

Minutes  
Faculty Senate Governance Council  
**107 Lab of Mechanics**  
Tuesday, September 19, 2017, 1-2 pm

Present: Sponseller, Brett (Chair); Boyles, Jan Lauren (LAS); Dark, Veronica (Senate Doc Chair); Kushkowsky, Jeff (CDDR); Marcketti, Sara (HSC); McNicholl, Tim (AAUP); Perkins, Jon (BUS); Schneider, Ian (ENG); Bratsch-Prince, Dawn (ex-officio)

1. **Call to order, announcements and introductions.**

The meeting was called to order at 1:04 p.m.

2. **Secretary assignment.**

Boyles volunteered to serve as the Council's secretary.

3. **Changes to agenda.**

No changes were made to the agenda. McNicholl moved to accept. Dark seconded. The motion passed without dissension.

4. **Reports from committees.**

a. Committee on Committees: Peter Martin, chair

Chair Sponseller reported that all positions on Senate bodies have been filled by the committee on committees.

b. Senate Documents Committee: Veronica Dark, chair

Changes made to the Faculty Handbook will be reflected in the January version of the document.

c. College and Departmental Document Review Committee: Jeffrey Kushkowsky, chair

The committee has assembled a Qualtrics questionnaire and checklist for departments to complete reflecting the status of their respective governance documents. The results of this "environmental scan" will be aggregated in the late fall/early spring. Guidance/feedback will then be provided to departments. All college/department governance documents should be "publicly accessible" on the Web.

5. **New business.**

a. NTE Task Force Proposals for Governance Council Review

The Governance Council will likely soon receive proposal(s) to review from the NTE task force. The Governance Council may form a subcommittee, charged with evaluating and refining the proposals from the NTE task force. After its review, the Governance Council will

forward proposal(s) to the Senate's executive board. After executive board refinement, the proposal(s) will come to the Senate's floor for discussion. The goal is to complete NTE revisions to the faculty handbook by semester's end.

- b. FDAR proposal to modify Faculty Handbook: clarity of process for faculty development / advancement

In AY17-18, the Governance Council will evaluate a trio of proposals, which seek to create and/or clarify policies for faculty development/advancement. The first proposal would establish a clearer and more timely process for mediating PRS disputes. The second proposal centers upon action plans created for faculty members. Currently, faculty members may have more than one assigned action plan through the annual and/or post-tenure review processes. This proposal would synthesize multiple, fragmented action plans into a single document for the faculty member. The third proposal would clarify that "unacceptable performance of duty" policies outlined in the Faculty Handbook apply to both tenure-track and NTE faculty.

- c. COACHE report

Chair Sponseller distributed preliminary results from the COACHE (Collaborative on Academic Careers in Higher Education) survey. Faculty members gave high marks toward topics of shared governance, which may reflect the Council's efforts. Bratsch-Prince will work with IR to more deeply dive into the data this fall.

**6. Good of the order.**

No reports.

**7. Adjournment.**

The meeting adjourned at 1:46 p.m.

*Minutes prepared by Jan Lauren Boyles, Secretary (19 September 2017)*