IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES
JANUARY 14, 2014
3:10-5:00 P.M.
107 LAB OF MECHANICS

Members Present: Bratsch-Prince, D. (Associate Provost); Butler, A. (Secretary); Componation, P. (Engineering); Cunnally, J. (Governance); Dark, V. (President); Freeman, S. (RPA); Hendrich, S. (Past President); Hermann, P. (Business); Holger, D. (Associate Provost); Martin, R. (CALS); Minion, C. (Veterinary Medicine); Owen, M. (J & A); Rippke, S. (Parliamentarian); Russell, D. (Human Sciences); Schalinske, K. (President-Elect); Smiley-Oyen, A. (FDAR); Sturm, J. (LAS); Wallace, R. (Academic Affairs); Wickert, J. (Senior Vice President and Provost); Zarecor, K. (Design)

I. Call to Order
President Dark called the meeting to order at 3:10 p.m. when a quorum was reached.

II. Consent Agenda
A. Agenda, Executive Board Meeting January 14, 2014
B. Minutes, Executive Board Meeting December 3, 2013
President Dark removed the minutes from the consent agenda, because of their incompleteness. President Dark proposed to compile them and distribute to EB members to help supply the missing information. Minutes can then be approved by e-mail. President Dark also moved to add a “Good of the Order” to the agenda. Senator Owen moved to accept the consent agenda as amended. The motion passed unanimously.

III. Announcements and Remarks
A. President
1. Update: Faculty Senate Initiative on Sports-Related Concussions
President Dark sent the request to Tim Day and Jamie Pollard and the completed questionnaire was distributed to the EB as part of this week’s packet. COIA (Coalition on Intercollegiate Athletics), who sent the questionnaire has, in the past, used the information for their own political agenda. President Dark asked Tim Day to ask the doctor appointed by NCAA what the status of this group is. Nevertheless, she pointed out that FS has this information, and it all looks good. President Dark suggested that EB wait for Tim Day’s reply before complying with the request to submit the completed questionnaire.

Senator Owen asked whether there is similar oversight for student sports clubs and intermural sports. President Dark replied that this would be a good question to direct to the new Student Affairs committee. She added that students sign a number of releases when they participate in such activities, so that the university is not responsible for club-related injuries.
2. Assigning Intellectual Property Rights to ISU at Hire – Upcoming Discussion ill involve FS
University Legal Counsel is concerned that (because of the Supreme Court’s decision) it would be beneficial to ISU for faculty and P&S to assign intellectual property rights (the ones that should be assigned to ISU) to ISU at the time of hire. FS will be involved in discussions on this topic.

3. VPR Search
The new VPR will be announced on Thursday. Senators met with each of the candidates, and, although there were preferences, the consensus was that each of the candidates was qualified.

4. Faculty Concern about Research Misconduct Case
Over winter break, news broke of a research misconduct case in Veterinary Medicine. The outcome was the affected NTER employee resigned. The information became public on December 23. The faculty concern is that no university statement was issued. President Dark raised this concern to the Provost’s Office, and some statement may be made in the future.

5. Conversation with Sen. Quirmbach regarding Continuous Improvement
President Dark spoke with State Senator Herman Quirmbach over winter break. Senator Quirmbach had initiated the conversation, not as Legislator to FS Senate President, but as colleague to colleague. He explained that the continuous improvement legislative action requires the Regent institutions to demonstrate that they are paying attention to the quality of undergraduate education just as the Board of Regents had indicated in the past that it wanted to happen. According to Senator Quirmbach, what ISU is doing is good. We’re meeting the intent of the legislation.

Senator Owen observed that the spirit of the law could be met by conscientious annual reviews, whose results are sent to the Provost’s Office. President Dark replied that the legislation has been enacted and it’s here to stay. Senator Sturm asked whether it is too early to pronounce success. President Dark replied that Senator Quirmbach was complimentary to ISU on the process developed. Provost Wickert added that the training and communication in LAS about continuous improvement was visible and showed that ISU is taking the requirement very seriously. President Dark added that Senator Quirmbach was pleased that the legislation had produced the first-ever discussion (of which he was aware) about learning outcomes for instructors of ECON 101.

