricular activities—athletics, practice facilities

There are trade offs such as more time for students (breaks), more preparation time for courses, and more research time.

Girton suggested Hallam outline major points and restrict discussion to each particular point in the Senate meeting

The Provost asked about the UI calendar—theirs is 15 weeks, and they have Thanksgiving week off. Allen also raised the issue of the perceptions of the legislators.

Agarwal asked if there were implications for resources? There would be transition costs, but overall B would be cheaper (air conditioning and heating).

Wortman questioned the priorities of discussion; Hallam pointed out that detailed amendments could not added, only conceptual ideas.

The Board agreed that the issue of labs is probably the largest one issue for the Senate.

Agarwal asked about the perspective of P & S. Their recommendation asked for the continuation of Calendar A.

Girton will pull together main points (4 discussion points)

- Condensing of semester
- Impact on labs
- Positives
- Modifications

He will also send out an announcement to all faculty to give opinions to their Senator.

VII. Senate Agenda for Oct. 14, 2003

Agarwal asked that Spring Conference and Senate meeting time be added to his announcements and remarks.

The Board recognized the bulk of Senate meeting time will be spent on the calendar discussion.

Girton will briefly mention Faculty Senate Committee Reorganization.

It was recommended the times on the draft agenda be shortened for substitute senators and consent agenda in order to get to the announcements by 7:45

The Provost noted he could be removed from the announcements portion. Therefore, Old Business--Calendar discussion will start at 8.

Palermo moved, Heising seconded, and the Board approved the agenda.

VIII. Adjournment

Adjourned at 4:55.

NEXT MEETING
October 28, 2003