

## **Annual Report of the Senate Documents Committee for 2016-17**

Committee Members: Dawn Bratch-Prince (VPP), Eric Cooper (LAS), John Cunnally (DES), Thomas Daniels (ENG), Veronica Dark (Chair), Janice Friedel (HSC), Russell Jurenka (CALC), Chris Minion (VET), Rob Wallace (Past President).

This report covers the August 2016 and the January 2017 Faculty Handbook updates and the known changes for the August 2017 update.

The “August” update to the handbook was posted on July 26, 2016.

The Committee actions regarding the update were as follows:

A draft was distributed to the Committee on 7/14/16. The draft included incorporation of language adopted in S15-13 and S15-14. S15-13 distinguishes between paid and unpaid visiting professor categories, describing procedures for appointment and possible duties; it gets rid of collaborator and clarifies nature of affiliate status including evaluation, appointment, renewal and advancement. S 15-14 establishes the clinical professor track including evaluation, appointment, renewal, and advancement. The Committee considered a request to change the term “Office of the Dean of Students” in the final bullet of FH 10.6.4 on Dead Week with the term “Director of Student Affairs”. This bullet concerns the appropriate office to which Student Clubs must appeal in order to get permission to have an activity during Dead Week. The Committee decided instead to change “Dean of Students” to the “Senior Vice President for Student Affairs”, a non-substantive change to Handbook language that recognized the organizational changes while also keeping final authority at a senior level.

The “January” update to the handbook was posted on January 9, 2017.

The Committee actions regarding the update were as follows:

A draft was distributed to the Committee on 12/29/16. The draft included changes reflecting the organizational switch from a VP of Business and Finance to a Senior VP of University Services and a Chief Financial Officer (CFO). It also included changes to FH 5.2.4.4.5 Appeals as outlined in S16-3. The changes clarified the time window for filing an appeal. There were also minor changes in wording reflecting decisions made by the Board of Regents regarding the time window in which they will accept appeals.

The legislation passed thus far in Spring 2017 requiring modification of the Handbook include S 16-10, a modification of the Dead Week Policy; S16-16, requiring departments to define minimal qualifications for faculty and for colleges to have a procedure for granting waivers; and, if approved, S16-23, allowing emeritus/a status for NTE. There are also non-substantive changes in headings in Chapters 3 and 5 to include Clinical Faculty and a clarification in FH 6.4 concerning possible emeritus status for professors not meeting the 10-year criterion.