6. Request from Ames Convention & Visitors Bureau
EB resolved that it would be inappropriate to have the representative lobby for the measure. But it would be helpful for Provost Wickert inform FS about ISU’s commitment to the project, should the bond measure pass. To wit, $19 million would be raised by the bond measure and ISU would contribute $19 million. The building would provide convention space for meetings. The money would fund construction of new space (for exhibitions, trade shows, career fairs, etc.) in addition to State Center, as well as renovations to Scheman.
7. Student Affairs Committee
President Dark apologized for the delay in populating the committee. Senator Zarecor will supply President Dark with a representation from the College of Design. Senator Freeman moved to approve the committee; Senator Wallace seconded. The motion passed unanimously.

8. NTER Discussions
Associate Provost Bratsch-Prince and President Dark have discussed non-tenure-eligible research (NTER) appointments. How should these employees be classified? One important question is someone on an NTER appointment is engaged in research misconduct, does the faculty misconduct policy apply or the P&S misconduct policy? Senator Freeman replied that there has been an NTER task force for the past two years. Their view was that the FS intent was for these employees to be P&S staff with a faculty title, which would facilitate their applications for grants. Although that intent has not been fully realized, because there are not many NTER employees, David Traynor recommended leaving the matter alone and revisiting later.

Associate Provost Bratsch-Prince said that an ad hoc committee to review NTERs is being assembled. The group will look at the data, the number of positions appointed, where the NTER employees came from (were they recruited? were they post-docs converted to NTER?), and are they serving the purpose ISU needs them to serve?

B. President-Elect
President-Elect Schalinske said that plans for the April 22 spring conference are moving forward. Senator Componation, Ralph Napolitano, and President-Elect Schalinske have met and discussed content, structure and activities.

C. Provost
1. Governor’s Budget Priorities
Iowa Governor Branstad released the Condition of the State Report, including his budget priorities. The initial proposal is good for ISU and the BOR system. Branstad supports the full 4% general fund increase (which would provide $6.9 million to ISU). If the general fund increase is approved, BOR will ensure that the in-state undergraduate tuition will be frozen. The governor also supports BOR capital projects, including ISU’s Biosciences project. The governor’s four priorities are: (1) hire more veterans; (2) anti-bullying; (3) improving broadband access in schools across the state; and (4) reducing student debt in higher education.

2. Upcoming BOR Meeting
ISU has requested to proceed with over $2 million in capital projects, including the Biosciences buildings, flat space renovation in Scheman, the south campus project, Marston Hall renovation, a dormitory project, and enhancement of student dining to support increased enrollment.
Senator Smiley-Oyen asked what impact these projects would have on classroom space. Provost Wickert replied that the Biosciences project would increase classroom and laboratory space. Associate Provost Holger observed that the Martson Hall renovation would take the auditorium offline for renovation but the auditorium in MacKay Hall will be back. The net effect would be that classroom space is not reduced, but will not be increased.

3. Research and Economic Development
Provost Wickert thanked President Dark and Senators for their input on the VPR search. There will also be restructuring in the Economic Development units. The reorganization will make it easier for companies to interact with the university.

4. Research Misconduct Case
Provost Wickert distributed a printout of a statement from ISU President Leath, Acting VPR David Oliver, and Provost Wickert concerning the research misconduct case. It will be published in Inside Iowa State on Thursday. The purpose of doing so is: (1) to provide factual information about the case; (2) raise awareness about the policies on research misconduct and the Office of Responsible Research; and (3) note that the policies worked properly in this case. Provost Wickert summarized the chronology of the case.

Senator Minion asked whether the case has been fully resolved, or whether more investigation would be required. Provost Wickert replied that a different type of inquiry has been made and is not yet resolved. Senator Minion asked whether NIH has requested that research funds be returned. Provost Wickert said that no such request has been made yet.

