

**IOWA STATE UNIVERSITY FACULTY SENATE  
EXECUTIVE BOARD MEETING MINUTES**

**April 29, 2003**

**3:10-5:00 p.m.**

**107 Lab of Mechanics**

- I. **Call to Order** The meeting was called to order at 3:10 by Max Wortman  
Present: M. Wortman, President; J. Girton, President-Elect; B. Allen, Provost; S. Agarwal, AA Chair; J. Cunnally, Design Caucus Chair; S. Carlson, Provost Office; C. Ford, J&A Chair; C. Heising, Engineering Caucus Chair; J. Herwig, FCS Caucus Chair; C. Baldwin, Vet Med Caucus; C. Pope, Past President; C. Post, FDAR Chair; G. Phye, Education Caucus Chair; B. Robinson, LAS Caucus Chair; Denise Vrchota, Governance chair; B. Woodman, RPA Chair.

Absent: P. Premkumar, Business Caucus Chair;

Visitors. M. Huba, Vice Provost, Undergraduate Affairs, K. Kruempel, Curriculum Committee Chair.

**II. Introductions**

**III. Consent Agenda** – approved by voice vote

- A. **Consent Agenda**
- B. **Minutes, Executive Board, April 1, 2003**

**IV. Special Order of the Day**

- A. Mary Huba from the North Central Accreditation Team (Mark Chidister, Alicia Carriquiry, and Mary Huba) discussed the upcoming accreditation review. New criteria and a schedule for the review were presented.

**V. Announcements and Remarks**

- A. **President**  
The agenda for the next Faculty Senate meeting was discussed.  
The Athletic Council will be watching the situation of the Basketball coach.  
Annual reports for the Senate are coming in
- B. **President-Elect**  
The Spring conference went well, and the results/conclusions will be presented later to the Senate.
- C. **Provost**  
The Spring Conference suggested several items that the Provost will be discussing with the Deans and with the faculty in the colleges.  
A report on this year's P&T process will be made to the Senate.  
A report will be made on the current status of nontenure track faculty, and how the percentages are calculated.

**VI. Councils**

- A. Academic Affairs Council**
  - 1. M.S. and Ph.D. Programs in Biomedical Sciences** Approved, unaminously
  - 2. M.S. and Ph.D. Programs in Human Computer Interactions** Approved unaminously
- B. Faculty Development and Administrative Relations** A report on the classroom scheduling situation was presented by C. Post. This will be discussed further in May.
- C. Governance Council** no report
- D. Judiciary and Appeals Council**
  - 1. Ombuds Report** C. Ford presented the revised report on the proposed Ombuds office. It was agreed that this proposal be sent to the President's budget and planning committee with a request that it be funded.
  - 2. Report on Grievance Appeals for 2002-2003** This report will be placed on the consent agenda.

**VII. Old Business – 4:45 p.m.**

- A. University Calendar** Comments on the different calendar proposals will be made at the Senate meeting.

**VIII. New Business – 4:45 p.m.**

- A. Resolution on Extra Credit for Non-Academic Related Work** This was forwarded to Academic Affairs for consideration.

**IX. Adjournment**

**NEXT MEETING**  
**May 20, 2003, 3:10-5:00 p.m.**  
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