

**IOWA STATE UNIVERSITY FACULTY SENATE**  
**EXECUTIVE BOARD MEETING Minutes**  
**Feb. 4, 2003**  
**3:10-5:00 p.m.**  
**107 Lab of Mechanics**

**I. Call to Order –**

The meeting was called to order at 3:10 by Max Wortman

Present: M. Wortman, President; J. Girton, President-Elect; S. Agarwal, AA Chair; Ben Allen, Provost; J. Cunnally, Design Caucus Chair; S. Carlson, Provost Office; C. Baldwin, Vet Med Caucus Chair; C. Ford, J&A Chair; C. Heising, Engineering Caucus Chair; J. Herwig, FCS Caucus Chair; G. Phye, Education Caucus Chair; C. Post, Past President; C. Pope, FDAR Chair; Denise Vrchota, Governance chair.

Substitute: John Maven AA council

Absent: P. Premkumar, Business Caucus Chair; B. Robinson, LAS Caucus Chair; B. Woodman, RPA Chair.

**II. Special Orders**

Max Wortman reminded the executive that we will meet with President Geoffroy at 7:10 before the Senate meeting to discuss the search procedure for hiring the new Provost. Any other questions for Geoffroy could be sent to Max.

**III. Consent Agenda – Approved by voice vote**

**A. Agenda**

**IV. Announcements and Remarks –3:15 p.m.**

**A. President**

A series of items were discussed that are or may become action items for the Senate.

**1. President's Budget and Analysis Committee update.** The actions of this committee are confidential, but some details of the progress being made were discussed (subcommittees have been formed to deal with particular issues)

**2. Chairs' Council**

**3. ISU Comm Report**

Action needs to be taken on ISU Comm to determine how it is progressing and when the Senate needs to decide whether to go forward with it.

**4. Faculty Senate Task Force of Reorganizations**

This discussion overlapped with the President-elect remarks. The task force is now active and has had two meetings.

**5. Changes in the wording of the Classroom Disruption Policy**

Discussions with the Provost office lead to an attempt (ongoing) to clarify language in this policy. A key point is in the interaction between an instructor and a disruptive student.

**6. Role of the University Attorney**

What is the role of the university attorney with respect to the faculty? It needs to be clarified as to when the university attorney will/can defend/advise faculty

### **7. Special Orders:**

Two future special orders are being planned:

Provost Allen: vision for the future of ISU

Taqnya Zanish-Belcher: Morell Hall

### **B. President-Elect**

#### **1. Task Force on Teaching**

This taskforce is preparing a faculty survey and is well on its way to having its report ready.

#### **2. Spring Conference update**

The conference committee is now preparing to send out announcements/invitations to faculty to apply for the conference.

#### **3. Officer elections**

It is time for a renewed effort to put into place a slate of candidates for office election. The secretary position is a key one.

### **C. Provost**

## **V. Reports – 3:45 p.m.**

### **A. Caucus.**

#### **Engineering:**

The question of titles for NTTTP positions was discussed. There is a desire to have titles such as: research engineer. This will have to be negotiated.

## **VI. Old Business 4:15 p.m.**

## **VII. New Business 4:30 p.m.**

Several items of potential business were discussed

**1. Classroom assignments policy.** The point was raised that there is dissatisfaction with how classrooms are assigned. A resolution is needed on this point. The Senate should seek to determine who is making decisions and how they are being done, and whether using a computer program to assign classes makes sense.

**2. Self Plagerism.** The problem of individuals "cutting and pasting" one work to generate several other works was discussed. The problem varies widely in different disciplines. It needs to be recognized in the P&T system. Overemphasis on simple numbers of publications could encourage this.

**3. Arrival of Children policy.** The question of whether the Senate should encourage the administration to request this policy be adopted only for faculty was discussed. Faculty women, due to the pressures of national competition and the tenure clock have a special need for this.

## **VIII. Approval of the Faculty Senate Agenda**

The Senate agenda as modified was approved by voice vote.

## **IX. Adjournment.**

The meeting adjourned at 4:45.

**NEXT MEETING**  
**Feb. 25, 2003**  
**3:10-5:00 P.M.**  
**107 LAB OF MECHANICS**