5. Classroom Space Audit
Past President Hendrich stated that her current classroom in the basement of Gilman has wooden chairs bolted to the floor. She asked how classroom renovations are prioritized. Associate Provost Holger replied that there is a list of classrooms that need to be renovated, but not all renovations can happen at the same time. Provost Wickert added that last year there was an audit of classroom space, including an assessment of the quality of the furniture, IT, and HVAC. He did not know what the status of that audit was. Associate Provost Holger added that it was discovered that there are underutilized departmentally controlled rooms. Associate Provost Holger suggested apprising FS about the study and information on classroom utilization. For example, an inordinate number of courses moved to a Monday-Wednesday schedule at noontime. We need to find uses for Fridays too. Past President Hendrich asked how faculty are able to provide input on priorities. Provost Wickert said that the advisory committee would be a good place.

D. Council Chair Reports
Senator Wallace said that Academic Affairs will find out from FS whether there are any items to move on.

Senator Owen said that J&A has nothing to report.
Senator Freeman said that RPA’s calendar is set.

Senator Smiley-Oyen said that FDAR is getting organized.

E. Caucus Chair Reports
Senator Sturm said that the LAS Caucus will meet with the dean later in January.

Senator Hermann said that the Business Caucus elected the FS committee chair.

Senator Russell said that the Human Sciences Caucus will meet with the dean next week.

Senator Martin said that CALS Caucus will meet in a couple of weeks.

Senator Zarecor said that the Design Caucus will schedule a meeting with the dean this semester.

Senator Componation said that the Engineering Caucus collected areas of concern from constituents and presented those to the dean. The Caucus is working to schedule a meeting.

Senator Minion said that the Veterinary Medicine Caucus met and is working to assemble topics for a meeting with the dean.

IV. Unfinished Business
A. Discontinuation of Master of Public Administration—[S13-11]
Senator Wallace had no new information. He expects Senator Tuckness will be on hand at FS meeting to answer questions.

B. Revisions to FH Chapter 7 [S13-9] – Owen
Senator Owen had nothing new to report.

D. Revisions to FH 9.3.3 [S13-10] - Owen
Senator Owen had nothing new to report.

E. Revision of FH 5.4.1 [S13-13] - Cunnally
Senator Cunnally said that he had not received any feedback following the first reading.

F. Revision of Conflict of Interest FH Chapters 7 & 8 [S13-14a&b] – Cunnally
Senator Cunnally said that the Governance Council had met on December 19 to discuss revisions to FH chapters 7 and 8. They did not make any substantive changes to the document distributed in December, but paragraphs were moved around to make the new text in chapter 7 seem clearer. Associate Provost Bratsch-Prince said that the Provost’s Office was satisfied with the revision.

Senator Cunnally added that there should be some effort to reconcile FH with the policies in the University Policy Library in a more efficient and rational way. Senator Freeman
observed that there is no requirement that the two be the same. Senator Cunnally countered that faculty tend to consult the FH. It might be good to have links. Senator Wallace added that some sort of search functionality would be helpful. Parliamentarian Rippke pointed out that the Policy Library supports searches in both FH and the Policy Library.

V. **New Business**
No new business

VI. **Approval of the January 21, 2014 Faculty Senate Agenda**
EB members discussed possible questions for Regent Rastetter’s upcoming visit. Senator Smiley-Oyen moved to accept the agenda; Senator Wallace seconded. The motion passed without dissension.

VII. **Good of the Order**
President Dark said that ISU President Leath would be fundraising in Florida on Tuesday. Consequently, he would be unable to use his women’s basketball tickets. He gave the tickets to President Dark to distribute to Senators. She noted that they would be distributed first-come, first-served among the EB.

Past President Hendrich announced that the Student Success Summit will take place on April 3. The committee would welcome suggestions of experts on enhancing the success of students of color, especially African-American men, Latinos and Latinas.

VIII. **Adjourn**
Senator Wallace moved; Senator Owen seconded. The meeting adjourned at 5:01 p.m.

**NEXT MEETING – TUESDAY, FEBRUARY 4, 2014**

Respectfully submitted,
Annemarie Butler
Faculty Senate Secretary
January 29, 2014